

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD October 5, 2021 20

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on October 5, 2021 at 7:30 P.M. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:

Councilmen:	Blados, Lahiff, Lasky, Presot & Walsh
Mayor:	Procuk
Clerk/Treasurer:	Frank
Law Director:	Dowling
Engineer:	Henry
Police Chief:	Meade
Fire Chief:	absent
Asst. Chief	Lasky
Service Director:	Hatgas
Bldg. Commissioner:	absent
Asst. Bldg. Comm.	Sonenstein
Comm. Service Dir:	Guilfoyle
Recreation Dir:	Kryznovek
Soccer Dir:	Shadd
GUESTS:	Ray Berzins, Ed Stepka, Dale Ann Guidroz, reporter for the Gazette News Paper

There were no minutes to approve.

CORRESPONDENCE

- Letter from the Cuyahoga County Board of Elections regarding the upcoming Nov. 2nd general election and they are looking forward to working with us.
- Cuyahoga Valley Chamber of Commerce State of the Valley Region luncheon will be on November 17th at the Holiday Inn Independence. RSVP by Oct. 29th if you plan to attend.
- Letter from Frank LaRose, Ohio Secretary of State, regarding the 2020 census. We have a population of below 5000 and they will be issuing a Proclamation of Village Status as recommended by the ORC 703.06.
- The Brooklyn Heights property values increased by 18%. If you want to see what your tax increase will be log into the Fiscal Officers website.
- Letter from the Cuyahoga Soil & Water District *attached*
- Letter from the Cuyahoga County Board of Health *attached*

AUDIENCE

- None

SOCCER COMMISSIONER

- Soccer season is moving along

RECREATION DIRECTOR

- Men's Softball season just finished
- Basketball registration is open until October 31st.

SERVICE DIRECTOR

- MOTION: Mrs. Presot moves to pay American Fence Company \$4,465 to repair and replace the Backstop overhead fence at Diamond 3. Seconded by Mr. Walsh Motion carried 5-0

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- **MOTION: Mr. Blados moves to pay DiFranco Plumbing \$2,990 for emergency work (repair and relocate the existing water valve for Diamond 2 irrigation. Seconded by Mr. Lahiff Motion carried 5-0**
- Musco Lighting will be relamping the lights on Diamond 2 next week and it will be good for ten (10) years.

Mayor Procuk asked if the foreman is still off, paper work was submitted due to COVID, and Mr. Hatgas said he is but that he will come in to help over the next few days.

Mayor Procuk said that we have a big event coming up this weekend and he would like it to go off first class, much like Home Days, so if they have to work overtime, so be it.

FIRE DEPARTMENT

- Asst. Chief Lasky spoke about the Family Fun Day & Concert in the Park set for this Saturday. He gave council a synopsis of the plans for the safety, security and set up for the event. There will be two food trucks – Frank's Bratwurst and Cleveland Cookie Dough Company along with inflatables, raffle and 5K sign-up booth.
- The new ambulance is in service. It was a demo model so it comes with all the bells and whistles but we did not pay extra for any of that. It had 2,100 miles on it when it was put in service.
- We were audited for the FEMA grant and we passed with flying colors.

POLICE DEPARTMENT

- Chief Meade told council that we need to renew the Animal Warden retainer. The cost has gone up from \$400 /month to \$600 per month. Mr. Dowling will draw up an ordinance.
- The new vehicles have not arrived yet due to overseas delays. Chief Meade was told they have been shipped so he is praying they will be here soon and on the road by the end of October.
- There are no guns available to purchase for the same reasons. He ordered guns in April and was just told that they don't know when he will receive them. The ammo he ordered eight months ago has arrived.
- The body camera grant has been completed and submitted. We will know if we received the grant in late December or early January.
- The Block Cameras have been installed and the electrician should have them hooked up by Thursday so they should be in use by this weekend. We have made two felony arrests and two stolen vehicles arrests using the Independence cameras installed on our borders so these cameras will be good for our community.
- At the request of Mrs. Guilfoyle, Chief Meade has been sending the new officers to the Senior Luncheons to let the seniors meet them. This has been very successful.
- Mayor Procuk said that Governor DeWine has set aside \$10 million dedicated to the Body Camera program and most of the larger departments already have them so we stand a very good chance to receive the grant.
- Mayor Procuk said that the back door has had emergency repairs made but it needs to be replaced. The door has been ordered and the building is secure.

BUILDING DEPARTMENT

- Continuing with both residential and commercial inspections.
- There is a big renovation at 700 Resource Dr. going on.

COMMUNITY SERVICES

- A little over thirty persons received the flu shot given by Walgreens.
- Project Hope is giving coats for kids, planning the Thanksgiving meal and the Hope Tree over the next month.

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ENGINEER

- 2021 Asphalt Program: the contractor will begin the asphalt repairs the week of October 18th.
- 2021 Concrete Project: the bids came in over the engineer's estimate so Mr. Henry would like to reject the bids and he will revise the proposal to repair the Fire Department apron and sidewalk before winter.
- The 5th Street Water main Replacement is complete and we are finalizing the project out with Cleveland Water Department and the contractor.
- The Tuxedo water main break has been completed. The total cost of the repair was \$62,124.17 and the insurance company will pay \$48,624.17. We will apply to the Cleveland Water Department for the balance.
- The park improvement plans are progressing. We will wait to hear if we received an ODNR grant prior to beginning construction. If we don't get the grant we will begin demolition this fall.
- ODOT evaluated the water main repair done on Granger Road by Cleveland Water. They found a void under the pavement and injected low strength mortar into the void to stabilize the roadway. ODOT will be back in October to perform the pavement repair.
- ODOT is looking into replacing the Schaaf Road Bridge in 2023. Once they select a design engineer we will have a chance to provide input in the proposed MOT, phasing and layout.
- ODOT is reviewing the ability to add or place shields on the existing lighting also the I-480 corridor near the end of Little Creek.
- The county is finalizing the Master Plan with the Village team. This should be completed by the end of the year.

Mrs. Presot asked if he has any idea as to the length of the Schaaf Road Bridge replacement and he said it would take the better part of a year.

LAW DIRECTOR

- Mr. Dowling is following the Opioid lawsuit and it is unknown how much money we will receive.

CLERK/ TREASURER

- Transferred \$25,406.54 to the Capital Fund
- Transferred \$30,000 to the Incentive Fund
- October 1st R.I.T.A. drop was \$469,000
- Closed the month with \$2.7 million in the General Fund.
- Waiting on work regarding the R.I.T.A. subpoena situation

ECONOMIC DEVELOPMENT

- The build-out at 700 Resource is for Haugland Learning Center. There will also be a playground.
- The deal at 1215 Valley Belt Road with an investor who owns several companies will be closing soon. He plans to bring two of his companies to this location while maintaining the relationship with the current tenant, West Market.
- There is no further action on the proposed housing development on the village property at this time. It is still in the works.

MAYOR'S COURT

- | | |
|---------------------------------------|--------------|
| • Income for September | \$ 18,297.03 |
| • State of Ohio | (3,014.00) |
| • Indigent Driver & Alcohol | (111.00) |
| • Reg. Enterprise Data Sharing System | (365.00) |
| • BROOKLYN HEIGHTS | \$14,807.03 |

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MAYOR'S REPORT

- Worked with council to transfer \$500,000 from the General Fund to the Capital. This is an ordinance tonight and Mayor Procuk hopes there won't be too much discussion on it.
- Mayor Procuk commended the department heads and employees on working at 7.6% below budget through 75% of the year. He especially commended the Police and Fire Departments as the police are 12.5% under budget despite the hiring of ten new police officers in the last ten months and the Fire Department is 11% under budget.
- He attended the Metro Annual Stakeholders meeting at the Cleveland Zoo with Dr. Boutros.
- He and Mrs. Presot attended the Wensco event and they needed extra parking so Mayor Procuk contacted some businesses in the area and they allowed them to use their parking lots.
- Attended the ribbon cutting ceremony at Gertsburg LiCata Co. at 600 E. Granger (Condemi Building). They said they love the location and their business has almost doubled.
- **DENY THE PERMIT:** The applicants received their notification of "intent to deny" the permit and the deadline is this Friday to request a public hearing. The applicant made an inquiry to require the Board of Health (unanimous vote 4-0) to state the reasons for denial. There has never been a permit denied. Our attorneys are deeply involved and we will know by Friday what our next steps will be.

ORDINANCES & RESOLUTIONS

ORDINANCE 74-2021: OCTOBER PAY ORDINANCE

Sponsor: Mr. Walsh

Second: Mrs. Presot

Yeas: Walsh, Presot, Lahiff, Blados & Lasky

Nays: None

Ordinance 74-2021 is adopted 5-0

ORDINANCE 75-2021- AN ORDINANCE AUTHORIZING THE CLERK/TREASURER TO TRANSFER FUNDS INTO THE CAPITAL IMPROVEMENT FUND FROM THE GENERAL FUND

Sponsor: Mr. Lasky

Second: Mr. Blados

Yeas: Lasky, Blados, Lahiff, Presot & Walsh

Ordinance 75-2021 is adopted 5-0

Note: Mayor Procuk instructed Clerk/Treasurer Frank to transfer \$500,000 from the General Fund into the Capital Improvement Fund

ORDINANCE 76-2021- AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO ENTER INTO AN AGREEMENT WITH THE FLIP SAUNDERS LEGACY FUND

Sponsor: Mrs. Presot

Second: Mr. Walsh

Yeas: Presot, Walsh, Lahiff, Blados & Lasky

Nays: None

Ordinance 76-2021 is adopted 5-0

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October 5, 2021

ORDINANCE 77-2021- AN EMERGENCY ORDINANCE AUTHORIZING THE VILLAGE COUNCIL TO APPROVE THE EMERGENCY PAVEMENT REPAIR ON TUXEDO AVENUE AS A RESULT OF THE WATER MAIN CONTRACTED BY SPECIALIZED CONSTRUCTION INC

Sponsor: Mr. Blados

Second: Mr. Walsh

Yeas: Blados, Walsh, Lahiff, Presot & Lasky

Nays: None

Ordinance 77-2021 is adopted 5-0

RESOLUTION 13-2021 - A RESOLUTION TO AUTHORIZE THE CLERK/TREASURER TO TRANSFER UP TO 10% OF THE NET COLLECTION OF INCOME TAXES INTO THE CAPITAL IMPROVEMENTS FUND COMMENCING IN OCTOBER 2021

Sponsor: Mr. Walsh

Second: Mr. Lasky

Yeas: Walsh, Lasky, Lahiff, Blados & Presot

Nays: None

Resolution 13-2021 is adopted 5-0

Mrs. Presot asked Mrs. Guilfoyle if there will be a Remembrance Celebration this year and Mrs. Guilfoyle replied that there will be.


There being no further business to come before the council, it was moved by Mr. Lasky and seconded by Mr. Blados that the meeting be adjourned.

Yeas: All

Meeting adjourned.



Mayor



Clerk/Treasurer

CUYAHOGA COUNTY BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

September 23, 2021

Mayor Michael S. Procuk
Village of Brooklyn Heights
345 Tuxedo Avenue
Brooklyn Heights, Ohio 44131

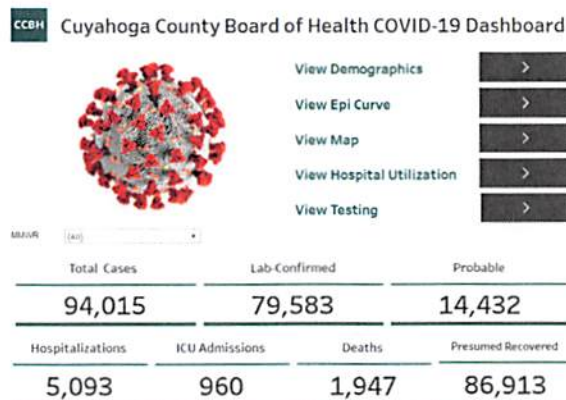
Dear Mayor Procuk,

The purpose of this letter is to provide some background on the Ohio Revised Code (ORC) sections that describe the relationship between villages and townships and local health departments and to also provide information on our per capita rate plans for public health services in 2022 and 2023.

Chapter 3709.01 of the ORC stipulates that "The townships and villages in each county shall be combined into a health district and shall be known as a "general health district." Since 1919, the Cuyahoga County Board of Health has proudly provided public health services to the 21 villages and townships in the county.

Pursuant to this directive and our September 8th notification sent to communities through the Cuyahoga County Mayors and City Managers Association, we wish to inform you about our contract renewal plans that include a two-year agreement with increases approved by our Board of Health for 2022 and 2023.

Our community and indeed the world have experienced a time like no other over the last 19 months of the COVID-19 pandemic. As we all know too well, the pandemic has taken a heavy toll in Cuyahoga County. In our health district, the numbers to date, as tracked on our live dashboard (<https://www.ccbh.net/covid-19-information-and-resources/>), are staggering:



5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

As you are aware, the Cuyahoga County Board of Health (CCBH) has been immersed in the myriad of emergency response activities related to the pandemic. It's hard to describe the extraordinary sacrifices that have been demonstrated by our staff during that time. We also fully recognize that our work is far from over. We now know that we must build additional agency capacity and infrastructure to both sustain our current response and plan for what comes next. This imperative will require the commitment of significant resources at many levels to meet the needs of our community.

Our staff of 165 public health professionals have endured a back breaking schedule in what has been a 24/7 operation in preventing and mitigating the ravages of the pandemic. We are proud to say that, because of their extraordinary expertise and commitment to service, we have thus far prevented the worst. Thankfully, our hospitals have not been overwhelmed with patients and field hospitals were not needed to handle the overflow of demand for care. Using data, science-based public health policy, rapid case investigation, isolation, contact tracing, disease cluster investigation, mass vaccination and sheer will, public health has proven its value when we were needed most. Much hard work lies ahead.

The pandemic has also illuminated some significant gaps in infrastructure, data system modernization needs and overall preparedness and response enhancements that require longer term investments to continue the caliber of response that is required for pandemic preparedness in addition to the wide range of other important public health programs we deliver to the citizens of Cuyahoga County every day.

Concurrent to our COVID response, the Board of Health must assure the maintenance of our surge capacity to identify, evaluate and respond to a wide range of disease outbreaks and other public health emergencies in your community while providing an extensive portfolio of services for residents.

To date, the additional necessary resources we have utilized in the COVID response have come from the state. As we look to 2022 and 2023, our Board of Health has recognized the need to solidify and diversify the sources for our infrastructure investments in order to sustain our efforts in the challenges that await us.

In addition to COVID demands, local health departments in Ohio are required to be accredited by the National Public Health Accreditation (PHAB) Board and must renew their accreditation every 5 years. CCBH is currently accredited and will be required to be reaccredited in 2024. To meet this timeline, we must begin planning and assembling the required documentation in 2022 and 2023 and assign additional staffing and additional resources to meet this mandate for 2024.

Consequently, the Board voted to establish a two-year agreement with our contract cities and to implement a 10% increase in the contract rate for both 2022 and 2023.

As data from the 2020 Census was recently released, renewal rates will be calculated on the new 2020 census populations.

5550 Venture Drive ♦ Parma, Ohio 44130

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

The following are comparison of current per capita rates from local health departments in Ohio:

Cuyahoga County	\$ 5.45
Toledo-Lucas County	\$ 8.55
Dayton/Montgomery County	\$16.02
Columbus	\$39.57
Cincinnati	\$41.04

Our total cost for public health services for your community still stands among the lowest rates for health districts in the State of Ohio.

We have worked diligently for decades to provide quality public health services to our communities while controlling costs and diversifying funding sources. For many years, we have worked hard to maintain half of our budget coverage through state, local and federal grants, which defrayed costs for delivery of services to your community.

Chapter 3709.28 of the ORC describes the process for the apportionment of village and township property taxes for public health services. The total cost for the increase in our per capita rate for 2022 will be \$25,225.00 for all of the villages and townships combined and the total combined increase for 2023 will be \$29,459.00.

A list of all our programs and services is included with this communication. Please contact me with any questions that you may have about the details provided.

Sincerely,



Terry Allan, MPH
Health Commissioner

Encl: Programs and Services Summary

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

September 20, 2021

Honorable Michael Procuk
Village of Brooklyn Heights
345 Tuxedo Avenue
Brooklyn Heights, Ohio 44131

Dear Mayor Procuk:

Last year may have been Covid crazy, but that did not deter our staff. We certainly complied with Covid restrictions, but those restrictions gave us wonderful opportunities to get acquainted with new technologies that allowed us to continue our annual pollution prevention outreach efforts.

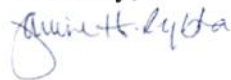
Cuyahoga Soil & Water Conservation District is now working directly for 52 of the communities within Cuyahoga County. We are proud of our ability to serve so many communities and our efforts have paid off. This year, two additional communities have entered into agreements with us to implement their mandated Stormwater Management Programs, specifically for erosion/sediment control and post construction stormwater management.

Protection of our soil and water resources is crucial to keeping our county clean and green. That said, the staff continues to offer an array of public involvement/public education programs to most of the communities in the county to satisfy the Clean Water Act mandate.

The copy of the 2020 Annual Report provides a snapshot of last year's efforts. I have also included a copy of our *Native Roots for Clean Water* calendar. This beautiful calendar, conceived at the height of the pandemic, is being distributed throughout the County and throughout Northeast Ohio. We thought the idea of sharing photos of beautiful plants, along with the importance of native plants in our landscape, was a perfect remedy for difficult times. In the next few weeks each community will be receiving calendars to hand out to your residents.

It is never too early to begin planning for next year. In the meantime, you can learn more about the various programs offered by Cuyahoga Soil & Water Conservation District, now celebrating 72 years, at www.cuyahogaswcd.org. Please do not hesitate to contact us for more information.

Sincerely,



Janine Rybka
Director

2020 Annual Report

Mission: To implement programs and practices that protect and restore healthy soil and water resources.

Board of Supervisors: Sherri Lippus, Chair; Ruth Skuly, Caroline Kelemen, Draye Luton, and Howard Maier
Associate Supervisors: Kathleen Bradley, Whitnye Long Jones

Staff: Janine Rybka, Jared Bartley, Brent Eysenbach, Colleen Berg, Teresa Haendiges, Jakob Hamlescher, Meg Hennessey, Elizabeth Hiser, Kelly Parker, Carla Regener, Amy Roskilly, Megan Smith, Chris Vasco, Jacki Zevenbergen

Programs for Professionals
10 Events
487 Participants



Urban - Plan Review
118 new sites
256 SWPPP reviews



Urban - Site Inspections
279 sites
1855 Inspections



Urban - SWPPP Recommendations of Approval
96 Approvals

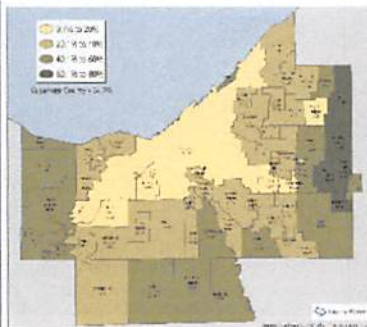
Urban - Post Construction - Site Inspections
824 Sites
841 Inspections



Technical Assistance Landowner
38 Site Inspections
138 calls
98.5 staff hours



On the Ground Implementation
2812 Trees & Live Stakes
46 Rain Gardens
4100 ft. Stream Stabilization



Cuyahoga County-Healthy Urban Tree Canopy Program

\$950,000 for trees
4000 planted

Financial Statement

January 1, 2020 through December 31, 2020

District Fund

Balance on Hand January 1, 2020.....	\$ 1,167,279
Income.....	\$ 393,534
Expenditures.....	\$ 106,770
Balance on Hand December 31, 2020.....	\$ 1,342,075

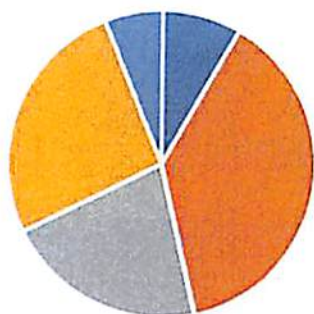
Special Fund

Balance on Hand January 1, 2020.....	\$ 544,379
Income.....	\$ 1,408,971
Expenditures.....	\$ 1,204,196
Balance on Hand December 31, 2020.....	\$ 749,154

Cuyahoga SWCD is an equal opportunity employer and provider

WWW.CuyahogaSWCD.org

District Operation & Project Funding Sources for 2020



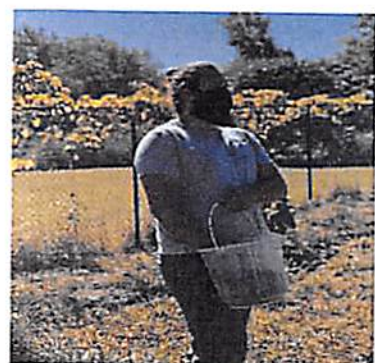
Orange-State Match

Dark Blue-County Funds

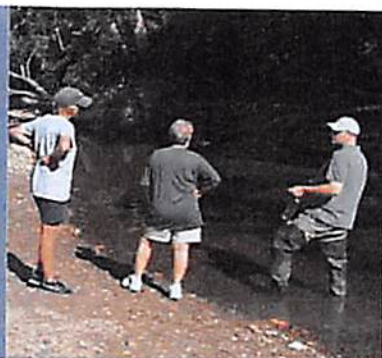
Yellow-Stormwater Funds

Blue-Watershed Program

Gray-Public Involvement/Education Funds



**The Three C's
VIRTUAL ANNUAL
MEETING**
Cuyahoga, Franklin
and Hamilton
136 Participants



**Public Programs &
Events**
101 Events
2900 Participants

Educator Workshops
6 Events
67 Participants
School Programs
25 Events
2380 Participants



**Legislator/Local
Official Program**
4 Events
39 Participants



Newsletters/E-News
16 Events
97,765 Participants



**Timber Harvest
Plan & Follow-up**
4 Events
100 Acres
25 Instances