COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD June 4, 2019 **20** _____

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on **June 4, 2019** at **7:30 P.M.** with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:	Councilmen:	Blados, Foote, Lasky & Walsh
	Mayor:	Procuk
	Clerk/Treasurer:	Frank
	Law Director:	Dowling
	Engineer:	Henry
	Police Chief:	Algeri
	Fire Chief:	Stefanko
	Service Director:	
	Bldg. Commissioner:	Monaco
	Asst. Bldg. Comm.	Sonenstein
	Comm. Service Dir:	Guilfoyle
	Recreation Dir:	Kryznowek

MOTION: Mr. Blados moved to excuse Councilwoman Presot as she is attending her son's 8th grade graduation tonight. Second by Mr. Walsh Motion carried 4-0

MOTION: Mr. Walsh moved to accept the minutes of the May 7th and May 21st, 2019 regular council meetings as distributed. Second by Mr. Blados Motion carried.

CORRESPONDENCE:

- Letter from CHS Girls' Soccer Coach Christy Zawadzki and Athletic Director Ryan Kelber requesting the use of our soccer field for practice from August 1st to Oct. 25th, 2019. *Attached*

COMMUNITY SERVICES

- Senior Olympic participants: Gloria Ashworth, Delores Brzuziewski, Marilyn Haubrich, Jane Heyduk, Ray Mehalko, Lorraine Safran, Irene Winslow, Chuck Skoczen and John Spilka. Between them they won 25 medals.

B.E.S.T. COMMITTEE

- Jim Zwisler introduced the members in attendance tonight.
  - Superintendent Tom Evans
  - Asst. Superintendent Dr. Caloris
  - Treasurer – Mr. Muccio
  - Board member – Mark Dobbins and Gary Suchocki
  - Parent member – Mandi Apathy
  - The committee serves as an advisory committee for the Superintendent
- Discussed the newest rendition of the Strategic Plan for the district
  - Changed the wording of the motto from graduating college to include career ready (vocational education) and the military.
  - Mr. Evans – Safety security & facilities – thanked Chief Algeri and Chief Stefanko for their participation on this committee with safety drills, promise and other safety concerns.
    - Just celebrated the 81st graduating class of CHS
    - Hired an outside company to do a facility study this summer to see what capital improvements need to be done to extend the life of the buildings.
    - Continue communication through the "News & Views" and "Tom Talks" mailings
    - The Business Advisory Council connects with local businesses and about twelve students took advantage through career tech field trips.

- Adding AP classes for college bound students
  - Held a Community Open House to feature the tuition program and are nearing the cap on the class sizes they have set.
  - The tuition program has contributed approximately $600k to the school's annual budget.
- Dr. Caleris spoke about the Academic Pillars and the providing of different options to all students.
  - The goal is to be a unique school district in the area.
  - Look at technologies and what the students need going forward.
  - Continuously look at the curriculum and the special development plan on a yearly basis to make sure our students are competitive when they walk out our doors.
  - The State report card results are very promising and we are doing very well.
  - Enrollment is up and we have between 160 & 180 tuition students.
  - Mr. Walsh asked the cost of tuition and Dr. Caleris said that Pre-K is $1300 year, Elementary is $2500 year, Middle School is $3500 year and High School is $5500 per year.
- Mr. Muccio spoke on the finances and the continuance of transparency. The district will close out the school year with approximately $13 million in the General Fund.
- Mr. Zwisler spoke on Pillar 4 – Advancement of Student Opportunities
  - Principal's Advisory Committee meets once a month (students and principal)
  - Needs to master technology in all its forms
  - All student needs being met and the value of their education
  - Benefits of Physical Education courses.
  - Alert all students to the value of involvement in student activities.
- Superintendent Evans told council that the school board nominated the Brooklyn Heights Men's & Women's Service Clubs for the Ohio School Board Association Business Honor Roll and both organizations have been recognized by the Ohio School Board Association.
  - He thanked our communities saying they do a lot for the school district and the students and he hopes that as adults they will recognize that.
  - US News ranks Cuyahoga Hts. Schools in the top 3% in Ohio and top 5% nationwide.

AUDIENCE

- None

SOCCER

- Spring soccer ended May 18th.
- We had three (3) division champions
- Introduced Gianna Apathy from Girl's U-9 team. In 2018 they did not win a single game but had one accidental goal. 2019 they are the Girl's U-9 champions. The team is coached by Mandi Apathy.
- Thanked the parents, grandparents and those who volunteered to help with practices.
- Fall registration is now thru July 21st. Late registration with a fee will be July 22nd -28th.
- Elk's Soccer Shoot-Out was May 25th. Division winners were: U-8 Maryn Podoll & Henry Albertone. U-10 was Harper Deal & Ron Ziegler. U-12 was Lorelei Winslow & Chance Apathy. U-14 was Reece Frank & Brody Boyert and U-16 was Kaelib Graaf.
- District finals will be June 22nd.

POLICE CHIEF

- Made conditional offers to two (2) candidates. Swearing in will be June 18th and there will be cake. Both have OPATA certification but one will take the refresher course.

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- **MOTION: Mr. Walsh moved to pay Integrity Verifications $1,665 for polygraph testing for nine (9) applicants. Second by Mr. Foote Motion carried 4-0**
- **MOTION: Mr. Foote moved to pay Firehawk Automotive $2,430.42 for repairs to the engine of car 16 – 2013 Ford Explorer. Second by Mr. Walsh Motion carried 4-0**
- **MOTION: Mr. Foote moved to pay ProTech Systems $4,475 for six (6) bullet proof vests. Second by Mr. Blados Motion carried 4-0**
  Note: Chief Algeri has applied for a BWC / Ohio Attorney General grant which will pay 75% ($3,356.25) and the village will pay $1.118.75.

FIRE CHIEF

- Hydrant flushing has begun. Will run through June 15th.
- Ladder testing on L-49 & E-47 is complete and both passed inspection.
- Pump testing on both vehicles will be in July.
- CVD is currently upgrading our system and we should be online in three (3) weeks.
- The ISO audit is complete and we should be in the same range as last audit. We do have some training deficiencies.
- We've applied for a grant for MSA's and the temporary band aid is that we received twelve (12) tanks from Garfield Heights and seven (7) masks from Cuyahoga Heights.
- The State bid for a chase vehicle must be in by August 1st. Mayor Procuk said this is going to be a Safety Committee meeting.
- Mr. Foote stated that most of our members are full-time in other departments so wouldn't extra training be redundant. Chief Stefanko said that the State of Ohio allows you to use their training but the Insurance wants training in each department they work in. They do allow 50% credit for outside training but that was where we are lacking.
- Arbor Day will be June 17th at 6:30 pm dedicating a tree in memory of Chief Glenn Cook.
- The Safety Committee meeting will piggyback with the Finance meeting at 7pm on June 18th.

RECREATION DIRECTOR

- Baseball, Softball and T-ball are all underway. We have 185 kids participating.
- Thank you to Ed Hatgas and the Service Department for the field condition on Diamond 2. Also to council for spending the money for the diamond dirt.
- **MOTION: Mr. Foote moved to pay Steve's Sports, Inc. $4,548.50 for uniforms, coach's shirts and umpire shirts. Second by Mr. Walsh Motion carried 4-0**
- **MOTION: Mr. Blados moved to pay Steve's Sports, Inc. $1,084 for baseball supplies. Second by Mr. Lasky Motion carried 4-0**
- Mayor Procuk asked if he has enough scorekeepers and Mr. Kryznowek said that all positions are filled.

COMMUNITY SERVICE

- NOACCA grant vehicle should be in some time in August.
- Art in the Park will begin on June 17th and there are thirty (30) kids signed up. There will be two (2) paid employees and nine (9) helpers.
- Transportation requests for Safety Town and Summer School equal fifteen (15) and that begins June 11th.
- There are still forty (40) signed up for grass cutting.

ENGINEER

- **MOTION: Mr. Foote moved to pay Sirna Construction $2,261 for street repairs of the water main break at 5th and Tuxedo. Second by Mr. Lasky Motion carried 4-0**

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- GRANTS: reapplied for the Nature Works grant on May 31st and applying for a Planning grant on June 7th.
- NIDEC has mobilized and will be clearing some trees for the ground breaking next week.
- Park – the concrete work is done and after completing the sidewalk from the pavilion to the steps we will still be under budget.
- Would like a Streets Committee meeting on July 2nd at 7pm to discuss the paving program.
- Dorset Drive work is underway. Mr. Henry has had a few complaints regarding damage to trees etc., he is collecting the complaints and they will be addressed on the punch list.
- Mr. Lasky asked if the pipes above ground will be connected and covered and Mr. Henry said the piping will be laid first and will all be connected at the same time.
- Mr. Henry said there have been delays due to the gas main being in a different location and the tightness of the utilities so they have had to make some modifications. He expects the job to be complete at the end of June.

BUILDING DEPARTMENT

- Continuing both residential and commercial inspections
- Have done a couple of Point of Sale inspections
- They are ready to handle the inspections as they come along for the NIDEC project
- Council needs to look into getting a vehicle for the Building Department as they are limping along.

LAW DIRECTOR

- Working with GEIS to get the land donation straightened out
- Valerie Snyder has some questions regarding the Military Leave policy so he would like to take this back to the Ordinance Committee on July 2nd.

CLERK / TREASURER

- Dana drafted a check and Mr. Dowling drew up a contract to release Brooklyn Heights from the agreement with Cuyahoga Property Maintenance. Mr. Frank called Mr. Kelton's cell phone but it was full so he emailed him and left a message on his business phone line letting him know about the check and contract. He has not heard back from him.
- HIDTA 2017 grant is closed
- We had some large expenses in May. $81,324 final payment to GrafTech and $57,193 for our annual village insurance payment.
- Mr. Frank would like to wait until the second R.I.T.A drop in June to begin putting up to 5% in the Capital Improvements Fund.
- He would like to open a few new fund accounts to put earmarked money away for later expenditures i.e.: accrued employee benefit fund and an economic development fund.
- Mr. Frank would like to explore the idea of a 3-year payout of sick leave. It would help the employee with their taxable income and help the village with the cash flow. Mr. Foote said that this happens with many employers and feels it's worth pursuing.
- Mr. Lasky let it be known that he is in favor of pursuing this also.

MAYOR'S COURT

• Income for May	$ 6,944.80
• State of Ohio	(1,191.00)
• Indigent Driver & Alcohol	(39.00)
• Reg. Enterprise Data Sharing System	(120.00)
• BROOKLYN HEIGHTS	$ 5,594.80

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MAYOR'S REPORT

- Please RSVP to Kari is you plan to attend the NIDEC groundbreaking on June 12th.

COMMITTEE MEETINGS:

- **June 18, 2019**: Wage & Salary at 6:00
  Finance at 7:00 quarterly review
  Safety at 7:00 piggyback on Finance to discuss vehicles
  June 4, 2019

  Park & Playground at 6:30 to discuss the basketball courts

ORDINANCES & RESOLUTIONS

ORDINANCE 45-2019- AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR CLERK/TREASURER TO ENTER INTO A CONTRACT WITH EYEMED FOR VISION COVERAGE FOR EMPLOYEES OF THE VILLAGE OF BROOKLYN HEIGHTS
Sponsor: Mr. Lasky
Second: Mr. Blados
Yeas: Lasky, Blados, Foote, Walsh,
Nays: None
Ordinance 45-2019 is adopted 4-0

ORDINANCE 46-2019- JUNE PAY ORDINANCE
Sponsor: Mr. Walsh
Second: Mr. Foote
Yeas: Walsh, Foote, Lasky, Blados
Nays: None
Ordinance 46-2019 is adopted 4-0

There being no further business to come before the council, it was moved by Mr. Walsh seconded by Mr. Lasky that the meeting be adjourned.
Yeas: All
Meeting adjourned.

Mayor

Clerk/Treasurer

5/31/19

CC Council
HATGAS
BHPD
BHFD
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CUYAHOGA HEIGHTS SCHOOLS
4820 East 71st Street • Cuyahoga Heights, Ohio 44125-1095
www.cuyhts.k12.oh.us

Thursday, May 29, 2019
Mayor Mike Procuk
Brooklyn Heights Municipal Center
345 Tuxedo Avenue
Brooklyn Heights, OH 44131

Dear Mayor Procuk,

We have completed another successful school year at Cuyahoga Heights Local Schools, and are now preparing for the 2019-2020 school year. With that being said, this letter is to ask for your permission to once again continue a relationship that was forged many years ago between the Cuyahoga Heights Lady Redskin Soccer Team and the city of Brooklyn Heights. We would like to once again, ask for permission to use the soccer field located at the bottom of Brooklyn Heights Park for preparation for the upcoming season. If possible we would like to use the field from the dates of Thursday, August 1, 2019 until approximately October 25, 2019. From August 1st until August 15th we would use the field from 7:00 am to approximately 10:30 am. From August 19th until the end of the season we would use the field after school, 3:00- 5:00 pm. We appreciate all that the village has done for the Lady Redskin Soccer Team in the past and look forward to a continued relationship. The recreation department has been very helpful and instrumental in the development of this high school team. Thank you for your time, and enjoy your summer.

Sincerely,

Christy Zawadzki
Varsity Girls Soccer Coach
Cuyahoga Heights High School

Ryan Kelber
Athletic Director
Cuyahoga Heights High School