
345 Tuxedo Avenue Brooklyn Heights, Ohio 44131 ♦ Office: (216) 749-4300 ♦ Fax: (216) 741-3753

December 15, 2017

NOTICE

Council will take action on the following legislation at their **REGULAR MEETING OF COUNCIL** held on **Tuesday December 19, 2017** in Council Chambers at 345 Tuxedo Avenue, Brooklyn Heights, Ohio:

ORDINANCE 66-2017– AN EMERGENCY ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND EXPENDITURES OF THE VILLAGE OF BROOKLYN HEIGHTS, OHIO, DURING THE PERIOD FROM JANUARY 1, 2017 TO AND INCLUDING DECEMBER 31, 2017

ORDINANCE 67-2017- AN EMERGENCY ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND EXPENDITURES OF THE VILLAGE OF BROOKLYN HEIGHTS, OHIO, DURING THE PERIOD FROM JANUARY 1, 2018 TO AND INCLUDING MARCH 31, 2018

ORDINANCE 68-2017- AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR CLERK/TREASURER TO ENTER INTO A CONTRACT WITH TECTRONIC OFFICE PRODUCTS SALES & SERVICE (TOPSS) TO MAINTAIN AND SERVICE ALL COMPUTER RELATED EQUIPMENT AND PROVIDE TECHNICAL SUPPORT FOR THE VILLAGE OF BROOKLYN HEIGHTS' SOFTWARE SYSTEMS

ORDINANCE 69-2017 - AN EMERGENCY ORDINANCE AUTHORIZING THE VILLAGE OF BROOKLYN HEIGHTS TO ENTER INTO AN AGREEMENT WITH CHAGRIN VALLEY ENGINEERING, LTD., WITH MICHAEL E. HENRY, PE AS MUNICIPAL ENGINEER FOR ENGINEERING SERVICES FOR THE VILLAGE

ORDINANCE 70-2017- AN EMERGENCY ORDINANCE AUTHORIZING THE CLERK/TREASURER TO ADVANCE AN AMOUNT NOT TO EXCEED \$5,000.00 FROM THE GENERAL FUND TO THE HIDTA FUND (FUND 271)

This notice is in accordance with Section 30 of the Codified Ordinances of the Village of Brooklyn Heights.

Timothy D. Clymer
Clerk/Treasurer

The following meeting will be held **Tuesday, December 19, 2017** in the Council Chambers of the Municipal Center, 345 Tuxedo Avenue, Brooklyn Heights, Ohio 44131:

There will be a **Regular Meeting of Council** at **7:30pm**.



ORDINANCE RECORD
COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

Ordinance No. 66-2017

By _____

AN EMERGENCY ORDINANCE TO MAKE APPROPRIATIONS
FOR CURRENT EXPENSES AND EXPENDITURES OF THE
VILLAGE OF BROOKLYN HEIGHTS, OHIO, DURING THE
PERIOD FROM JANUARY 1, 2017 TO AND INCLUDING
DECEMBER 31, 2017

THE VILLAGE OF BROOKLYN HEIGHTS HEREBY ORDAINS THAT:

Section 1. That in order to provide for the current expenses and expenditures of the Village of Brooklyn Heights during the period beginning January 1, 2017, and ending December 31, 2017, there is hereby appropriated from All Funds the accounts and amounts set forth in Exhibit "A", attached hereto and incorporated herein as though fully and distinctly rewritten.

Section 2. That the Clerk/Treasurer of the Village of Brooklyn Heights be, and he hereby is, authorized to make payment of any of the foregoing appropriations and as approved by ordinance or resolution of Council or otherwise appropriate according to law.

Section 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council; and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the Village of Brooklyn Heights, and for the further reason that this measure is necessary to provide funds for the daily operation of Village departments and the provision of Village services, and this Ordinance shall become immediately effective upon receiving the affirmative vote of two-thirds of all members elected to Council and approval of the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: _____

ATTEST: _____
Timothy D. Clymer
Clerk/Treasurer

APPROVED: _____
Michael S. Procuk,
Mayor

ORDINANCE RECORD
COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

Ordinance No. 67-2017

By _____

AN EMERGENCY ORDINANCE TO MAKE APPROPRIATIONS
FOR CURRENT EXPENSES AND EXPENDITURES OF THE
VILLAGE OF BROOKLYN HEIGHTS, OHIO, DURING THE
PERIOD FROM JANUARY 1, 2018 TO AND INCLUDING
MARCH 31, 2018

THE VILLAGE OF BROOKLYN HEIGHTS HEREBY ORDAINS THAT:

Section 1. That in order to provide for the current expenses and expenditures of the Village of Brooklyn Heights during the period beginning January 1, 2018, and ending March 31, 2018, there is hereby appropriated from All Funds the accounts and amounts set forth in Exhibit "A", attached hereto and incorporated herein as though fully and distinctly rewritten.

Section 2. That the Clerk/Treasurer of the Village of Brooklyn Heights be, and he hereby is, authorized to make payment of any of the foregoing appropriations and as approved by ordinance or resolution of Council or otherwise appropriate according to law.

Section 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council; and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the Village of Brooklyn Heights, and for the further reason that this measure is necessary to provide funds for the daily operation of Village departments and the provision of Village services, and this Ordinance shall become immediately effective upon receiving the affirmative vote of two-thirds of all members elected to Council and approval of the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: _____

ATTEST: _____
Timothy D. Clymer
Clerk/Treasurer

APPROVED: _____
Michael S. Procuk,
Mayor

ORDINANCE RECORD
COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

Ordinance No. 68-2017

By _____

**AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR
CLERK/TREASURER TO ENTER INTO A CONTRACT WITH TECTRONIC
OFFICE PRODUCTS SALES & SERVICE (TOPSS) TO MAINTAIN AND
SERVICE ALL COMPUTER RELATED EQUIPMENT AND PROVIDE
TECHNICAL SUPPORT FOR THE
VILLAGE OF BROOKLYN HEIGHTS' SOFTWARE SYSTEMS**

WHEREAS, it is necessary for the Village to employ a firm to maintain and service all computer related equipment and provide technical support for its operating and software systems; and

WHEREAS, the Village desires to enter into a Contract with Tectronic Office Products Sales & Service (TOPSS) for said maintenance, service and technical support for its operating and software systems.

THE VILLAGE OF BROOKLYN HEIGHTS HEREBY ORDAINS THAT:

Section 1. That the Mayor and/or Clerk Treasurer are hereby authorized to enter into a Contract with Tectronic Office Products Sales & Service for the period of one year commencing January 1, 2018 to December 31, 2018, in an amount not to exceed \$7,830.00 (according to the terms contained in said Contract, attached hereto as Exhibit A).

Section 2. That the Mayor and/or Clerk/Treasurer be, and they hereby are, authorized to execute said contract and to take such action and to execute such other documents and amendments thereto as may be necessary as are approved by the Law Director.

Section 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council; and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the Village of Brooklyn Heights, and for the further reason that is necessary to have the operating and software systems maintained and serviced. Therefore, this Ordinance shall become immediately effective upon receiving the affirmative vote of four (4) members elected to Council and approval of the Mayor and/or Clerk/Treasurer otherwise from and after the earliest period allowed by law.

PASSED: _____

ATTEST: _____
Timothy D. Clymer,
Clerk/Treasurer

APPROVED: _____
Michael S. Procuk,
Mayor

ORDINANCE RECORD
COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

Ordinance No. 69-2017

By _____

**AN EMERGENCY ORDINANCE AUTHORIZING THE VILLAGE
OF BROOKLYN HEIGHTS TO ENTER INTO AN AGREEMENT
WITH CHAGRIN VALLEY ENGINEERING, LTD., WITH
MICHAEL E. HENRY, PE AS MUNICIPAL ENGINEER
FOR ENGINEERING SERVICES FOR THE VILLAGE**

WHEREAS, the Village of Brooklyn Heights desires to enter into an agreement with Chagrin Valley Engineering, Ltd., with Michael E. Henry PE as Municipal Engineer, for engineering services beginning January 1, 2018.

THE VILLAGE OF BROOKLYN HEIGHTS HEREBY ORDAINS THAT:

Section 1. That the Mayor and/or Clerk Treasurer are hereby authorized to enter into the attached Agreement with Chagrin Valley Engineering, Ltd. with Michael E. Henry, PE as Municipal Engineer, to provide engineering services for the Village beginning January 1, 2018, for the fee of \$1,450.00 per month, and other terms as delineated in the attached Agreement.

Section 2. That the Mayor and/or Clerk/Treasurer are hereby authorized to execute said Agreement and to take such action and to execute such other documents and amendments thereto as may be necessary as are approved by the Law Director.

Section 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council; and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the Village of Brooklyn Heights. The reason for this emergency is so that the Agreement may be effective January 1, 2018. Therefore, this Ordinance shall become effective immediately upon receiving the affirmative vote of four (4) members elected to Council and approval of the Mayor and/or Clerk/Treasurer otherwise from and after the earliest period allowed by law.

PASSED: _____

ATTEST: _____
Timothy D. Clymer,
Clerk/Treasurer

APPROVED: _____
Michael S. Procuk,
Mayor

ORDINANCE RECORD
COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

Ordinance No. 70-2017

By _____

AN EMERGENCY ORDINANCE AUTHORIZING THE
CLERK/TREASURER TO ADVANCE AN AMOUNT
NOT TO EXCEED \$5,000.00 FROM THE
GENERAL FUND TO THE HIDTA FUND (FUND 271)

WHEREAS, the HIDTA Fund may end this year with a negative balance resulting from timing issues,

THE VILLAGE OF BROOKLYN HEIGHTS ORDAINS THAT:

Section 1. That the Village of Brooklyn Heights Clerk/Treasurer is hereby authorized to advance an amount not to exceed five thousand dollars (\$5,000.00) from the General Fund to the High Intensity Drug Trafficking Area (HIDTA) Fund prior to the close of 2017 books, then return the advance to the General Fund after the opening of 2018 books.

Section 2 That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council; and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 3 That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the Village of Brooklyn Heights. Therefore, this Ordinance shall become immediately effective upon receiving the affirmative vote of four (4) members elected to Council and approval of the Mayor and/or Clerk/Treasurer otherwise from and after the earliest period allowed by law.

PASSED: _____

ATTEST: _____
Timothy D. Clymer,
Clerk/Treasurer

APPROVED: _____
Michael S. Procuk,
Mayor