

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD February 3, 2015 20

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on February 3, 2015 at 7:30 P.M. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:

Councilmen:	Black, Foote, Hatgas, Selig, Walsh
Mayor:	Procuk
Clerk/Treasurer:	Clymer
Law Director:	Dowling
Engineer:	Henry
Police Chief:	Algeri
Fire Chief:	Lasky
Service Director:	sick
Bldg. Commissioner:	Socoloff
Comm. Service Dir:	Guilfoyle
Recreation Dir.:	vacation

Mr. Clymer said there are no minutes to approve.

Law Director Dowling informed council that the audio minutes of the council meetings have been broadcast on the internet. He said that we need to document the public records requests. We publish the official minutes.

ORDINANCE 03-2015 – AN EMERGENCY ORDINANCE AUTHORIZING THE APPOINTMENT OF LAWRENCE ZAKRAJSEK JR. TO SERGEANT IN THE VILLAGE POLICE DEPARTMENT

Sponsor: All of Council

Second: Mr. Foote

Yeas: Foote, Black, Hatgas, Selig, Walsh

Nays: None

Ordinance 03-2015 is adopted 5-0

Mayor Procuk gave Mr. Zakrajsek the oath of office as Sergeant of the Brooklyn Heights Police Department.

Chief Algeri congratulated Larry and said they are looking forward to his leadership and future with the department.

Larry thanked the village and said it feels like he was just sworn in as a patrolman under Chief Kocab (2006).

CORRESPONDENCE

Mayor Procuk read a letter from Broadview Heights Mayor Jerry Hruby regarding the regional Cuyahoga County jail and dispatch proposals. *See Attached letter*

Mayor Procuk informed council that Engineer Mike Henry said his company, Chagrin Valley Engineering is purchasing a table for the West Creek Preservation "Blues for Green" banquet on Feb. 28th. They are inviting our administration to attend. Mayor Procuk asked that if council and their spouses would like to attend to please RSVP to Kari ASAP so that he can let Chagrin Valley know how many to plan for.

Mayor Procuk mentioned that he received an e-mail from the BHV Social Club informing their members of the upcoming Park Board meeting this Thursday at 7:00 pm.

Mayor Procuk received several invitations to attend an evening honoring Congresswoman Marcia Fudge

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

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HELD _____ February 3, 2015 _____ **20** _____

as she receives the AGAPE award. The dinner is on February 20th at the Beachwood Embassy Suites and the cost is \$75 per person. He received a second e-mail requesting his presence and the presence of the administration filling a table with an RSVP deadline date of Feb. 9th. As one of the eleven municipalities represented by Ms. Fudge they are also requesting a Proclamation by Feb. 13th. Mayor Procuk asked council to get back to him if they want Brooklyn Heights to spend \$750 for a table.

AUDIENCE

Mr. Lahiff said that the Chamber of Commerce Impact Awards will be March 3, 2015. We've nominated Smith and Condeni.

POLICE CHIEF

Chief Algeri told council that the state is reclassifying our jail to a six hour facility.

He attended the Cuyahoga County Safe Communities Coalition OVI Reduction Taskforce Recognition Luncheon on January 27th. Congratulations to Ptl. Jablonski who was our top seat belt enforcement officer and wrote 81 seat belt citations and to Sgt. Ewelt, our top OVI officer and he wrote six OVI citations.

Our department won a drawing for a rechargeable flare kit valued at \$275.

Mayor Procuk asked what state car is parking in our lot and Chief Algeri responded that it is a Federal Probation Officer. He said there are about five people who use the vehicle and they were looking for a centrally located place to park it. Mayor Procuk stated that this morning a female came to use the vehicle and she was worried about cleaning the car off and getting it out of the lot and she wanted to thank the officer who did that for her. Chief Algeri said it was him.

FIRE CHIEF

Chief Lasky let council know that the new cot for the squad is in and we are the first community to receive the newest model. It is being paid for by a \$35,000 grant from the Bureau of Worker's Compensation. Because we are the first to receive one, we have been invited to Ferno in Wilmington, OH to shoot a commercial about the cot in our squad. On Thursday Feb 5th, Asst. Chief Stefanko and another FF will travel to Wilmington at Ferno's expense and will return on Friday.

Chief Lasky told council that in 2014 our department had 702 runs and Car 48 (Chief Lasky's vehicle) responded to 104 of those runs.

Mayor Procuk congratulated Chief Lasky on achieving the lowest possible fire rating for insurance purposes.

COMMUNITY SERVICES

Mrs. Guilfoyle announced a Red Cross Blood Drive on Feb. 26th at the Community Center.

May is Older Americans Month and the annual senior luncheon will be held on April 21st due to scheduling conflicts.

Dave Panzic of Leff Electric asked if our bus could be used to shuttle employees and guests to and from the WACO parking lot and overflow parking at our community center. Mrs. Guilfoyle asked that the bus fee be waived and it would cost about \$100 for the driver.

MOTION: Mr. Black moved to waive the bus fee for Leff Electric. Second by Mr. Foote Motion passed 5-0

Mrs. Guilfoyle thanked our Service Department for taking care of our roads during all the snow storms we have had.

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD February 3, 2015 20

CLERK/TREASURER

Mr. Clymer said they received the bank statements today so they are not yet reconciled. Preliminary figures for the end of January, 2015 would be: General Fund beginning balance \$1,303,724 and ending balance of approximately \$1,217,482.

SERVICE DIRECTOR

Mr. Hatgas is absent due to illness. Clerk/Treasurer Clymer gave his report.

1. Motion to renew the lease on the Green John Deer Tractor from Polen Implements for \$1,200. This is \$600 less than last year. *We trade in the current tractor and receive a new tractor for \$1,200. This is done annually*

MOTION BY MR. FOOTE. SECOND BY MR. WALSH MOTION PASSED 5-0

2. Motion to pay for new rear springs for the 650 loader. Approximate cost is \$1,437.22
- MOTION BY MR. BLACK SECOND BY MR. WALSH MOTION PASSED 5-0**

3. Can I have an ordinance for the new boiler for the Community Center from ARP at a cost of \$17,649.49 as opposed to LISCO at \$25,000.

Mr. Foote said this is less than they expected.

Mr. Dowling will draw up an ordinance for the next meeting.

4. Still waiting for one more bid for labor for the lighting in the Service Garage.
This is part of Mr. Hatgas' capital improvements request.

Mayor Procuk said that the Urban Forestry meeting is on March 6th and he thinks Mr. Hatgas is planning to send someone to attend the meeting.

LAW DIRECTOR

No report

ENGINEER

Mr. Henry said that the Lancaster Road grant application is going to the Small Government for consideration. We should know by the end of March if we will receive funding. *Mayor Procuk and Mr. Henry both said it looks very good that we may get this funding.*

There has been talk of shutting down Van Epps Road for some work near the railroad tracks. As of Feb. 3rd at 8:00 pm, they will not be closing the road.

BUILDING INSPECTOR

Mr. Socoloff said that commercial applications are coming in and he has received requests for two point of sale inspections.

Mr. Socoloff had a conversation with Tom Finley, owner of the Omni Building and was told that Mr. Finley will get new drawings to Mr. Socoloff so that they can determine the variances that may be needed.

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD February 3, 2015 20

ECONOMIC DEVELOPMENT

Mayor Procuik and Mr. Hatgas met with Greenscape Landscaping. They are hoping to purchase a building in the village. Mr. Socoloff said they have applied for an Occupancy inspection. The building is at 4900 Van Epps Road.

The owners of the WACO property are looking for a partial tenant.

Mr. Hatgas and Mayor Procuik met with Bill Harkins of AMCLO (stamping plant). They are currently in a building owned by the City of Cleveland in the Buckeye area. The building will be razed to make room for the I-490 extension so they are interested in purchasing the old Power Brake building on Valley Belt Rd.

Mayor Procuik attended the GrafTech open house and they hope to open before the end of the month. Their Research and Development team will be in Brooklyn Heights and their executives will be in Independence.

There has been an inquiry on the Geis property for an assisted care facility. The drawings show a three-story building. He will keep us posted on this.

Mayor Procuik will have a working lunch with Geis on Feb. 9th and with Ray Fogg on Feb. 24th. He will let council know what transpires at these lunch meetings.

MAYORS COURT

Income	\$6,482.60
State of Ohio	(1,173.00)
Indigent Drivers & Alcohol Fund	(42.00)
Regional Enterprise Data Sharing Fund	<u>(150.00)</u>
Brooklyn Heights	\$5,117.60

MAYORS REPORT

Mayor Procuik received a donation request from Cuyahoga Heights After Prom and the Redskin Run sponsor (PTO).

The Ohio Municipal League is changing their luncheon to a cocktail hour which will be on March 18th. In the past the Northeast Ohio Mayor's & Managers Assn. went to Columbus on that day to meet with the governor and legislators. He doesn't know if they will be going to Columbus this year. He has a conflict with the Cleanland Ohio dates to go over applications on that date. He will keep council informed.

Mayor Procuik will attend the RNC planning meeting on Feb. 27th.

He attended the First Suburbs Consortium on January 29th. The regular meeting will be on Feb 12th and he will attend.

There will be an "Efficiency In Government" seminar on Feb. 19th at the Independence Civic Center. This is a free seminar for council and staff but RSVP to Kari so she can let Independence know how many to expect.

Mayor Procuik received an email from Narlin Shadd asking if there is any update regarding him working with the soccer program this year. Joe Presot is in Florida for two weeks. Councilman Walsh is open to any change and Councilman Foote is willing to do something with a contract with Narlin for the Spring soccer season at zero cost to the village.

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD _____ February 3, 2015 _____ **20** _____

Mayor Procuk supports the idea while Mr. Presot is reluctant. Mrs. Presot says that he shouldn't be reluctant since spring is their busy season at the greenhouse and it could work to their advantage.

Mr. Selig said the Parks, Playground and Community Service Committee could meet on Feb. 24th at 6:45 pm.

FINANCE COMMITTEE

Mrs. Hatgas said they met tonight and established the base budget. They will meet in two weeks to decide what amount they will take from the general fund to put into the capital fund for 2015.

ORDINANCES & RESOLUTIONS

ORDINANCE 04-2015 - AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR CLERK/TREASURER TO ENTER INTO A CONTRACT WITH TECTRONIC OFFICE PRODUCTS SALES & SERVICE (TOPSS) TO MAINTAIN AND SERVICE ALL COMPUTER RELATED EQUIPMENT AND PROVIDE TECHNICAL SUPPORT FOR THE VILLAGE OF BROOKLYN HEIGHTS' SOFTWARE SYSTEMS

Sponsor: Mr. Black

Second: Mrs. Hatgas

Yeas: Black, Hatgas, Selig, Walsh, Foote

Nays: None

Ordinance 04-2015 is adopted 5-0

ORDINANCE 05-2015 - AN EMERGENCY ORDINANCE AUTHORIZING THE VILLAGE OF BROOKLYN HEIGHTS TO ENTER INTO A CONTRACT WITH LISCO HEATING & COOLING, INC. FOR THE SERVICING OF THE HVAC SYSTEM IN ALL THEIR BUILDINGS

Sponsor: Mr. Foote

Second: Mrs. Hatgas

Yeas: Foote, Hatgas, Selig, Black, Walsh

Nays: None

Ordinance 05-2015 is adopted 5-0

ORDINANCE 06-2015 - FEBRUARY PAY ORDINANCE

Sponsor: Mr. Foote

Second: Mrs. Hatgas

Yeas: Foote, Hatgas, Black, Walsh, Selig

Nays: None

Ordinance 06-2015 is adopted 5-0

MOTION: Mrs. Hatgas moved to go into Executive Session to discuss pending litigation. **Second by Mr. Foote**

Yeas: Hatgas, Foote, Black, Selig, Walsh

Nays: None

Motion passed 5-0

Mayor Procuk asked that Mr. Dowling and Mr. Henry both be present in the Executive Session.

Mr. Foote asked what if anything did we donate to the Redskin Run in the past and also to the After-Prom. Mr. Clymer said he would give them an answer after the executive session.

Chief Lasky gave council an update on Scott Lader. Mayor Procuk said the administration sent a cookie basket.

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD _____ February 3, 2015 _____ 20 _____

Upon return from executive session:

MOTION: Mr. Black moved to pay \$3,350 to Kurtz Brothers and Solar Testing for the testing for lead content on the village owned property on Schaaf Road. (Pretzer property)

Second by Mr. Walsh Motion passed 5-0

Mr. Clymer said that the last time the village donated to a PTO event was in 2012. Mayor Procuk asked for a motion and there was none.

Mayor Procuk asked about the After-Prom and was told that the council gave cash in the past but for the last several years we have been providing at least one bus and driver for the trip to Kalahari. No action was taken at this time.

There being no further business to come before the council, it was moved by Mr. Walsh seconded by Mr. Foote that the meeting be adjourned.

Yeas: All

Meeting adjourned.

Mayor

Clerk/Treasurer