

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD September 4, 2018 20

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on September 4, 2018 at 7:30 P.M. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:

Councilmen:	Blados, Foote, Lasky, Presot & Walsh
Mayor:	Procuk
Clerk/Treasurer:	Frank
Law Director:	Dowling
Engineer:	Henry
Police Chief:	Algeri
Fire Chief:	Stefanko
Service Director:	Hatgas
Bldg. Commissioner:	Sonenstein
Comm. Service Dir:	Guilfoyle
Recreation Dir:	

CORRESPONDENCE

- Mayor Procuk read a note from Mayor Bacci thanking him and our village for supporting and participating in their Centennial celebration.
- The Foote Cemetery Association would like to use the Community Center on September 16, 2018 for their annual public meeting. **MOTION: All of Council moves to waive the rental fee for the Community Center for the Foote Cemetery Association annual public meeting on Sept. 16, 2018. Second by Mrs. Presot Motion carried 5-0**
- The Ohio Municipal League annual conference will be October 31st thru November 2nd. The form is in council mail if you are interested in attending.

AUDIENCE

None

SERVICE DIRECTOR

- **MOTION: Mr. Walsh moved to approve \$1,392.50 for repairs to the F-650, work to be done by Concord Equipment. Second by Mr. Lasky Motion carried 5-0**
- Mayor Procuk said a resident questioned the way the tree was trimmed at the street light at 5067 W 6th St. Mr. Hatgas said the work was done by Stan's Tree Service and was trimmed to give the most lighting possible.
- The Rain Barrel workshop had about six attendees.
- Mayor Procuk thanked Mr. Hatgas for his work in getting a good contract with Kimble. While the other rubbish/recycling companies are raising rates for recycling because China won't take the recyclables any longer, Kimble is still taking everything. We are locked in for five years with this contract.

POLICE CHIEF

- **MOTION: Mr. Walsh moves to pay LEADS \$1,200 for the annual MTD access fees. Second by Mr. Blados Motion carried 5-0**
- **MOTION: Mr. Blados moved to pay Firehawk Automotive \$1,410.45 for work done on the 2005 Toyota Camry (Detective's vehicle) with 141k miles. Second by Mrs. Presot Motion carried 5-0**
- Chief Algeri requested an Ordinance Committee meeting on October 2, 2018 to discuss hiring and promotional ordinances. Mayor Procuk said they will also discuss parking by mailboxes.

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Robert Bajko, the architect for the National Weather Service building is here representing the National Weather Service.

ORDINANCE 64-2018-AN EMERGENCY ORDINANCE **AFFIRMING** THE DECISION OF THE ZONING BOARD OF APPEALS GRANTING THE APPLICATION OF KEVIN HENGST AND DAN BARCIKOWSKI, REPRESENTING NATIONAL WEATHER SERVICE, TO REDUCE THE NUMBER OF PARKING SPACES, ADD THE LENGTH OF PARKING SPACES, GRANT A FOUR FOOT FRONT SETBACK AND CONSTRUCT STORAGE SHED ON THE PROPERTY AT THE PROPERTY AT 925 KEYNOTE CIRCLE

Sponsor: Mr. Foote

Second: Mrs. Presot

Yeas: Foote, Presot, Blados, Lasky, Walsh

Nays: None

Ordinance 64-2018 is adopted 5-0

ORDINANCE 65-2018- AN EMERGENCY ORDINANCE **AFFIRMING** THE DECISION OF THE ZONING BOARD OF APPEALS **DENYING** THE APPLICATION OF KEVIN HENGST AND DAN BARCIKOWSKI, REPRESENTING NATIONAL WEATHER SERVICE TO OBTAIN A THIRTEEN FOOT DISTANCE VARIANCE FOR A DRIVEWAY TO THE PROPERTY AT 925 KEYNOTE CIRCLE

Sponsor: Mr. Foote

Second: Mr. Walsh

Discussion: Mr. Foote questioned the reasoning for the application and if there could be a compromise. Mr. Bajko said that there had planned to fight this from the standpoint of convenience for "in and out" since there is only one entrance. They felt they would need an additional driveway but the Weather Service is ok with using the existing drive.

Yeas: Foote, Walsh, Blados, Presot, Lasky

Nays: None

Ordinance 65-2018 is adopted 5-0

- The Weather Service hopes to be in by mid-first quarter of 2019.

FIRE CHIEF

- **MOTION: Mrs. Presot moved to pay Fire Force \$1,139 for annual service on the MSA equipment. Second by Mr. Walsh Motion carried 5-0**
- All the equipment purchased through the BWC grant has been received and put in service.
- Chief Stefanko is working on a new Active Shooter SOP and the training class for the new ballistic vests received from the county is complete.
- The Cuyahoga Valley Fire Chiefs Association is working to implement changes on central dispatch with Chagrin Valley, so that is moving along on the Fire side.

COMMUNITY SERVICES

- The annual Food Drive is September 25, 2018
- Flu Shots will be on October 6th at 9 am. Register with the department
- The CHS Senior Welcome back dinner will be Oct. 25th.
- Annual Leaf Raking will be November 3rd.
- Thank you to the MSC & WSC for donations to Project Hope for the fall projects.
- Mrs. Guilfoyle would like a committee meeting on Oct. 2nd to discuss the Senior Snow Removal Program.
- Pending grants are: 5310 grant for a new vehicle and the Cuyahoga Arts & Culture Grant.

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SOCCER

- Brooklyn Heights has five teams
- Games begin Saturday, Sept. 8th and run thru Oct. 27th. All games are on Saturdays
- All teams have sponsors
- There are 105 total players

RECREATION DIRECTOR

- Mayor Procuk reported for Mr. Kryznovek that Basketball sign-up will begin on Sept. 24th through Sports Illustrated and run to Oct. 12th.

ENGINEER

- The concrete program will begin tomorrow (9/5)
- The Asphalt program will begin next week
- Valley Belt will be started the middle of the month and should end the early October
- We have applied for a water department grant for the end of 5th St. Next year the south side of 5th (south of Tuxedo) will be done and we applied for a grant for north of Tuxedo to replace the water mains.
- Applied for a county 50/50 grant for 2019 to cover the county streets, Tuxedo, Schaaf, Spring and Van Epps.
- The park plans are complete, the proposals to be reviewed and an ordinance drawn up.
- Mayor Procuk asked if we have come to an agreement with the resident at the corner of Dorset and Bancroft. Mr. Henry said that the last he spoke with him the resident said he would contact his lawyer so he was told to speak with our Law Director. The last conversation with him was over a year ago. *Note: his complaint is that the lawn was not properly repaired and the tree was not replaced.*

BUILDING INSPECTOR

- Five Point of Sale inspections
 - 5153 Dorset
 - 525 Tuxedo
 - 5131 W 6th
 - 5134 W 6th
 - 5674 Dunedeen
- Three rental inspections
- Handled several high grass complaints
- The parking in the Community Center parking lot has become a police matter.

LAW DIRECTOR

No Report

CLERK / TREASURER

- Met with Brian Thunberg from R.I.T.A. We rely on them to collect our taxes from our businesses. While Mr. Frank could walk in and ask to see their payroll reports he is reluctant to do that, thus allowing R.I.T.A to do their job.
- Met with Janie Geis who is our insurance agent for our vehicles etc.
- Met with Kevin Nye from SSI, our government computer system representative.
- Met with Michelle Stys from the state auditor's office. She was concerned with each department head having a credit card but when Mr. Frank told her that they would be monitored on a daily basis she felt better about it.
- The month end (August) is complete as of the first working day in September.
- Our spending is on track with our budget.

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ECONOMIC DEVELOPMENT

- The Honeywell building will be completely full sooner rather than later.
- The Geis property continues in final negotiations with Nidec for a 65,000 square foot building. Nino, Mike Henry, Jerry Dowling and Bill Mason are working on the necessary zoning.

MAYOR'S COURT

- | | |
|---------------------------------------|-------------|
| • Income for August | \$ 8,125.70 |
| • State of Ohio | (990.00) |
| • Indigent Driver & Alcohol | (30.00) |
| • Reg. Enterprise Data Sharing System | (75.00) |
| • BROOKLYN HEIGHTS | \$ 7,030.70 |

MAYORS REPORT

- The Mayor's & Managers Association got the time to dispute your property tax assessment extended to September 14th.
- Attended the Greater Cleveland Partnership with Dr. Boutros
- Attended the "Up the Creek" Fundraiser for West Creek Conservancy at Windows on the River

COMMITTEE REPORTS

ORDINANCE COMMITTEE

- Met to discuss to discuss boat, camper and trailer ordinance. It was decided to put it back in the building department.
- The Ordinance Committee will meet on Oct. 2nd at 6:30 pm to discuss hiring and promotional ordinances and also to discuss parking by mailboxes.

SAFETY COMMITTEE

- Will meet on October 2nd at 6:15 pm to discuss creating a Knox Box Ordinance for new businesses
- Chief Algeri discussed Face Book and Twitter
- Cameras were discussed but they would not be cost effective
- The Neighborhood Watch Group was in attendance and discussion was to continue to communicate with the village via flyers or perhaps "Coffee with a Cop".
- The group will be donating signs to be posted at the entrances to the village so that people coming into the village will know there is a community watch program here.

PARKS, PLAYGROUNDS & COMMUNITY SERVICES

- Will meet on October 2nd at 7:15 pm to discuss the Senior Snow Removal Program

There being no further business to come before the council, it was moved by Mr. Lasky seconded by Mr. Walsh that the meeting be adjourned.

Yeas: All

Meeting adjourned

Mayor

Clerk/Treasurer