

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD: June 20, 2023

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on June 20, 2023 at 7:30 p.m. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:	Council Members	Berzins, Lasky, Presot, Tommer, Walsh
	Mayor	Procuk
	Clerk/Treasurer	Frank
	Law Director	
	Assistant Law Director	
	Engineer	
	Police Chief	
	Fire Chief	
	Asst. Fire Chief	
	Service Director	Blados
	Bldg. Commissioner	Monaco
	Asst. Bldg. Comm.	
	Comm. Service Director	Guilfoyle
	Recreation Director	
	Soccer Commissioner	
	GUESTS:	Vince Crawford, Waste Management Joe Sciarretti, Kimble Companies Bernie Berhent

MOTION: Mr. Walsh moved to approve the June 6, 2023 Regular Council Meeting minutes and June 13, 2023 Special Council meeting minutes. Seconded by Mr. Tommer. Motion carried 5-0.

CORRESPONDENCE / MAYOR PROCUK

- An email was received from Jacqueline Sampson, sent on June 15th, stating that she received an official offer of employment from the County on June 14th and she accepted it. This serves as official notice of resignation and her last date with Brooklyn Heights will be July 2nd. She shared that she is extremely thankful for the past two and a half years of employment with the Village and the opportunities and friendships that it gave her. Jacqueline was the highest scoring female on the test and the first female on the Village Police Department.
- The annual report from the Cleveland Water Department was received if anyone wishes to review it.

AUDIENCE COMMENTS

- Bernie Berhent, 51 East Schaaf Road stated he appreciated that Council listened to his previous concerns and he has seen positive action in a positive manner. He hopes that the Village will give citations to truck drivers who drive without properly secured loads. Mayor Procuk stated he is the Mayor and the Safety Director and he is sharing the information with the correct party. He asked that Mr. Berhent send him an email that he will forward to the Police Chief.

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SERVICE DEPARTMENT / JOE BLADOS

- Mr. Blados reported that they picked up the asphalt roller and they are going to do some repairs this week on some problem spots throughout the Village.
- They are moving forward on the street sweeper with all legislation completed and it is in the hands of the County.
- Otis Elevator was out yesterday and will return tomorrow. They are taking measurements, running electrical tests and getting updates ready. They expect to complete the project in 2024.
- He reported that two new hires have accepted the conditional offers of employment. Scott will begin on June 27th and Brad will start on July 5th. Both will work 8:00 am to 4:30 pm and he looks forward to getting them on board.
- Mr. Blados would like to schedule a meeting to discuss the trash pickup contracts. A Streets Committee was scheduled for July 11th at 6:30 pm. Mayor Procuik indicated that everyone that submitted a bid should be notified. Mr. Sciarretti shared that this is a very tight timeline and Mr. Crawford complimented on the communication between the Service Director and him regarding the construction going on. He also questioned the timeline and Mr. Procuik answered that all involved will know who the contract will be awarded to on July 11th and emergency legislation will be passed on July 18th and is lawful the next day.

COMMUNITY SERVICES DEPARTMENT / THEA GUILFOYLE

- Ms. Guilfoyle stated that a Committee meeting was held earlier to discuss subsidies for residents to the Seven Hills Rec Center and that she will confirm the annual registration set up.

MOTION: Mr. Berzins moved to approve payment to HDS Marketing in the amount of \$933.08 for the Art in the Park program t-shirts. Seconded by Mrs. Presot. Motion carried 5-0.

CLERK-TREASURER / AARON FRANK

MOTION: Mr. Lasky moved to pay EZ Sign \$1,210 for the second sign for the Upper Park. Seconded by Mrs. Presot. Motion carried 5-0.

MOTION: Mr. Walsh moved to pay Wichert Insurance \$1,545 for coverage on the new StarTran 25-passenger bus. Seconded by Mr. Tommer. Motion carried 5-0.

MOTION: Mrs. Presot moved to accept the Cuyahoga County Budget Commission 2024 Tax Budget. Seconded by Mr. Berzins. Motion carried 5-0.

- The second RITA drop hit and for June we are at a total of \$794,857 and the total for half way through the year is at \$4.2 Million.

MAYOR'S REPORT / MAYOR PROCUIK

- We collected \$4.264 Million so far this year. The anticipation was to have \$3.34 Million so we are about \$923,000 ahead of what was anticipated. We are about \$1 Million better than in 2022, about \$950,000 more than in 2021 and \$1.2 Million better than in 2020.
- He explained that businesses submit their withholding at different times so you'll never see every June the same. What this does say is that we are about 3% ahead of our revenue stream and that mirrors the 3.36% in 2022, 2.85% ahead of 2021, and 3.89% ahead of 2020. All very favorable.
- He asked Police Chief Meade to note any and all street lights that were out. This is also done on a monthly basis. There were 32 streetlights out. This report was faxed to First Energy and we hope they get out soon.

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- The Denver Nuggets won the NBA Championship. We were notified that Ryan Saunders and his Mom won't be coming here until August. This gives us plenty of time to have the Upper Park spruced up, have signage in place for a Grand Opening. People are playing pickleball using the basketball courts every day.
- There were a couple days last week when there was no police officer in the park and he wants to make it a scheduled duty rather than a sign up because he wants to have the park secure.
- He has dealt with drivers not adhering to the construction signs and causing a stand-off on the road. When citations are written they are given an automatic charge of \$500 minimum plus \$75 in court costs.

ORDINANCES & RESOLUTIONS

ORDINANCE 49-2023 2nd Reading AN ORDINANCE EXTENDING THE MORATORIUM ON THE OPERATION OF ANY SHORT TERM RESIDENTIAL REAL ESTATE RENTALS IN THE VILLAGE OF BROOKLYN HEIGHTS

Sponsor: Berzins

Second: Presot

Yeas: 5 / Nays: 0

Ordinance 49-2023 is adopted 5-0

ORDINANCE 59-2023 AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR CLERK/TREASURER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE FIRE ASSOCIATION TO SUPPLEMENT THE LABOR AGREEMENT BETWEEN THE PARTIES

Sponsor: Presot

Second: Berzins

Yeas: 5 / Nays: 0

Ordinance 59-2023 is adopted 5-0

ORDINANCE 60-2023 AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR CLERK-TREASURER TO PURCHASE A ROLLER & TRAILER FOR THE VILLAGE OF BROOKLYN HEIGHTS SERVICE DEPARTMENT

Sponsor: Lasky

Second: Tommer

Yeas: 5 / Nays: 0

Ordinance 60-2023 is adopted 5-0

ORDINANCE 61-2023 AN EMERGENCY ORDINANCE APPOINTING JOSEPH PRESOT TO THE VILLAGE OF BROOKLYN HEIGHTS RECORD RETENTION BOARD

Sponsor: Walsh

Second: Tommer

Yeas: 4 / Nays: 0 / 1 Abstention

Ordinance 61-2023 is adopted 5-0

RESOLUTION 11-2023 AN EMERGENCY RESOLUTION BY COUNCIL CANCELLING THE JULY, 2023 VILLAGE COUNCIL MEETING FOR THE VILLAGE OF BROOKLYN HEIGHTS

Sponsor: Walsh

Second: Presot

Yeas: 5 / Nays: 0

Resolution 11-2023 is adopted 5-0

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MOTION: Mr. Berzins moved to go into Executive Session to discuss a personnel matter and a real estate discussion. Seconded by Mrs. Presot. Motion carried 5-0.

Returned from Executive Session

Mayor Procuk recommended to Council that they accept Nino Monaco's resignation and extend his hospitalization for a period of 30 days.

MOTION: Mrs. Presot moved to accept the resignation from Chief Building Official Nino Monaco and extend his insurance coverage for 30 days. Seconded by Mr. Tommer. Motion carried 5-0.

There being no further business to come before the council, it was moved by Mr. Berzins and seconded by Mr. Walsh that the meeting be adjourned.

Yeas: All

Meeting adjourned.



Mayor



Clerk/Treasurer