

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD: September 5, 2023

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on September 5, 2023 at 7:30 p.m. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:

Council Members	Berzins, Lasky, Presot, Tommer, Walsh
Mayor	Procuk
Clerk/Treasurer	
Law Director	Dowling
Assistant Law Director	
Engineer	Zoldak
Police Chief	Meade
Fire Chief	
Asst. Fire Chief	Lasky (Mike)
Service Director	Blados
Bldg. Commissioner	
Asst. Bldg. Comm.	Sonenstein
Comm. Service Director	Guilfoyle
Recreation Director	
Soccer Commissioner	Shadd

Guests: Tom Evans, CHS Superintendent
Lisa Samoly

CORRESPONDENCE / MAYOR PROCUK

- A letter from Valley View Mayor Jerry Piasecki was received outlining the potential concerns of neighboring communities to the county jail proposed issue in Garfield Heights.

AUDIENCE COMMENTS

CHS Superintendent Tom Evans outlined the purpose of an 8 mil Combination Continuing levy on the ballot for the November 7, 2023 election. He further reported that no levy has been proposed for twelve years. He reviewed the accomplishments of the school district, the condition of the buildings and the maintenance program and the distribution of the levy funds. He shared that all financial information can be found on the school district website.

POLICE DEPARTMENT / DAVE MEADE

MOTION: Presot moved to pay \$1,815 to Clark & Associates for 3000 traffic citations. Seconded by Tommer. Motion carried 5-0.

MOTION: Walsh moved to pay \$1,405 to A&S Animal Control for service rendered. Seconded by Berzins. Motion carried 5-0.

- The final numbers for the body cameras: Initial cost to the Village \$34,109.80; less the grant reimbursement of \$30,061.00. Final cost to the Village is \$4,048.80.

- The Drone Program is up and running. Was used once to assist Valley View Police Department with suspects who fled from an industrial area with a stolen car.
- It looks as if UAW has a looming strike so they are stock piling vehicle parts.
- The flock cameras will be up and running next month. The Service Department will be installing a pole for the park camera.

SERVICE DEPARTMENT / JOE BLADOS

- Otis is working up final drawings for the elevators and he will continue giving updates on this project.
- We took delivery of our new street sweeper and are waiting for insurance coverage confirmation. The first job they're looking at is Granger Road.
- Today they started on the marginal clearing the road side.
- He advised that he spoke with Lisco and all HVAC repairs need to be authorized by him prior to the work being performed. If anyone calls in repairs without his authorization, that department becomes responsible for payment.
- On Sunday, August 27th, the unreserved Pavilion #3 had a gender reveal party. They did multiple burnouts in the parking lot to spread blue powder everywhere and left blue confetti all over the area. He advises that our pavilions should be by reservation only to hold people accountable for these types of things.

MOTION: Tommer moved to pay Lisco Heating & Cooling \$1,187 for blower motor repairs in Fire Chief's office. Seconded by Presot. Motion carried 5-0.

COMMUNITY SERVICES DEPARTMENT / THEA GUILFOYLE

MOTION: Berzins moved to pay MyRec.com \$2,850 for a one year contract for an online sports management platform. Seconded by Presot. Motion carried 5-0.

- They distributed 43 sets of residential building plans. They will be posting all available plans on the Village website and social media to give everyone a chance to pick them up.
- She has been researching website developers and has found one that looks very good and was also highly recommended. She will be calling a committee meeting for September 19th to present the information.
- Sign up started September 1st for the Seven Hills Rec Center memberships. 11 seniors, 2 disabled residents and 5 adult residents signed up on the first day.
- The annual Flu Shot clinic is scheduled for Thursday, October 5th from 9-11:00 am at the Community Center. They will be using Rite Aid this year due to Walgreens and CVS charging an astronomical cost to come out. Rite Aid has no charge.
- Thanked the Cub Scout Troop 28 for their large donation to the food pantry from the Village-wide food collection.
- It was decided in an earlier committee meeting this evening to not increase the cost to the seniors for the Snow Removal Program. The cost remains at \$150 per senior.
- The Heritage Home Program dropped off brochures for their program and it will be publicized on the Village website and social media.

SOCCER COMMISSIONER / NARLIN SHADD

- He reported that the soccer shorts and shirts were ordered and will arrive for distribution on September 7th.
- The teams will begin their season with away games starting Saturday, September 9th.

- It was reported that approximately 52 players signed up to participate in the soccer program this fall. The season will end approximately October 26.

MAYOR'S COURT / MAYOR PROCUK

Income for August	\$14,415.60
Victims of Violent Crimes	603.00
Drug Law Enforcement Fund	220.50
State Bond Surcharge	100.00
Seatbelt Violation	120.00
Child Restraint	50.00
State of Ohio	2,793.50
Indigent Defense Support	1,700.00
Indigent Driver Alcohol Treatment Fund	94.50
Bond Forfeitures	630.00
Regional Enterprise Data Sharing System	300.00
Brooklyn Heights	\$11,227.60

ENGINEER / JENNIFER ZOLDAK

- **Spring Road Pavement Reconstruction:** Construction is complete. Contractor removed the cones a few weeks ago. Pavement striping is complete.
- **Dorset, Dunedeen, Bancroft:** Construction is now complete. We have one piece of sidewalk that was impacted outside of the scope of this project, she is working with Dominion to see if they will take care of that repair. There are two areas that we are investigating, and will have the Contractor repair- we are working on a solution and will have it addressed before we close out the project. She will be meeting with Service Director Blados tomorrow to investigate a few driveways east of Bancroft as well.
- **Guardrail replacement:** Construction is complete. Total project cost came in under the total budget. There is still additional guardrail that needs to be replaced- a particularly bad section right under Schaaf Road Bridge. She didn't want to end up replacing one isolated small section- and then risk having to do it again because the remainder of the piece was not at the correct length. So hopefully we can use a similar strategy, either do another entire shorter section next year, or save it for two years and then do a larger project. There is additional east of Schaaf that also needs to be redone. Something for us to consider in future budgeting. The Contractor was very easy to work with and very fast/efficient.
- **ODOT Granger Road Reconstruction:** ODOT Construction is ongoing on Granger Road. No new updates. Targeting end of October.
- **ODOT Granger Road Resurfacing-** east of the existing project. Project will bid and be awarded in December/January. Begin construction is April, 2024. She did reach out to ODOT about some berm erosion, and they let her know it will be addressed as part of the project. Construction is April through October- the Village portion will be a shorter timeframe, the project extends all the way through Garfield Heights.
- **Concrete Program:** She has a list of spot repairs, and she discussed with Service Director Blados, that we are going to hold off and not do a program this year. Instead we will do the handful of repairs he has mentioned, as well as anything new that has come up, in 2024, and we will make sure it is included in the budget for 2024.
- **Valley Belt Application:** She will meet with Mayor Procuk and Finance Director to discuss options for the Valley Belt project on Thursday.

BUILDING DEPARTMENT / HOWARD SONENSTEIN

- 720 Tuxedo - there was a BCA meeting in which both items were denied however the homeowner worked out a plan with the Building Department.
- 5085 West 6th Street - Garage has been torn down; no permit was issued; they will be taking a permit.
- Ongoing residential and commercial inspections continue

MOTION: Berzins moved to pay \$50 monthly to Nino Monaco for a cell phone stipend. Seconded by Walsh. Motion carried 5-0.

LAW DEPARTMENT / JERRY DOWLING

MOTION: Berzins moved to pay \$4,562.50 to Todd D. Cipollo Co., LPA for legal services. Seconded by Lasky. Motion carried 5-0.

CLERK-TREASURER / AARON FRANK (Read by Mayor Procuk)

- The first RITA drop in September was \$430,122.37

PARKS, PLAYGROUND & COMMUNITY SERVICES COMMITTEE / JENNIFER PRESOT

- A Community Services Committee meeting was held this evening to discuss a new online sports management platform
- A Parks, Playground Committee meeting was also held this evening to discuss the cost to seniors for the 2023-24 Senior Snow Removal Program.

ORDINANCES & RESOLUTIONS

ORDINANCE 82-2023 – AN EMERGENCY ORDINANCE AUTHORIZING THE CLERK/TREASURER TO MAKE PAYMENT TO CHAGRIN VALLEY ENGINEERING, LTD. FOR SERVICES RENDERED ON VILLAGE PROJECTS

Sponsor: Lasky

Second: Walsh

Yeas: 5 / Nays: 0

Ordinance 82-2023 is adopted 5-0

There being no further business to come before the Council, it was moved by Berzins and seconded by Presot that the meeting be adjourned.

Yeas: All

Meeting adjourned.



Mayor



Clerk/Treasurer