

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD February 4, 2020 20

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on February 4, 2020 at 7:30 P.M. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:	Councilmen:	Blados, Lahiff, Lasky, Presot
	Mayor:	Procuk
	Clerk/Treasurer:	Frank
	Law Director:	Sheila
	Engineer:	Henry
	Acting Police Chief:	Meade
	Asst. Fire Chief:	Lasky
	Service Director:	Hatgas
	Bldg. Commissioner:	
	Asst. Bldg. Comm.:	Sonenstein
	Comm. Service Dir.:	Guilfoyle
	Recreation Dir.:	
	Soccer Dir.:	Shadd

MOTION: Mrs. Presot moved to excuse Councilman Matt Walsh who is in Kentucky to be with his son who was in an auto accident this morning. Second by Mr. Blados Motion carried 4-0

MOTION: Mrs. Presot moved to accept the minutes of the January 21, 2020 council meeting as distributed. Second by Mr. Lahiff Motion carried 4-0

CORRESPONDENCE

- Mayor Procuk read a letter from Cleveland Councilman Tony Brancatelli regarding semi's driving through the residential neighborhood at Spring Road to get to I-176. They have signs up but would like Brooklyn Hts. to put "no through trucks" signs at Van Epps and Spring.
- Read a letter from Bratenahl Mayor Licastro regarding the Mayor's and City Managers meeting where they are forming a Traffic Safety Committee which he will chair.
- Received a note from Superintendent Evans regarding the Hilltop school bus route. They are still looking at this to determine a solution to the problem.

AUDIENCE

- Mayor Procuk read the Proclamation to Jim Cassidy upon his retirement from the Police Department and his service of 38 years to the Village of Brooklyn Heights. Congratulations Jim Cassidy.
- Our tax administrator, Greg Cingle, introduced Matt Mau from R.I.T.A. to give a brief overview of what R.I.T.A. does for the village. He said in 2019 we saw an increase in our municipal income tax receipts of 27% due to the .05% increase in municipal tax in 2018.

Letters were sent out to delinquent taxpayers that totaled greater than \$32,000 and they have collected \$13,000 so far. They will continue to make the effort to collect the tax liability due us.

In 2018 R.I.T.A. took legal action on two cases owing \$8,000 and they collected \$6,600 of the monies owed through the legal action.

He would advise that we continue this subpoena program every few years to recoup the monies owed to the village.

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ENGINEER

- We received approval for the water main on 5th Street. Mr. Henry would like a Streets Committee meeting called.
- We will be receiving the final invoice for the Asphalt Program of 2019.

BUILDING DEPARTMENT

- They did five (5) inspections of both residential and commercial properties.
- NIDEC is coming along and will begin moving in at the end of February.
- There is progress in getting 613 Tuxedo cleaned up
- Would remind everyone who wants to do any remodeling that permits need to be pulled.

COMMUNITY SERVICES

- Mrs. Guilfoyle said the Village received the full reimbursement from the NOACCA grant for the new van.
- Lawn cutting proposals are coming in and would like a committee meeting in March.
- AARP tax prep has two dates for residents wanting their taxes done.
- Art-in-the-Park planning has begun
- Snow removal program is in progress. Mr. Gulitz's driveway will be taken care of in the spring. Mr. Lasky asked if all the program's driveways have been looked at and Mrs. Guilfoyle said she has only looked at the ones that have made complaints. Mr. Lasky would like the list so he can check all the drives and take care of the residents.

SERVICE DIRECTOR

- The tree grant still needs a site index and management plan completed. Jason Knowles will handle this in the spring.
- First Energy has fixed one light in the park and needs a smaller truck to get to the other light.
- We now have a new contact for First Energy
- Greg Prebish asked if the village will be changing out the street lights to LED's and Mr. Hatgas said there is no plan at this time.

FIRE DEPARTMENT

- Working with the Building Department regarding Occupancy Permits
- Finalizing the FEMA grant for the new SCBA's
- Will receive a check for \$2,841 for the 2019 OHIO EMS GRANT
- Will begin training with the Police Department on CPR, AED's and NARCAN
- Our Lt. Jamie Meklemburg will be sworn in as the first full time fire chief of Seven Hills next Tuesday, Feb. 11th at 5:30 pm.
- We will be accepting applications for Paramedic/Firefighters to replace the men that have moved out of our residency range. (Mayor Procuk said there will be a meeting of the Finance Committee on Feb. 18th at 6 pm)

POLICE DEPARTMENT

- **MOTION:** Mr. Lasky moved to pay North Royalton Jail \$1,200 for housing fifteen (15) prisoners for the month of December, 2019. Second by Mrs. Presot Motion carried 4-0
- **MOTION:** Mr. Lahiff moved to pay Firehawk Automotive \$1,228.35 for repairs (replaced gas tank) to the Detective 1995 Toyota Camry. Second by Mrs. Presot Motion carried 4-0
- **MOTION:** Mrs. Presot moved to pay Firehawk Automotive \$2,306.67 for repairs (all new control arms, bearings, and engine brackets) to #2313 Charger (100k miles). Second by Mr. Blados Motion carried 4-0

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- Two of the new hires have completed their background checks and assessments and the third will be done by the end of the week.
- There was a traffic stop this morning – passing a school bus- and the back garage is now a make shift evidence room. Several catalytic converters were confiscated. Mayor Procuik said this could turn into several felonies.

SOCCER

- Spring registration is in full swing and will end Feb. 16th. Late registration will be Feb. 17th – 23rd with late fees imposed.
- Looking for sponsors

RECREATION DIRECTOR

- Basketball season is finishing up with playoffs beginning on Feb. 10th.
- Championship games will be played at Normandy High School beginning Feb. 15th.
- Sign-ups for softball, baseball & T-ball will begin March 7th and run through March 31st.

LAW DIRECTOR

- No Report

CLERK / TREASURER

- January R.I.T.A. drop was \$534,962.
 - a) transferred \$20,000 to the Economic Development Fund
 - b) transferred \$26,748 to the Capital Improvements Fund
 - c) did not transfer the \$10,000 into the Retiree Fund
 - d) transferred \$20,000 to the Revenue Sharing Fund
- We will know soon, what we will be paying to the VNA.
- Month end is not closed at this time due to Dana being on vacation.

MAYOR'S COURT

- | | |
|---------------------------------------|--------------|
| • Income for December | \$ 10,809.10 |
| • State of Ohio | (1,253.00) |
| • Indigent Driver & Alcohol | (39.00) |
| • Reg. Enterprise Data Sharing System | (130.00) |
| • BROOKLYN HEIGHTS | 9,387.10 |

MAYOR'S REPORT

- R.I.T.A. income in January was down \$12, 527 but was up \$87,455 in February.
- There has been no movement by the waste haulers to increase their fees at this time, but when the contracts are up for renewal the increase will be significant.
- The Chamber of Commerce fundraiser, Taste of the Valley, will be held at the Independence Holiday Inn on Thursday, February 27th. It is a nice evening
- Matt Walsh is not here tonight but the Finance Committee met and began going over the budget line by line with the department heads. The next Finance Committee meeting will be held on Tuesday, Feb. 18th at 6 pm.

COMMITTEE REPORTS

- Streets, Beautification and Utilities: will meet on Feb 11, 2020 at 6:30 pm.

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- **Ad Hoc:** will meet Feb. 18, 2020 at 7pm

Mrs. Presot thanked the department heads for their input and literature for the school open house table.

ORDINANCES AND RESOLUTIONS

ORDINANCE 07-2020 – AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR CLERK TREASURER TO ENTER INTO AN AGREEMENT WITH LISCO HEATING AND COOLING, INC. FOR HVAC MAINTENANCE SERVICES FOR ALL BROOKLYN HEIGHTS BUILDINGS

Sponsor: Mr. Blados

Second: Mrs. Presot

Yeas: Blados, Presot, Lahiff, Lasky

Nays: None

Ordinance 07-2020 is adopted 4-0

ORDINANCE 08-2020 – AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR CLERK TREASURER TO ENTER INTO A GRANT AGREEMENT WITH NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2020 ENERGIZED COMMUNITY GRANTS

Sponsor: Mr. Lasky

Second: Mr. Lahiff

Yeas: Lasky, Lahiff, Blados, Presot

Nays: None

Ordinance 08-2020 is adopted 4-0

RESOLUTION 01-2020 – A RESOLUTION RECOGNIZING THE CLERK/TREASURER'S DECISION TO DONATE HIS 2020 RAISE IN SALARY, CELLULAR PHONE STIPEND, AND HEALTH REIMBURSEMENT BACK TO THE VILLAGE AS WELL AS FOREGOING REIMBURSEMENT FOR TRAVEL

Sponsor: Mrs. Presot

Second: Mr. Blados

Discussion: This amounts to just over \$2,000 for the year

Yeas: Presot, Blados, Lahiff, Lasky

Nays: None

Resolution 01-2020 is adopted 4-0

An Ordinance Committee meeting will be called in March to discuss the garbage can issue

There being no further business to come before the council, it was moved by Mrs. Presot and seconded by Mr. Lahiff that the meeting be adjourned.

Yeas: All

Meeting adjourned.



Mayor



Clerk/Treasurer