

VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

FINANCE COMMITTEE

.....

A meeting of the **Finance Committee** of the Village of Brooklyn Heights, Ohio was held on **February 2, 2021 at 6:00 pm.** with Councilman Walsh presiding.

Present at roll call:	Councilmen:	Blados, Lahiff, Lasky, Presot & Walsh
	Mayor:	Procuk
	Clerk/Treasurer:	Frank
	Police Chief:	Meade
	Fire Chief:	Stefanko
	Asst. Fire Chief:	Lasky
	Service Director	Hatgas

FIRE DEPARTMENT

- Chief Stefanko said his budget is good with the exceptions / additions as follows:
 - Volunteer Fire Dependent Fund - \$150
 - Nationwide Insurance - \$9,500
 - Communications & Equipment - \$8,000 for repeaters that were not purchased in 2020
 - Schooling & Training: additional \$1,000 to train two members for the SERT team and to send two members to Fire Inspector school.
 - Fire Hydrants – add \$100 (\$4400 pay to Cleveland Water Dept. for hydrant maintenance)
 - Other supplies – add \$1,000
- Procured PPE and equipment through grants and donations.

CAPITAL IMPROVEMENT FUND

- Chief Stefanko would like council to begin looking at the age of the equipment and vehicles.
 - Ladder 49 is in good shape but is aging out.
 - Engine is aged out, NFPA standards ages out a vehicle at 25 years. This vehicle is 26 years old– will need new tires at a cost of approximately \$4,000
 - Squad 41 is 15 years old and we should look to replace it next year
 - Squad 42 is in good shape (purchased from Valley View a few years ago)
 - The Van is fine for what we use it for
 - A new cot (for a new squad) load system is approximately \$35-\$45k
 - Need new rope / water rescue equipment
 - Need new sewer grates for the bay apparatus floor
 - The north wall of the station needs to be waterproofed to keep the water out of the basement and flooding the weight room.
 - The kitchen remodeling needs to be completed.
 - Will apply for a FEMA grant for new helmets, gloves and boots
 - Will continue to apply for EMS grants
- Asst. Chief Lasky told council that vehicles could be purchased on a lease to own.
 - Mrs. Presot asked Asst. Chief Lasky to confirm that the cot should be purchased with the squad and he said that because the cot has to be mounted and bolted to the floor that purchasing it at the same time means that the frame of the vehicle is made ready for the cot. If you put the cot in later you have to cut a hole in the floor for mounting and reinforce the frame.
 - Chief Stefanko said we would probably get a good trade-in on the cots we have.
 - Mr. Frank asked how Parma financed their vehicles and Chief Lasky said they went through KeyBank.

VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

February 02, 2021

.....

POLICE CHIEF

- Chief Meade went over the numbers that he gave to council regarding replacing three of their vehicles and what the costs would be using some of the current equipment and / or new equipment where needed.
 - To replace three cruisers without a trade-in, but with all equipment would be about \$191,000.
 - The cruisers would have to be ordered by March 25, 2021 as that is when the state bids end.
 - Chief Meade is researching e-ticket and asking for an additional \$9,000. This would mean no more paper on all tickets and documents could be emailed to Parma Court.
 - Independence has installed "plate readers" and the salesman is giving Brooklyn Hts. free access on our MDT's on all their cameras so any time a car drives by with an Amber alert, a felony alert, a stolen vehicle etc. it will alert the officers in their cruisers. They will have two cameras on Granger at Strong Style and two on Schaaf Road. If, after we try it out for several months and we like what is does he would like to utilize it.
 - Basically, Chief Meade is looking at Capital Improvement funds in the \$200,000 range. (three cruisers, the equipment in the cruisers and the reader system)
 - The e-ticket equipment would be paid for by the state and the software cost is minimal. We may already have it in our court software. This technology would get us into the 21st century.
- Mr. Frank said that depending on when the purchase is made and when the first payment would be due we may be looking at 2 or 3 quarterly payments this year so the impact on the 2021 budget would be less.
- Mr. Walsh asked Chief Meade what he felt he timeline to have the vehicles on the road would be and Chief Meade responded that he is confident they would be on the road by late spring.
- Mr. Lasky asked Chief Meade if he has any idea as to what we could get for the vehicles he wants to get rid of and Chief Meade responded that he would go through propertyroom.com. They would take the vehicles, clean them up and post and bid them on their website. Chief Meade said he would like to give them one vehicle at a time to see how well the process works. He said he would look at all options to get the most money to put back in the Capital Fund.

SERVICE DEPARTMENT

- Mr. Hatgas went over the Service Department Capital wish list for 2021:
 - Need a new F-350 dump truck to replace the 1999 F-450 dump truck. The new truck would be used for Senior Grass. The cost is approximately \$50,300. If we were to get one with less equipment it might be under \$50,000. This truck is needed if we are to handle senior grass this year.
 - New ExMark Lawnmower for senior grass. Cost is \$12,000 less a potential trade-in.
 - The mower we got last year was \$8,253 with a trade-in
 - Will need a new Service Director vehicle to replace the current Dodge Dakota with over 100,000 miles on it. Council could look at a car instead of a truck.
 - The department pick-up truck fleet is aging and needs to be replaced
 - We currently rent a wood chipper on an as needed basis at a cost of \$350 per day or \$1,000 per week and we rent it 3-4 times a year. Cost of a new one would be approximately \$12,000.
 - The plow on the International is working out so far.
 - Mr. Walsh asked the age of the fleet and Mr. Hatgas said the listing of the fleet is on the back of the page.

VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

February 02, 2021

.....

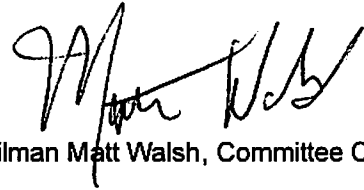
COMMUNITY SERVICES

- Mrs. Guilfoyle said she has no Capital requests

Mr. Frank would like to meet with the department heads to go over the numbers to see how these requests will impact the budget and then go over them at the Finance meeting on Feb. 16th.

Mr. Henry asked to make sure his numbers are also included.

Councilman Walsh asked if there was any other business to discuss at the Finance Committee meeting. If there is no further business the meeting is adjourned



Councilman Matt Walsh, Committee Chairman