

**VILLAGE OF BROOKLYN HEIGHTS**

**MINUTES OF A MEETING**

**PARKS, PLAYGROUND & COMMUNITY SERVICES**

The Parks, Playground & Community Services Committee meeting of the Village of Brooklyn Heights, Ohio was held on September 5, 2023 at 7:00 p.m. with Mayor Procuk presiding.

Present at roll call:	Council Members:	Bertzins, Lasky, Presot, Tommer, Walsh
	Mayor:	Procuk
	Clerk/Treasurer:	
	Law Director:	
	Engineer:	
	Police Chief:	Meade
	Fire Chief:	
	Assistant Fire Chief:	
	Service Director:	Blados
	Building Commissioner:	
	Assistant Building Official:	Sonenstein
	Comm. Service Director:	Guilfoyle
	Recreation Director:	
	Soccer Commissioner:	

**GUESTS:**

The purpose of the Parks, Playground & Community Services Committee meeting was to discuss a new sports online registration platform and the cost to seniors for the Senior Snow Removal Program.

**ONLINE SPORTS MANAGEMENT PLATFORM**

Ms. Guilfoyle reported that she has spent a lot of time researching various sports management platforms including talking with rec directors and athletic directors throughout the area. Additionally, she virtually met with several companies and watched their demo presentations. After much research, two platforms stood out: MyRec.com and Sportsman. Although Sportsman is very good, it is geared more toward large communities and leagues. MyRec was clearly the front runner and was highly recommended by many directors who are familiar with both platforms.

MyRec offers great functionality for the rec director, soccer commission, coaches as well as the families to:

- Create teams and rosters and the ability to move kids around easily including our neighboring communities of Valley View and Cuyahoga eights who we collaborate with to create teams.
- Easily run reports of registrations, payments, teams per sport and per family.

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- Can create groups for easy group texting and emailing for directors and coaches.
- When a family creates an account, their information can be utilized for all sports and parents can make special requests when registering.
- Administratively, timed information can be posted so that it is automatically deleted as designated.
- The cost is revenue based (vs. revenue plus registration fees) so it is a better value for small communities.
- Once set up, we can utilize the platform for community center and pavilion rental, Art in the Park children and volunteer registration, senior sign ups, pool passes, Seven Hills Rec memberships, etc.
- The build time is shorter than other platforms.
- They easily handle credit card processing through Authorize.net.

The cost for the platform including the initial build, customer training, etc. for a one year contract is \$2,850 based on revenue being under \$25,000. If we went to the second tier, which is revenue between \$25,000 and \$100,000, the cost would be \$3,295.

Ms. Guilfoyle and Clerk/Treasurer Frank estimated that if we utilized MyRec for any and all sign ups, including the Building Department permits and contractor registrations, we would still fall under the \$25,000 maximum first tier at a cost of \$2,850.

Mr. Tommer asked what would happen to the 2-3% credit card processing fee if someone registers with a credit card and then has to cancel it. Ms. Guilfoyle explained that Authorize.net charges a 2-3% fee for each registration which will be included in the cost to residents. Should someone have to cancel, his question was what happens to the credit card registration fee. Ms. Guilfoyle said she would get back to him with an answer.

It was agreed to utilize MyRec for our online sports registration. It is estimated that it will be built and ready for the spring soccer season.

#### **SENIOR SNOW REMOVAL PROGRAM**

Ms. Guilfoyle shared that we are in our third year of a 3-year contract with Pat Monteleone Landscaping so that contractor is set. We do need to review the cost to the seniors for the program. It has been \$150 for the last few years. Council was in agreement to not raise the cost.

There were no further questions and the meeting was adjourned.

  
Jen Presot  
Parks, Playground & Community Services Committee Chairperson