

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD May 17, 2022 20

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on May 16, 2022 at 7:30 p.m. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:	Council Members:	Berzins, Blados, Lasky, Presot, Walsh
	Mayor:	Procuk
	Clerk/Treasurer:	Frank
	Law Director:	Dowling
	Assistant Law Director:	
	Engineer:	
	Police Chief:	Meade
	Fire Chief:	Stefanko
	Asst. Fire Chief	
	Acting Service Dir:	Florjancic
	Bldg. Commissioner:	
	Asst. Bldg. Comm.	
	Comm. Service Dir:	
	Recreation Dir:	
	Soccer Commissioner:	

GUESTS:

Mayor Procuk introduced Mr. Esposito of Clemons Nelson & Associates and Mr. Esposito gave an overview of their services.

Mayor Procuk conducted the swearing in of George Jordan Mrofchak and Kyle Robert Townsley as new appointments to the Police Department.

MOTION: Mrs. Presot moved to approve the minutes of the May 3, 2022 Regular Council meeting. Seconded by Mr. Blados. Motion carried 5-0

CORRESPONDENCE

- Angelo Calvillo, Cleveland Fire Department Chief, announced his retirement from Cleveland Fire and thanked Mayor Procuk for being at his swearing in and again at his retirement announcement. He is grateful having served on the Brooklyn Heights Fire Department.
- Thomas J. Ravi, Executive Vice President of the Greater Cleveland Safety Council, has the Ohio Bureau of Worker's Compensation has reinstated their Safety Council rebate after a two year hiatus due to the pandemic and begins in July, 2022.
- The Cuyahoga County Board of Elections informed the village that a special election will be held on Tuesday, August 2nd and requested the use of the Community Center.
- The West Creek annual fundraiser is back and will be held at the Cleveland Metro Park Zoo on July 1st from 6-11:00 p.m. and the cost is \$100 per ticket.
- NOPEC sent a letter with a copy of their annual report.

SERVICE DEPARTMENT / MIKE FLORJANCIK

MOTION: Mrs. Presot moved to pay Knowles Municipal Forestry \$1,300 for tree planting. Seconded by Mr. Blados. Motion carried 5-0.

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- Last week Kimble was unable to pick up trash from two homes across from the Municipal Center due to low hanging lines. Cox Cable was called and made a temporary repair. Cox will be returning to install a pole near the marquee to hold the line. Due to the location, ODOT will need to be consulted.

CLERK-TREASURER / AARON FRANK

MOTION: Mr. Lasky moved to pay \$1,111 to Metro Health for medical bills. Seconded by Mrs. Presot. Motion carried 5-0.

- An email exchange was read between Mr. Frank and the county relating to parcels 5315006 and 53120070 and the tax monies due and exemption status.
- A brief update of the Income Tax Review Board ordinance that was passed tonight and the potential hearing to discuss municipal income tax reimbursement requested by a village business employee. Law Director Dowling reported that he asked RITA for a breakdown of the taxes and related numbers.
- The month of April has been closed and there is a surplus variance of \$170,000 and the final balance of the General Fund was \$2,112,000.
- The Economic Development fund is solid and we should have finalization on reimbursements soon and the Capital Fund is set for upcoming expenses.
- We are at approximately 33.33% through the year and operating at 32% with some of our larger expenses have already hit.
- Our second RITA drop was \$334,000 bringing our total net at \$915,000 in municipal income.

MAYOR'S REPORT / MICHAEL PROCUK

- We are a half million dollars ahead of our plan year to date.
- We started putting 5% into the capital improvement fund and now we've increased that to 10%. That fund has grown by \$330,000 over the last five months.

Reporting for Engineer Mike Henry:

- ◊ The upper playground had a pre-construction meeting today with police, fire and service departments, all contracts have been signed and they should break ground early next month.
- ◊ The playground equipment that was purchased is being constructed now and the projected date of completion is June 6th and the units will be shipped here for installation.
- ◊ An explanation and update on the AT&T work in the Marco and Shady Ridge area was given including the registration with the village process all contractors must go through. All information was posted to the official village website and social media.
- ◊ They are working on the Belmont project now, the Galway project should be starting soon.
- ◊ CEI told us that they will be cutting tree branches around their lines on Valley Belt.
- ◊ A resident at the corner of Schaaf and Shady Ridge has inquired about the installation of a fence on her property however a small portion of that land is owned by the village. The option for the resident purchasing that property is tedious and the owner was properly notified.
- The Building Department would like to change the software from the current company, City Force. We pay \$2,589.96 and their contract runs through July 8, 2022. Josh Carpenter of Cloudpermit is offering a proposal of \$2,500 per year with no increase during the contract period. A committee meeting will be called for explanation and discussion.
- The village works hard getting grants and we have been awarded three tree canopy grants over the last four years. Our tree arborist handled the paperwork and meets the set standards

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of the tree species and where they are planted. The spray planting was completed today. One tree is going to be moved due to a resident's plans to put in a driveway on the side of their property. We all deal with questions and comments from residents and it's important to understand the long, professional process with tree planting including the increased property value to all homes. We have a total of 75 trees that will be planted and roughly 45 of them have been planted and the remainder will be planted in the fall. In addition there are plans to remove and replace a couple of trees that have become diseased. Council could choose to spend money on additional trees but we will be working towards another tree grant for next year.

- We will be holding a Memorial Parade this year. The Scoutmasters will march with the Boy Scouts and will handle the placement of the wreath that was donated by the Park Board. The Elks will carry the large flat and the VFW has the veterans scheduled to march and will participate in the 21-gun salute. The Cuyahoga Heights Marching Band will perform, vehicles are welcome and kids have been asked to wear their sports uniforms. The parade will leave West 8th and Tuxedo promptly at 9:00 a.m.

AUDIENCE COMMENTS

- Resident Meredith Schuette, who lives at the corner of West 7th and North Streets, explained that three trees were planted on her corner lot only about ten feet away from where she had three trees removed last year. She had previously been advised by the Building Department that she could not fence in her side yard due to it impeding the sight line from the cross street and questioned why the trees are also not a sight impediment.
- Resident Chelsea Kovar inquired why there was not correspondence to the property owners prior to any trees being planted.

ORDINANCE COMMITTEE

- Mrs. Presot reported met earlier tonight to discuss short term rentals and are reviewing legislation from other communities.

SAFETY COMMITTEE

- Mrs. Presot reported that the Safety Committee met earlier tonight to discuss safety in the park at the bottom of the hill near diamond two and possibly adding barriers along the road. The Service Department has marked the area and we will work with the Engineer regarding possible speed bumps, replacing the curb and road repair.

STREETS COMMITTEE

- Mr. Blados outlined the earlier meeting regarding the village marquees and reviewed the presentation by Brilliant Sign. They will be looking at additional options.

BUILDING COMMITTEE

- Mr. Berzins summarized the earlier meeting in regards to quotes received for the replacement of the elevator at the community center and research will continue.
- He called for a meeting on June 7th to discuss the building department software proposal.

CLERK/TREASURER FRANK REVIEWED THE SCHEDULED MEETINGS:

June 7 7:00 p.m. Building Department Cloudpermit Software

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ORDINANCES & RESOLUTIONS

ORDINANCE 36-2022 AN ORDINANCE AUTHORIZING THE MAYOR AND/OR CLERK-TREASURER TO ENTER INTO A MANAGEMENT CONSULTANT AGREEMENT FOR THE MANAGEMENT OF HUMAN RESOURCE SERVICES (* Second Reading)

Sponsor: Blados

Second: Presot

Yeas: 5 / Nays: 0

Ordinance 36-2022 is adopted 5-0

ORDINANCE 40-2022 AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR CLERK/TREASURER TO EXECUTE A PERMANENT STORMWATER EASEMENT TO NORTHEAST OHIO REGIONAL SEWER DISTRICT AS PART OF THE WEST CREEK STABILIZATION PROJECT

Sponsor: Walsh

Second: Lasky

Yeas: 5 / Nays: 0

Ordinance 40-2022 is adopted 5-0

ORDINANCE 41-2022 AN EMERGENCY ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AND RESOLUTIONS AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; TO APPROVE, ADOPT, ENACT AND PUBLISH NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; AND TO REPEAL ORDINANCES IN CONFLICT THEREWITH

Sponsor: Presot

Second: Berzins

Yeas: 5 / Nays: 0

Ordinance 41-2022 is adopted 5-0

ORDINANCE 42-2022 AN EMERGENCY ORDINANCE AUTHORIZING THE CLERK/TREASURER TO MAKE PAYMENT TO CHAGRIN VALLEY ENGINEERING, LTD. FOR SERVICES RENDERED ON VILLAGE PROJECTS

Sponsor: Lasky

Second: Blados

Yeas: 5 / Nays: 0

Ordinance 42-2022 is adopted 5-0

ORDINANCE 43-2022 AN EMERGENCY ORDINANCE AUTHORIZING THE APPOINTMENT OF POLICE OFFICER, GEORGE JORDAN MROFCHAK

Sponsor: All of Council

Second: Presot

Yeas: 5 / Nays: 0

Ordinance 43-2022 is adopted 5-0

ORDINANCE 44-2022 AN EMERGENCY ORDINANCE AUTHORIZING THE APPOINTMENT OF POLICE OFFICER, KYLE ROBERT TOWNSLEY

Sponsor: All of Council

Second: Lasky

Yeas: 5 / Nays: 0

Ordinance 44-2022 is adopted 5-0

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ORDINANCE 45-2022 AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR CLERK/TREASURER TO PAY THE CUYAHOGA COUNTY REAL ESTATE TAXES

Sponsor: Blados

Second: Berzins

Yeas: f / Nays: 0

Ordinance 45-2022 is adopted 5-0

ORDINANCE 46-2022 AN EMERGENCY ORDINANCE AUTHORIZING THE CONFIRMING OF BRYAN McMANUS TO THE INCOME TAX REVIEW BOARD

Sponsor: Presot

Second: Walsh

Yeas: 5 / Nays: 0

Ordinance 46-2022 is adopted 5-0

ORDINANCE 47-2022 AN EMERGENCY ORDINANCE AUTHORIZING THE CONFIRMING OF LESLIE C. FOOTE TO THE INCOME TAX REVIEW BOARD

Sponsor: Presot

Second: Blados

Yeas: 5 / Nays: 0

Ordinance 47-2022 is adopted 5-0

ORDINANCE 48-2022 AN EMERGENCY ORDINANCE AUTHORIZING THE CONFIRMING OF MICHAEL LASKY TO THE INCOME TAX REVIEW BOARD

Sponsor: Walsh

Second: Presot

Yeas: 5 / Nays: 0

Ordinance 48-2022 is adopted 5-0

There being no further business to come before the council, it was moved by Mr. Walsh and seconded by Mr. Berzins that the meeting be adjourned.

Yeas: All

Meeting adjourned.



Mayor



Clerk/Treasurer