

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD August 2, 2022 **20**

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on August 2, 2022 at 7:30 p.m. with Mayor Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:	Council Members:	Berzins, Blados, Lasky, Presot, Walsh
	Mayor:	Procuk
	Clerk/Treasurer:	Frank
	Law Director:	Dowling
	Assistant Law Director:	
	Engineer:	Henry
	Police Chief:	Meade
	Fire Chief:	Stefanko
	Asst. Fire Chief	Lasky, Mike
	Acting Service Dir:	Florjancic
	Bldg. Commissioner:	
	Asst. Bldg. Comm.	Sonenstein
	Comm. Service Dir:	Guilfoyle
	Recreation Dir:	Krzynowek
	Soccer Commissioner:	

GUESTS:

MOTION: Mr. Walsh moved to approve the July 19th, 2022 Council Meeting Minutes. Seconded by Mr. Berzins. Motion carried 5-0.

CORRESPONDENCE / MAYOR PROCUK

- A thank you note was received from Gary Suchocki thanking the village for the beautiful flowers sent and all of the assistance given to Kathy including trips to the doctor, loans of medical equipment, etc. over the many years of her struggles. The support received was invaluable.
- Dominion Energy sent a reminder to call Ohio 811 before you dig so gas lines can be marked.
- A card was received from Jacob Casey regarding his Eagle Scout project. He plans to stain the gazebo in the next month and it was prepared for him by the Service Department.
- An email was received from Rick Dell' Aquila, former mayor of Seven Hills, sharing that he is running for Congress in the State of Ohio in the new District 15. He is running unopposed and plans to visit a council meeting in the near future and would like to discuss important issues in the Village.

POLICE DEPARTMENT / DAVE MEADE

- They received the red dot signs and magazines and are waiting on the rifles. The body cameras were ordered.
- He received an email informing that the grant opens the end of August with a deadline of October 9th and awarded in December or January. They will apply to get reimbursed for the body cameras.
- The speed sign came in, was assembled and charged and is located at East Schaaf Road and Shady Lane. Three of the six mounts have been installed throughout the village.
- Mrs. Presot inquired about the batteries for the speed signs and Chief Meade reminded her that it came with two batteries and one will be charging while the other is in use. They last five to seven days.

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- Mayor Procuk inquired about the launch of the new e-warrant system and asked if we want to pursue this. Chief Meade explained that we will and that it is probably years away from implementation. They are on a waiting list for electronic ticketing equipment.

FIRE DEPARTMENT / JOE STEFANKO

MOTION: Mr. Walsh moved to approve payment of \$4,029 to Shuttler Uniforms. Seconded by Mrs. Presot. Motion carried 5-0.

- The Chief will be meeting with Great Lakes Billing Company to review their rates in our area. He will bring this information back to council.

SERVICE DEPARTMENT / MIKE FLORJANCIK

- He reported that a tree on the vacant West 6th Street house is large and it's impeding on the neighbor's fence. Several residents have called and voiced their concerns. He stated that we should have someone come to remove it. Assistant Building Official Mr. Sonenstein shared that we have no communication with the brother of the deceased occupant.
- Mr. Florjancik said he would have our arborist give his opinion and Mayor Procuk said that owner should be given notice prior to any work being done. The Mayor said we would then add this to the list of funds the owner will be billed for.

MOTION: Mr. Walsh moved to approve payment of \$3,367.21 to Marshall Equipment for lawn mower repair. Seconded by Mr. Lasky. Motion carried 5-0.

COMMUNITY SERVICES / THEA GUILFOYLE

- The Art in the Park program went very well with 79 kids and 33 volunteers who earned a total of 846 community service hours.
- Many thanks to the staff, student volunteers and the Community Service drivers and staff for all of their assistance. Also to Cuyahoga Heights Mayor Bacci and his staff for allowing the program to visit their pool and for lending us a bus and driver for five of our field trips. Additional thanks to Fire Chief Stefanko, Police Chief Meade & their departments for making Safety Day an awesome event; Acting Service Director Mike Florjancik & his department for keeping our vehicles maintained and the park looking great; Council for supporting the program; and Mayor Mike for his support, advice and treating everyone to a pizza lunch on the last day! It was a good program thanks to a great team!!
- The grant was submitted for 2023 and the awards will be granted in the fall.
- She commended Donna Algeri for working so hard on the 2023 grant.
- The NOACA 5310 grant application was submitted this week and awards will be announced in the fall. This is to replace our big bus. Our only choice of buses to go for was an 18-passenger.
- Many thanks to Donna Algeri for her hard work on this grant which ran in conjunction with the Art in the Park grant - both being due within the same time frame.
- Project Hope families are signing up for assistance with school supplies and back packs and all should be distributed by August 12th.
- She is working on a grant through the American Rescue Plan Act (ARPA) for a 24+ passenger bus. The Deadline is Friday, September 2nd. There is no award date yet as they are putting together an evaluation team and will notify applicants.
- Mayor Procuk outlined the ARPA funding options and other projects we may submit.

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- The Fall Flu Shot Program is scheduled for Thursday, October 6th at 9:00am at the Community Center. It will include and regular and high dose influenza and the Covid-19 vaccines.

RECREATION / DALE KRZYNOWEK

- The season wrapped up in mid-July and it was a successful season.
- Everything from the adult umpires, concession stand and increased security led to a fun, safe environment for the kids.
- The Boys Pony team, coached by Blaine Apathy and Rocky Shuckert, were co-champs and our other team in that age group finished in third out of fourteen teams.
- All student umpires have been paid and he is waiting on the adult umpire invoice.

SOCCER COMMISSIONER / NARLIN SHADD (Read by Mayor Procuk)

- He is in communication with the travel soccer team and that is going well.
- Mayor Procuk advised him that the Cuyahoga Heights Girls Soccer Team will probably want to use our fields again and to take that into consideration when scheduling.
- Fall Soccer sign up is underway and it was well publicized.

ENGINEERING / MIKE HENRY

- The village hall parking lot repairs should take place this month. He will attend a pre-construction meeting and receive the final schedule.
- The Upper Park has been paved, they did some final grading, they still need to stripe it, the playground equipment is in place and they have to pour some concrete. They are working north to south with the fencing and all the court equipment needs to be installed.
- The restroom renovations will be done but they are not part of this contract. Both are open and functional.
- AT&T has finished in the Shady Ridge and Marko Lane area. Any incidents for residents have been handled and compliments were received that the contractor did a decent job.
- Mayor Procuk asked about the AT&T boxes that are still open with exposed wires and Mr. Henry will look into it.
- Galway Drive is finished except for a short list including seeding, mulching, driveway and the monument boxes put in place.
- Belmont is finished but still waiting for some restoration. The bill has not yet been received but it's predicted to be under budget
- The Brookpark Road project plans have been submitted to ODOT and we should have final plans approved by October. We hope that construction will begin in June 2023 and it will be a two-year project. This is a large project beginning near the Granger Road bridge to West 130th and it will take three to four years.

BUILDING DEPARTMENT / HOWARD SONENSTEIN

- Meetings continue with Cloud Permit getting the system set up.
- He shared a proposal from Scan Works so that they can digitize all building records including all business and residential plans.
- The cost is approximately \$7k and Mayor Procuk suggests they put it up for regular ordinance for the August 16th meeting. This allows time for further investigation.
- He would like to advertise to residents and business owners that their original plans will be available for pick up after the process takes place.

LAW DIRECTOR / JERRY DOWLING

- Unfortunately the hearing officer's opinion in the landfill issue is that the Board of Health should grant the permit. The opinion is being reviewed and a teleconference is scheduled

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tomorrow to decide how to proceed. It is our understanding that the board will have to have a public hearing.

- Mayor Procuik indicated that we will do everything we can to fight this.

CLERK-TREASURER / AARON FRANK

MOTION: Mr. Walsh moved to approve payment of \$2,293.50 to Mansur Gammon for legal services. Seconded by Mrs. Presot. Motion carried 5-0.

MOTION: Mr. Berzins moved to approve payment of \$1,909.46 to Clemens Nelson for HR services. Seconded by Mrs. Presot. Motion carried 5-0.

- They will have the month closed by the end of the week.
- \$30,000 was put in the 204 Fund and the capital transfer was \$61,523.
- The first RITA drop was \$433,788.

MAYORS COURT

Income for July	\$9,434.50
Victims of Violent Crimes	\$328.00
Drug Law Enforcement Fund	\$122.50
State Bond Surcharge	\$75.00
Seatbelt Violation	\$30.00
Child Restraint	\$75.00
State of Ohio	\$1,555.50
Indigent Defense Support	\$925.00
Indigent Driver Alcohol Treatment Fund	\$52.50
Regional Enterprise Data Sharing System	\$170.00
Brooklyn Heights	\$7,656.50

- The first drop in August was \$477,204 gross which is about \$75,000 more than anticipated. It is consistent with the \$77,180 that we exceeded last year's first drop in August and approximately \$104,000 more than we were receiving in 2019.
- Year to date, we collected \$5,146,713. Our plan was to have \$4,448,325 by this time bringing us to \$698,388 ahead of that plan. We're ahead of last year's collection by \$731,570 and about 15-16% ahead of our plan and 16.5% ahead of last year's collections.
- The plan was developed off of last year's collections. The collection in August was the \$700,000 which we think was attributable to one company having an extraordinary year. Due to that, the numbers may take a little step back but we have plenty of room to work.
- We have been putting 10% of our revenue into capital and anticipate having \$800,000 in that account by year end. We're paying for Lancaster, Belmont is done, we're getting the park done and paying the bills. I would like Council to consider changing that to 15% and possibly a lump sum transfer. We will watch the second drop in August and the last quarter to make adjustments.
- The American Rescue Plan Act (ARPA) funding definition for the first round of submissions are for community development, environmental clean energy alternatives, arts and culture, economic development, job creation, capital improvements, public safety/victim services, law

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enforcement, etc. and the submission cannot exceed \$250,000. Multiple proposals may be submitted. We will review several items for possible submission.

- The first bill from Clemens Nelson reflects work done for the Service Department including job descriptions, potential hiring and supervision or a department head.

ORDINANCE COMMITTEE

- The Ordinance Committee meeting earlier tonight was to discuss legislation for driveway size and location. It was decided to allow up to a ten-foot extension on the garage side of the property (not in front of the house) and three-feet from the sidewalk. Other requests have the option of going before the Zoning Board of Appeals.

WAGE & SALARY COMMITTEE

- A committee meeting was held on Wednesday, July 27th with Representative Ted Biskind to review the contract extension offered by Medical Mutual. The offer is a 9.5% locked in rate for two years and the possibility of a 5% rebate dependent on the claims during that same period.

PARK, PLAYGROUND & COMMUNITY SERVICES COMMITTEE

- Chairman Blados asked to call a meeting for August 15th at 7:00 p.m. to discuss the Lower Park and Diamond #2 future improvements.

CLERK/TREASURER FRANK REVIEWED THE SCHEDULED MEETINGS:

August 16 7:00 p.m. Parks, Playground & Community Services

ORDINANCES & RESOLUTIONS

ORDINANCE 71-2022 AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE RESURFACING OF BROOKPARK ROAD (SR-17)

Sponsor: Mr. Lasky

Second: Mr. Berzins

Yeas: 5 / Nays: 0

Ordinance 71-2022 is adopted 5-0

ORDINANCE 72-2022 AN EMERGENCY ORDINANCE AUTHORIZING THE PAYMENT TO GRADE LINE INC. FOR EMERGENCY REPAIRS PERFORMED TO CATCH BASINS AND ROADS

Sponsor: Mr. Walsh

Second: Mr. Blados

Yeas: 5 / Nays: 0

Ordinance 72-2022 is adopted 5-0

ORDINANCE 73-2022 AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR CLERK/TREASURER TO ENTER INTO AN AGREEMENT WITH MEDICAL MUTUAL FOR A HEALTH CARE PLAN FOR EMPLOYEES OF THE VILLAGE OF BROOKLYN HEIGHTS

Sponsor: Mr. Blados

Second: Mrs. Presot

Yeas: 5 / Nays: 0

Ordinance 73-2022 is adopted 5-0

ORDINANCE 74-2022 AN EMERGENCY ORDINANCE PLACING A MORATORIUM ON THE OPERATION OF ANY SHORT TERM RESIDENTIAL REAL ESTATE RENTALS IN THE VILLAGE OF BROOKLYN HEIGHTS

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Second: Mr. Walsh
Yeas: 5 / Nays: 0
Ordinance 74-2022 is adopted 5-0

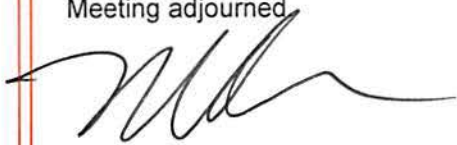
Assistant Fire Chief Lasky shared that he attended a meeting regarding the substantial electric rate increase through NOPEC. It was suggested that participants ask to go to the standard utility rate.

He also thanked Engineer Mike Henry for the job done on Galway Circle especially his response to resident issues.

There being no further business to come before the council, it was moved by Mrs. Presot and seconded by Mr. Berzins that the meeting be adjourned.

Yeas: All

Meeting adjourned



Mayor Procuk



Clerk/Treasurer