

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD _____ November 16, 2021 _____ 20 _____

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on November 16, 2021 at 7:30 P.M. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:	Councilmen:	Blados, Lahiff, Lasky, Presot & Walsh (zoom)
	Mayor:	Procuk
	Clerk/Treasurer:	Frank
	Asst. Law Director:	Salem
	Engineer:	Henry
	Police Chief:	
	Fire Chief:	
	Asst. Chief:	Lasky
	Interim Service Director:	Florjancic
	Asst. Bldg. Comm.	
	Comm. Service Dir:	
	Recreation Dir:	
	Soccer Dir:	
	GUESTS:	Stepka, Tommer

MOTION: Mrs. Presot moved to accept the minutes of the November 3, 2021 regular meeting of council as distributed. Seconded by Mr. Blados Motion carried 5-0

CORRESPONDENCE

- Letter from John Kessler, Chief Officer of Real Estate regarding the Ohio Nature Works grant application for the upper park. We were not selected to receive the grant but we can reapply by June 1, 2022.
- Letter from Lisa Barno, Executive Director of Cuyahoga County Mayors and City Managers Association of NE Ohio. The letter stated that Maple Heights Mayor Annette Blackwell is looking for an experienced Service Director for Maple Heights. If anyone knows of a Foreman or lead man that wants to move up into this position. Please let her know.
- Read a NOPEC Fact Sheet regarding a \$306 million settlement for consumer refunds over 4 years. The letter will be posted on our website.
- Mayor Procuk read the explanation of Mike Florjancic's appointment as Acting Service Director and his duties and responsibilities. "Mike will remain at his hourly rate of pay and other regular duties. He will continue to provide repair services to the other communities' on their Fire Trucks according to our ordinances and agreements. His time sheets will continue to reflect Fire and Service Department hours as per the auditor. He will be paid overtime according to our policies. He will direct and supervise the employees of the Service Department." "He will remain as Acting Service Director until a new Service Director is appointed to the vacated position. No change in his benefits, but please add him to our cell phone stipend."

AUDIENCE

- None

ACTING SERVICE DIRECTOR

- Received the Recycling Grant reimbursement in the amount of \$2,562.
- The water in the park has been shut off and the buildings winterized.

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- We have a leak from the shut-off box at the maintenance building to the back water fountain. We can address this in the spring. This could be a costly project. The drinking fountain was shut off all summer due to COVID-19 and no one complained so maybe we can eliminate the fountain all together.
- The chain broke on the vehicle lift. This is the original equipment.
- The diesel leaf vacuum was smoking so we took it to Murphy Tractor. The cost of the fuel injectors was \$894.16. It was still smoking so they had to put in a fuel injection pump at a cost of \$4,537.41. **MOTION: Mr. Blados moved to pay Murphy Tractor \$4,537.41 for a fuel injection pump for the diesel leaf vac. Seconded by Mrs. Presot Motion carried 5-0**
- Mayor Procuk asked Mr. Florjancic if we could get more Christmas lights/decorations. Mr. Walsh suggested \$2,000 and Mr. Blados moved to spend up to \$3,500. Mr. Lasky felt \$4,000 would be good to give some leeway. Mr. Blados withdrew his motion. **MOTION: Mr. Lasky moved to spend up to \$4,000 for Christmas displays. Seconded by Mr. Lahiff Motion carried 5-0**
- We have received the check in the amount of \$3,985 to replace the guard rail at Granger & Schaaf and Lake Erie Construction has been instructed to proceed with the replacement.
- Mayor Procuk will put the quote for the fencing at pavilion 3 in council mail.

ENGINEER

- The asphalt program is complete.
- The concrete program will begin towards the end of November.
- C.A. Agresta will begin the work on the water main break on Tuxedo.
- Mr. Henry will call ODOT to see when they plan to fix the hole on Granger Road.
- Mr. Henry told Councilman Walsh that he received an email from ODOT telling him they would look into the I-480 lights but nothing since.
- On the agenda tonight is the authorization to enter into an agreement with NEORSD to use Cost Share funds to establish a rain garden between the Municipal Center and the neighbor to the south to improve drainage. This will begin in the spring.

CLERK/TREASURER

- Mr. Frank said that Ted Biskind (American Benefits) continues to shop the dental insurance.
- Mr. Frank attended the NOPEC meeting. It was their year in review. They elected board members and introduced the new members.
- The final equipment purchases for the new Tahoe's have been submitted to the bank. We have a balance of \$5,022.29 in the account. The amortization schedule is set and will not change so Mr. Frank is requesting a check. This money can then be used to purchase the bicycles for the Police Bike Patrol.
- The R.I.T.A. net drop for the month of November was \$479,427.21. He will transfer \$47,942 in the Capital Fund.
- The General Fund ended October with \$2.6 million.
- Mr. Frank will begin working on the 2022 budget with setting up the fixed numbers. He will manage the Service Department budget this year and consult with Mr. Florjancic.

FIRE DEPARTMENT

- Asst. Chief Lasky explained the REPEATERS to council. This is an equipment change and upgrade to the Chagrin Valley Dispatch. The REPEATERS are radios to be put in the fire trucks, which, when at a fire they can go to an off channel and that channel is repeated back to dispatch and they are able to record it. Each city under CVD is required to put them in their vehicles. **MOTION: Mrs. Presot moved to pay Chagrin Valley Dispatch \$4,500 for the purchase of two (2) repeaters and installation. Seconded by Mr. Blados Motion carried 5-0**

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MAYOR'S COURT

- | | |
|---------------------------------------|--------------|
| • Income for September | \$ 14,753.23 |
| • State of Ohio | (2,813.00) |
| • Indigent Driver & Alcohol | (99.00) |
| • Reg. Enterprise Data Sharing System | (315.00) |
| • BROOKLYN HEIGHTS | \$11,526.23 |
- All charter revisions passed in the general election
 - Mayor Procuk is working with three (3) communities who use and are satisfied with their outside contractors so he hopes to bring suggestions to council in January.
 - We have been mailing monthly newsletters to all residents so we have to make a decision that if the BREEZE is not coming back do we continue to mail a newsletter.
 - Mayor Procuk read a letter on the 'DENY THE PERMIT' UPDATE. *See attached.*
 - Mayor Procuk renewed his Mayor's Court certification and also renewed the Notary Public certification along with Kari Baciak and Tracy Harris.
 - Seven Hills wants to put walking trails on Belmont and would like to put an entrance on the property between the Derbin house and the Pavlik house. They are working with Nino and Mike Henry to cut down a few trees.

COMMITTEE REPORTS

- **BUILDING COMMITTEE:** Mr. Lasky said they discussed the Otis Elevator in the Municipal Center and went over the comprehensive report from Otis.
 - They will seek an ADA grant
 - Mr. Florjancic is to seek other bids.
- **STREETS COMMITTEE:** Mr. Lasky reported that the 2022 Capital Improvement projects were discussed. It was decided that the numbered streets (6th, 7th & 8th) will be done when the water lines are replaced.
 - The cost of the projects will be in the \$700 thousand dollar range
- **PARKS, PLAYGROUND AND COMMUNITY SERVICES COMMITTEE:** Mrs. Presot said they discussed:
 1. Senior Snow Removal fee and decided they would not lift the fee because the contractor said he wouldn't have the manpower if the numbers increased.
 2. The Upper Park improvement plan has been drawn up and show the proposed park equipment and the fence at diamond 1.

The Little Library Eagle Scout project will be funded by the Brooklyn Heights Women's Service Club.

LAW DIRECTOR

No report

ORDINANCE 85-2021 - AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO ENTER INTO AN AGREEMENT WITH LINCOLN FINANCIAL GROUP FOR THE PURCHASE OF LIFE INSURANCE FOR ELIGIBLE EMPLOYEES

Sponsor: Mr. Lasky

Second: Mr. Blados

Yeas: Lasky, Blados, Lahiff, Presot & Walsh

Nays: None

Ordinance 85-2021 is adopted 5-0

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ORDINANCE 86-2021- AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO ENTER INTO AN AGREEMENT WITH NEORS D TO UTILIZE COST SHARE FUNDS TO PERFORM DRAINAGE IMPROVEMENTS AT VILLAGE HALL & REIMBURSE STREET SWEEPING COSTS WITHIN THE VILLAGE OF BROOKLYN HEIGHTS

Sponsor: Mr. Blados

Second: Mrs. Presot

Yeas: Blados, Presot, Lahiff, Lasky & Walsh

Nays: None

Ordinance 86-2021 is adopted 5-0

There being no further business to come before the council, it was moved by Mrs. Presot and seconded by Mr. Lahiff that the meeting be adjourned.

Yeas: All

Meeting adjourned.



Mayor



Clerk/Treasurer