

## VILLAGE OF BROOKLYN HEIGHTS

### MINUTES OF A MEETING

#### FINANCE

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The Finance Committee meeting of the Village of Brooklyn Heights, Ohio was held on February 7, 2023 at 7:00 p.m. with Mr. Walsh presiding.

Present at roll call:	Council Members:	Berzins, Lasky, Presot, Tommer, Walsh
	Mayor:	Procuk
	Clerk/Treasurer:	Frank
	Law Director:	
	Engineer:	
	Police Chief:	Meade
	Fire Chief:	
	Assistant Fire Chief:	
	Engineer:	Zoldak
	Service Director:	Blados
	Chief Building Official:	
	Assistant Building Official:	
	Comm. Service Director:	
	Recreation Director:	
	Soccer Commissioner:	
GUESTS:		None

The purpose of the Finance Committee was to introduce new Council members on the budget process and review it with everyone else.

Mr. Walsh opened the meeting and asked Mr. Frank to review the budget process to date.

#### **BUDGET PROCESS AND UPDATE / AARON FRANK**

- He explained how he has worked over the years to streamline the annual budget process with both the department directors and the overall process.
- He met with Police, Fire, Service and Community Services to review their department needs on a line by line basis and also reviewed the Building Department budget.
- The Mayor's budget and his Clerk/Treasurer budget are also complete.
- The only section that needs to be complete is the salary and benefits portions for all departments which will be taken care of through upcoming Wage & Salary meetings.
- He began with the revenue budget showing that we will start with the same prediction as last year at 7.2 Million even though our 2022 revenue was 7.7 Million.
- The 203 Fund for retiree benefits is no longer being funded due to having sufficient dollars to cover any upcoming retirements.

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- The Economic Development Fund is at \$734,000 and we are budgeting \$500,000 for that fund this year with a projected end of year balance at \$594,000.
- The 206 Fund, ARPA Funds, currently at \$160,000 is expected to receive \$294,000 in additional funds from the county which is allocated to a new bus in the amount of \$152,000 and to the Spring Road project in the amount of \$97,000. These funds need to be encumbered by 2024.
- We continue to transfer money into the Capital Fund at 15% and we have \$25,000 coming in from the Flip Saunders Legacy Fund to help pay for the Upper Park.
- Funds are also expected from the remaining Brookpark Road and other projects.
- He reviewed the expected expenditures for all departments and the requested budget amounts.

There were no further questions and the meeting was adjourned.

Matt Walsh  
Finance Chairman

