

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD _____ November 4, 2020 _____ 20 _____

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on **November 4, 2020** at **7:30 P.M.** with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:	Councilmen:	Blados, Lahiff, Lasky, Presot & Walsh
	Mayor:	Procuk
	Clerk/Treasurer:	Frank
	Law Director:	Dowling
	Engineer:	Henry entered late due to another mtg
	Police Chief:	Meade
	Fire Chief:	Stefanko
	Asst. Chief:	Lasky
	Service Director:	Hatgas
	Bldg. Commissioner:	
	Asst. Bldg. Comm.	Sonenstein
	Comm. Service Dir:	Guilfoyle
	Recreation Dir:	Krzynowek
	Soccer Dir:	Shadd
	GUESTS:	Kovar

MOTION: Mrs. Presot moved to accept the minutes of the October 6, 2020 and October 20, 2020 regular council meeting as written. Seconded by Mr. Lahiff Motion carried 5-0

CORRESPONDENCE

- ✓ STEPHANIE MERCADO, PARTNER KJK A
- Tiffany from RTA responded to Mayor Procuk regarding the requested route change for a bus along Granger Road. This was requested by several businesses in the Valley Belt and Lancaster Road areas. She will draft the request and will gather letters of support from other businesses that are supporting the route change request.
 - E-mail from Brian Loebick of South Street – the fence along their border will not last another year. The fence belongs to the village and he would like to offer his services to install the fence if the village supplies the materials. *Mayor Procuk turned this over to Service Director Hatgas who said they will take a look at it in the spring. He also gave it to the Park Ad Hoc committee to discuss at their next meeting.*
 - The Cleveland Metroparks Zoo will hold their annual **Wild Winter Lights Drive-Through** beginning Nov. 17th. This is sponsored by NOPEC and reservations are required. Information can be found at clevelandmetroparks.com/zoo
 - Councilman Walsh thanked Mayor Procuk, Chief Meade, Chief Stefanko and Asst. Chief Lasky for a safe Halloween. Ms. Kovar said the same thing.

AUDIENCE

- None

POLICE CHIEF

- **MOTION: Mr. Blados moves to pay Firehawk \$1,393 for front end work done on the 9 year old chief's car (Charger with 130k miles) Seconded by Mr. Lasky Motion carried 5-0**
- Chief Meade will be attending Chief classes in New London, OH from Nov. 15th thru Nov. 20th. Lt Zakrajsek and Sgt. Dzik will be in charge.
- Chief Meade said the police hiring is on schedule for Dec. 1st. He was very impressed with the list of candidates.

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FIRE CHIEF

- Chief Stefanko asked for a motion to ratify a purchase made for identification labels for the new SCBA's and masks. **MOTION: Mrs. Presot moved to ratify the payment of \$1,075.44 to IdentiFiresafety.com for luminescent labels for the SCBA's & Masks. Seconded by Mr. Walsh Motion carried 5-0**
- The FEMA18AFG has been finalized and we received a check for \$7,216.19 from Cuyahoga County so this project cost the village zero dollars.
- Received a grant for \$20,246 for a new LUCAS System and we will receive \$5,000 as a trade-in on the old system. Also received a grant from the State of Ohio for \$3,000 which can also be applied. This is also eligible for CARES ACT funds. *An ordinance to make this purchase will be written and presented at the November 17th meeting so this can be done before the end of the year.*
- Mr. Lasky asked how much money we have from the CARES ACT and was told about \$95,000. Mayor Procuk said Mr. Frank has justified the use of all the CARES funding.

SERVICE DIRECTOR

- **MOTION: Mr. Lahiff moved to pay Knowles Municipal Forestry \$4,560 from the Cuyahoga County Tree Grant. Seconded by Mrs. Presot Motion carried 5-0**
- Mr. Hatgas said we've already spent \$5,814 for a total spent of \$10,374 leaving \$1,875 for a landscape architect and Mr. Henry for the park.
- Mr. Hatgas will get Mr. Dowling the information to write an ordinance for the salt spreaders for the Nov. 17th meeting.
- Mayor Procuk asked if the City of Cleveland has done anything about the asphalt repairs needed on Van Epps and Mr. Hatgas said "not yet". He will call them again tomorrow.
- Mayor Procuk noted that all the election gear has been picked-up and the building has been sanitized and is ready if the school should need it again.

COMMUNITY SERVICES

- Forty seniors drove through the Community Center parking lot to receive a Halloween treat from the Brooklyn Senior Center. Additional Drive-thru events will be on Nov. 18th and Dec. 16th.
- The snow removal program has fifty-six (56) signed up
- Project Hope Christmas Wish Tags will be taped to the windows in the lobby of the Municipal Center. A box will be there to accept the gifts.
- Although there will be no Remembrance Celebration, the department will make ornaments for those wishing to remember their loved ones.
- Christmas Art-in-the-Park will be held via ZOOM on Dec. 23rd and Dec. 30th.

SOCCER

- Soccer ended on October 26th. We had four (4) teams

RECREATION DEPARTMENT

- We are preparing for a basketball season beginning in January. Much will depend on the county and if we go into purple.
- We have four (4) teams with 5 or six players. We may combine all the kids from Brooklyn Heights, Valley View and Independence to try to form at least two teams in each age group.

ENGINEER

- The water main project is being tested and will try to get the homes connected the week of Nov. 16th.
- Asphalt paving project is done and concrete will be the end of the week.

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- The application for the Ohio Public Works grant will be submitted tomorrow. This will be to replace and reconstruct Spring Road in 2022, if awarded the money. We already have \$250,000 which is a 50/50 grant.
- ODOT is looking to modify the eastbound ramps from Brookpark Road and the Jennings Freeway (I-176) making them two completely separate ramps. This work would begin in 2021 and they are also making plans to fix the existing bridge with a grind and repave from Tuxedo to W. 130th. This will take several years.

LAW DIRECTOR

- No Report
- Mayor Procuik said that the ad in the Sun News for the land on Van Epps Rd. will be less than \$1,000 and will run for five (5) consecutive weeks. A successful bid would need two-thirds of council to act on it. Both DieMatic and a Jones family member want to bid.

BUILDING

- J.V. Janitorial work on their new building on Resource Dr. continues.
- The roof is being worked on for the National Weather Service. Extended their temporary occupancy permit.
- The 2nd floor ICE project continues
- Several small businesses are moving in on Hayes Drive and we (Building and Fire Depts.) are requiring them to upgrade the fire systems as they move in.
- The tennis courts at 322 Little Creek Parkway have been removed and the ground has been graded and seeded.

CLERK / TREASURER

- Will be closing October on Thursday, Nov 5th.
- First R.I.T.A. drop for November was \$484,000, up about \$30,000 from October 2019.
- Deposited \$10,000 in the Retiree account (203), \$45,000 in the Incentive Account (204) and 5% - \$23,528 in the Capital Improvement Account.
- The audit continues.
- Mayor Procuik gave kudos to Mr. Hatgas and Mr. Frank for putting together the NOPEC grant. We've spent \$7,222 and have \$438.50 to rollover into next year.
- We received our second BWC give-back in the amount of \$74,454

MAYOR'S COURT

- | | |
|---------------------------------------|-------------|
| • Income for October | \$ 9,966.80 |
| • State of Ohio | (1,545.50) |
| • Indigent Driver & Alcohol | (46.50) |
| • Reg. Enterprise Data Sharing System | (150.00) |
| • BROOKLYN HEIGHTS | \$ 8,224.80 |

MAYOR'S REPORT

- **MOTION: Mr. Lahiff moved to pay \$2,115 for the Mayor's court software program. Seconded by Mrs. Presot Motion carried 5-0**
- There were no incidents on Halloween and everyone did their part by safe-distancing. Thank you to Thea Guilfoyle for putting out the newsletter.
- There were no incidents at our community center on Election Day. We had an 83% turnout of registered voters.

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COMMITTEE REPORTS

• STREETS COMMITTEE:

- Mr. Lasky reported that Mr. Hatgas presented three (3) quotes for a V-box spreader for the 2015 International truck. He will find out what is available and report back to council.
- Mr. Hatgas requested a snow plow for the 2015 International and council decided to use the plow that came with the truck and to discuss this purchase in 2021.
- There will be an AD HOC Park meeting on Nov. 17, 2020 at 6:30 pm
- Mr. Walsh called a BUDGET Committee Meeting for Dec. 1st at 7:00 pm to get the budget ball rolling.
- Mr. Lahiff said that if they are going to be hiring police officers on Dec. 1st that they should have a Safety Committee meeting to decide the manning of the department. Mrs. Presot called a SAFETY COMMITTEE MEETING on Nov. 24th at 7 pm.

ORDINANCES & RESOLUTIONS

RESOLUTION 7-2020: AN EMERGENCY RESOLUTION AUTHORIZING THE MAYOR TO APPLY TO THE OHIO PUBLIC WORKS COMMISSION FOR FUNDING OF THE FISCAL YEAR 2022 PROGRAM ROUND 35 FOR THE SPRING ROAD RECONSTRUCTION

Sponsor: Mr. Lasky

Second: Mr. Blados

Yeas: Lasky, Blados, Lahiff, Presot, Walsh

Nays: None

Resolution 7-2020 is adopted 5-0

Mrs. Presot said the BEST Committee at CHS will be back up and running and she will attend the meeting on Nov. 12th.

There being no further business to come before the council, it was moved by Mr. Lasky and seconded by Mrs. Presot that the meeting be adjourned.

Yeas: All

Meeting adjourned.



Mayor



Clerk/Treasurer

RE: Nov. 17th council minutes

Mike Procuk

Sent: Thursday, November 26, 2020 10:18 AM

To: Aaron Frank; Donna Tesar

Cc: dana bundus

Aaron,

correction to nov 4 minutes.

Correspondence
not tiffany from RTA

should be
Stephanie Mercado, Partner KJK responded.....

fix before council or on the floor either is fine.

mm

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Aaron Frank <Aaron.Frank@brooklynhts.org>

Date: 11/19/20 7:57 AM (GMT-05:00)

To: Donna Tesar <dtesar@brooklynhts.org>, Mike Procuk <mprocuk@brooklynhts.org>

Cc: dana bundus <dbundus@brooklynhts.org>

Subject: RE: Nov. 17th council minutes

Dana please print these and the previous meeting for council mail this week.

From: Donna Tesar

Sent: Thursday, November 19, 2020 7:48 AM

To: Aaron Frank; Mike Procuk

Cc: dana bundus

Subject: Nov. 17th council minutes

WOW!

STAY SAFE!!

Donna Tesar

Administrative Assistant