

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD September 6, 2016 20

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on September 6, 2016 at 7:30 P.M. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:

Councilmen:	Black, Foote, Lahiff, Lasky, Walsh
Mayor:	Procuk
Clerk/Treasurer:	Clymer
Law Director:	Dowling
Engineer:	Henry
Police Chief:	Algeri
Fire Chief:	Stefanko
Service Director:	Hatgas
Bldg. Commissioner:	Monaco
Comm. Service Dir:	Guilfoyle
Recreation Dir:	Franks / Shadd

MOTION: Mr. Foote moved to approve the minutes of the August 2, 2016 regular council meeting. Second by Mr. Lasky Motion passed 5-0

Mayor Procuk introduced Judge Sherrie Miday who is running for judge in the Court of Common Pleas for Cuyahoga County. She spoke about voting in the judicial race. She has been practicing law for 15 years and is now working as a mortgage/foreclosure attorney. Judge Miday is endorsed by the Cuyahoga County Democratic Party, the Ohio Democratic Party, AFL-CIO, Teamsters, FOP, Electricians, and Cleveland Firefighters Local 93. She lives in Seven Hills and is Coptic Orthodox.

CORRESPONDENCE

- Request from Kim Dopson to use the Community Center on October 1st for a fundraiser Clambake for the U-12 Travel Softball Team. **MOTION: Mr. Walsh moved to waive the Community Center fee for a clambake fundraiser on Oct. 1st. Second by Mr. Black Motion carried 5-0**
- Holly Peck requested the Community Center fee be waived for the Girl Scouts to use the center for meetings. **MOTION: Mr. Walsh moved to waive the Community Center fee for six Girl Scout Troop 70316 meetings from September to December. Second by Mr. Lasky Motion carried 5-0**
- Donna Morrel of Welt, Weinberg & Reis requested that the fee be waived for pavilion 2 for a company picnic on either Sept. 23rd or Sept. 30th. **MOTION: Mr. Walsh move to waive the fee for pavilion 2 for a company picnic for Weltman, Weinberg and Reis. Second by Mr. Black Motion carried 5-0**
- Mayor Procuk received an email stating that Nancy Tinsley has resigned as head of Parma UH effective September 16, 2016.
- Mayor Procuk received an email from Greg Cingle stating that the village is and has been collecting income tax from the eleven employees of HIDTA. It is on our tax receipt from RITA as paid by Shaker Heights. We are also collecting income taxes paid by the construction workers working in the ICE building.
- Mayor Procuk informed council that the Nationwide Insurance Volunteer Accident Policy we carry on our fire department will have an increase in premiums of 30% or about \$1,700 per year.

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- Mayor Procuk read a letter from Tom Finley (attached) that per Washington D.C. those tours of the ICE facility will not be permitted due to the sensitive nature of the business.
- Chief Stefanko received a letter from Parma Fire Chief Lasky thanking our department for their assistance at a fire AT 6100 Laurent Drive Regency Apartments in Parma.

AUDIENCE

No Comments

FIRE CHIEF

Chief Stefanko told council about a fire at Unifirst Uniform on August 16th. He said that departments from Valley View, Broadview Heights, Brooklyn and Independence responded. The fire was contained quickly and the loss was minimal. They were up and running the next day. He said the company had upgraded their alarm system and a new sprinkler system. There was a slight problem with dispatch but that has been resolved.

Chief Stefanko told council that that the annual clothing inspection was done for the year and they are now ready to move forward with new clothing for the department.

MOTION: Mr. Lahiff moved to pay Shuttler's \$2,807.90 for department uniforms. Second by Mr. Walsh Motion carried 5-0

MOTION: Mr. Foote moved to pay Luna \$1,369.00 for department uniforms. Second by Mr. Lahiff Motion carried 5-0

MOTION: Mr. Lasky moved to pay FireStore.com \$3,516.00 for department uniforms. Second by Mr. Black Motion carried 5-0

Chief Stefanko said that per the bargaining agreement each member is allowed to spend up to \$350 and we will be under budget this year.

After the inspection/ testing of L-49 and E-47 a problem was found with the aerial ladder on L-49. We need to purchase a "Wear Band kit" at a cost of \$1,409.48 plus shipping. The repair will be done in house by mechanic Mike Florjancic and Firefighter (mechanic) Kurtis Ziebold at a savings of approximately \$5,000.

MOTION: Mr. Black moved to purchase the Wear Band kit at a cost not to exceed \$1,509.48. Second by Mr. Foote Motion carried 5-0

Chief Stefanko then told council about the thirteen sets of turnout gear that we purchased in 2016. Due to problems from the manufacturer the gear was not received in a timely fashion as promised. Our disappointment was relayed to the company and they worked with us to outfit the five new hires with loaned gear and the eventual receipt of the thirteen sets that we ordered. As long as we make our next purchase with them (twenty sets) they will replace the loaner sets with our specific gear free at a cost savings of \$11,500 to the village.

Chief Stefanko will sit down with Jerry Dowling to discuss a contract between the village and Warren Fire Equipment. Council will consider an ordinance at the October meeting.

POLICE CHIEF

- **MOTION: Mr. Black moved to pay The Ohio State Highway Patrol invoice of \$1,200 for the 12-month Leeds program. Second by Mr. Lahiff Motion carried 5-0**

Chief Algeri asked to pay the invoice for maintenance for eight of the Tasers. It is \$185 per year for the plan and at 5 years the Tasers will be replaced at no cost. They are 3 years old currently.

- **MOTION: Mr. Black moved to pay Taser International \$1,480 for the Taser Assurance Plan. Second by Mr. Walsh Motion carried 5**

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Chief Algeri thanked the Brooklyn Heights Women's Service Club for their generous donation of up to \$5,000 for the purchase of a golf cart to be used by the police department and the park security.

Chief Algeri told council that the department had a training session today and Andy and Eileen Pech brought their autistic son Kevin in to meet the officers. They answered questions regarding autism and Chief Algeri said the department has a "special needs registry" on the computers in the cars and if the officers see someone from our community on the street they can bring up a photograph and a list of their needs to help serve them. This also includes our residents with dementia or Alzheimer's. He said if you know someone who should be on the list please contact the department.

SERVICE DIRECTOR

Mr. Hatgas told council that he was able to procure an Ice Machine for the Community Center at a cost of \$1,974 and it has been installed.

The new freezer has also been installed.

- **MOTION: Mr. Black moved to pay Stanley Securities & Monitoring \$2,635.56 for their service contract. Second by Mr. Walsh Motion carried 5-0**

Note: Mr. Hatgas and Mr. Triner are working together to see if they can find another company to handle this. If not we may need an upgrade to our system so we can change vendors.

- **MOTION: Mr. Black moved to pay Presot Masonry \$2,000 to replace the back man door on the south side of the fire station. Second by Mr. Lahiff Motion carried 5-0**

Mr. Hatgas asked Mr. Foote to call another committee meeting to invite other vendors (Cuyahoga County) to present to council.

Mr. Hatgas is in the process of speaking with Cox for a phone proposal. Mr. Hatgas has a meeting with another vendor on Sept. 15th.

COMMUNITY SERVICES DIRECTOR

Mrs. Guilfoyle reported that Flu Shots will be given on Oct. 6th at the Community Center. This is an adult vaccine only. Call to sign-up. Covered by most insurance companies.

Project Hope distributed 18 backpacks with grade appropriate school supplies to 9 families.

Senior Leaf Raking will be on November 5th. Please call to sign-up and volunteers are always needed.

The Cuyahoga Heights Schools Back to School dinner for seniors will be on Oct. 19th at 5pm. Transportation will be available. Please call her office to sign-up.

Mrs. Guilfoyle contacted thirteen contractors for Snow Removal. The deadline for contractor apps is Sept. 19th and Councilman Lasky will call a committee meeting to go over the contracts before presenting to council.

The website upgrade with the county is complete but there were several snags and many man power hours on our end were used.

September 12th and September 20th will be picture day for new employees as well as any retakes.

We received our reimbursement check from the NOACCA grant for the new bus in the amount of \$25,007.

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NEO First Suburbs Consortium has sent out a survey. They are looking for fifty random completions. Mrs. Guilfoyle will send it out tomorrow and it must be completed by Sept. 19th.

RECREATION DEPARTMENT

Aaron Frank thanked council for the opportunity to head this department and he thanked Joe Presot and Todd Vonville (Valley View) for their help in teaching him the ropes.

He has digitalized all the ball teams and now the basketball teams also. He is working on getting registration for any sport on the website.

He thanked the umpires and said the marquee was helpful in procuring umpires this year. We had eleven teams with 143 total players and several coaches for each team. We had 2 runner-up teams and one championship team.

He thanked Dale Kryznowek for helping him set up GoogleDocs which was a helpful tool. He also thanked the coaches, the Service Department for keeping the fields in shape and the Women's Service Club for running an amazing concession stand.

Basketball sign-up deadline is October 15th.

He also wants to expand the flag-football program to include more communities.

He will have a coaches meeting in the spring.

Narlin Shadd thanked council for the opportunity to become more involved with soccer.

Spring season: 7 teams with a total of 109 children participating.

He thanked the coaches and parents for volunteering their time and the Service Department for keeping the fields prepared.

The fall season will begin soon and he had a coaches meeting. All equipment was passed out as well as the rosters and schedules. The season begins on Sept. 10th and ends on Oct. 29th.

Narlin and Aaron both feel that it is important for kids to play more than one sport.

ENGINEER

Mr. Henry told council that both the South Street project and the Lancaster Road project are complete. All issues will be taken care of. South Street finished at \$11k under budget and Lancaster was \$20k under budget.

Mr. Henry was not happy with the Schaaf Road remediation proposals and will ask for new proposals.

The Bancroft sewer & outfall project will be awarded at the next meeting.

The sewer grant is for one community and one non-profit.

Mr. Dan Fitkus of 5687 Dundeen Circle emailed Mayor Prochuk that his backyard is slipping. Mr. Henry will take a look at it.

Councilman Lasky asked if the gas company had come out to do a "sniff" test of the gas lines to make sure there were no leaks. Mr. Hatgas said that is on the punch list.

BUILDING

Mr. Monaco told council that he handled:

- 15 residential complaints
- 8 high grass notices were sent out
- 11 commercial inspections
- 17 residential inspections
- 4 point of sale inspections:

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1. 5150 W 5th St
 2. 606 Tuxedo Ave.
 3. 522 North St.
 4. 611 Tuxedo
- 1 rental inspection at 897 E. Schaaf Rd.
 - In the next three weeks there will be ground breaking for two new houses on sublots 24 & 80 on Marko Lane. The plans will go to the ARB on Sept. 14th.
 - The house on Belmont is on hold pending approval from Seven Hills.

ICE will begin moving in on Sept. 24th. They have not had the final inspection at this time. Mayor Procuk asked what it looks like and Mr. Monaco said that when you walk in the main door it looks like an office. If you enter from the Sally Port there are 3-4 retentions areas and a shower area. This is a restricted area.

He is concerned with their alarm/security system. In case of a power outage or fire the doors will open but in any other emergency the doors will not automatically open and if there are any detainees in the cells guards would have to escort them out.

LAW DIRECTOR

Mr. Dowling explained that the Board of Elections requested that we renumber some portions of our previous charter amendment ordinance, so he prepared ordinance 76-2016 with the clerical adjustments.

Mr. Dowling told council that he spoke with the Ethics Commission and the Attorney General regarding the waiver of the fee for the Community Center for a scrapbooking fundraiser. It appears the fundraiser is to raise money to help defray the legal fee costs in the case to resolve the issues with the Cuyahoga Heights School board. Jerry Dowling, advised council that waiving a fee for the purpose stated, could be considered an ethics violation. "Public tax dollars being used for a political purpose."

Mr. Walsh agrees with Mr. Dowling and feels that she should pay for the hall for this event. Mr. Lahiff and Mr. Lasky agree.

MOTION: Mr. Walsh moved to rescind the waiving of the fee for the Community Center for October 15th & 16th for a scrapbooking fundraiser. Second by Mr. Lahiff Motion carried 5-0

Council will meet on the first Tuesday of November as scheduled. Normally the first Tuesday in November would be election day but this year the election is on November 8th.

Mr. Dowling said that Broadview Heights put a moratorium on marijuana for one year and he will look at Brooklyn Heights doing the same.

The Charter Review letters will be mailed in the next few weeks.

CLERK / TREASURER

Mr. Clymer told council that the August numbers are not yet reconciled but the General Fund will be up about \$506,229k. The Sept. 1st RITA collection is up about \$149k.

The village passed the 2014-2015 State audit review with no citations. Mr. Clymer thanked his department, administration, department heads and employees for following the rules and getting us a clean review.

The Finance Committee revised the transfer from the General Fund to the Capital Improvement Fund and that change will be up for passage tonight. ORD 60

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Mr. Clymer explained a few of the ordinances up for vote tonight.

- ORD 67 is the master salary ordinance and they need to add the Recreation Director, Soccer Commissioner and the Special Projects person.
- ORD 69 is to add the Soccer Commissioner to the cell phone reimbursement of \$50 to us his personal cell phone for village business.

ECONOMIC DEVELOPMENT

- Weiner Law is looking to move out of Cleveland and possible relocate. They don't want the Condeni building so Mayor ProcuK sent them some information on available space and an incentive package. He also put them in touch with Ray Fogg.
- Cook Construction & Paving may be in by year's end.
- Mayor ProcuK has an impromptu meeting at 1:30 on Sept. 7th with people from Geis.

MAYORS COURT

Income for August	\$ 12,541.60
State of Ohio	(2,167.50)
Indigent Driver & Alcohol	(73.50)
Reg. Enterprise Data Sharing System	(245.00)
BROOKLYN HEIGHTS	\$ 10,055.60

MAYOR'S REPORT

Mayor ProcuK will not attend the Akron-Cleveland Association of Realtors where the topic will be about the communities with stringent point of sale inspections.

Brecksville and Independence will be sharing the new dispatch center but we will stay with Cuyahoga Heights.

Joe Presot, Special Projects Manager asked if he is required to attend the council meetings and was told he only needs to attend when he has a report on a completed project. Currently he is working with Mike Henry and the county to obtain a complete map and listing of residential properties and their owners.

Mayor ProcuK told council that we received the \$5,000 check from UH Parma and then read the restrictions of the use of the funds. Some of the ideas for spending are:

- The grant may be used on initiatives aimed at improving and enhancing the health of the Brooklyn Heights citizens and community
- Organizing health related educational events
- Purchasing AED's or other pre-hospital equipment
- Free vaccines and health screening
- Free Yoga instruction

Mayor ProcuK will ask for use suggestions through social media as we have to use the funds and provide a report by December 31, 2016.

Mayor ProcuK said there was a misprint in the Breeze regarding the Elk's Soccer Shootout. Shae Tepley went to the State tournament and placed 3rd in her division. The Elk's had her under an incorrect listing. The error will be fixed in the upcoming Breeze.

Mayor ProcuK introduced Michael Goldstein, husband and campaign manager for Dr. Beverly A. Goldstein who is a Republican running for congress in the 11th District.

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COMMITTEE REPORTS

ENVIRONMENTAL COMMITTEE

Mr. Lahiff said the committee met to discuss the property north of Schaaf Road. They are still gathering data.

FINANCE COMMITTEE

Mr. Lahiff said the committee met to discuss the County Casino grant program. We will work with Mr. Henry to apply for these grants.

BUILDING COMMITTEE

Mr. Foote said the committee met tonight and had a presentation by The Gardner Company regarding steps for energy saving. He said they will continue the process.

They spoke with Sylvia Christian about options to planting a memorial tree for their daughter.

Discussion was held regarding the rental/reservation procedure of the park pavilions. They decided that residents will no longer be charged a rental fee but will be required to pay a \$50 refundable down payment. This would be effective next rental season.

Mr. Foote called a Building Committee meeting for October 4th at 7pm to continue the energy savings discussion with a representative from the County.

Mr. Lasky called a Parks, Playground & Community Services meeting on Sept 20th at 5:30 to discuss snow plow bids.

Mr. Lasky called a Parks, Playground & Community Services meeting on October 4th at 6:30 pm to discuss the "no dogs in the park" rule.

Mr. Walsh scheduled a meeting on Sept. 20th at 6:00 pm & Sept. 27th at 5:30 if necessary to have open discussion with employees.

There will be a Legislation special meeting on Sept. 20th at 5:55 pm.

ORDINANCE COMMITTEE

Mr. Black said his committee met on August 18th to discuss a moratorium on marijuana in the village and that resolution is on the agenda tonight.

ORDINANCES AND RESOLUTIONS

ORDINANCE 60-2016- AN ORDINANCE DIRECTING THE CLERK/TREASURER TO TRANSFER \$250,000 FROM THE VILLAGE GENERAL FUND TO THE CAPITAL IMPROVEMENTS FUND

MOTION: *Mr. Walsh moved to withdraw Ordinance 60-2016 and amend it to \$125,00. Second by Mr. Lasky*

Yeas: *Walsh, Lasky, Lahiff, Foote, Black*

Nays: *None*

Motion carried 5-0

ORDINANCE 60-2016 – AN ORDINANCE DIRECTING THE CLERK/TREASURER TO TRANSFER \$125,000 FROM THE VILLAGE GENERAL FUND TO THE CAPITAL IMPROVEMENTS FUND

Sponsor: Mr. Lahiff

Second: Mr. Lasky

This is the first reading of Ordinance 60-2016. It has been sponsored and seconded and will be brought up for consideration at the next meeting of council.

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ORDINANCE 67-2016- AN EMERGENCY ORDINANCE AMENDING SECTIONS 33.01(E)(1)(A)(iv), 33.01(E)(1)(A)(xxi), AND 33.01(E)(1)(A)(xxii) OF THE BROOKLYN HEIGHTS CODE OF ORDINANCES
Note: This ordinance adds the Recreation Director, Soccer Commissioner and the Special Projects Manager to the ordinance.

Sponsor: Mr. Black

Second: Mr. Walsh

Yeas: Black, Walsh, Lasky, Lahiff, Foote

Nays: None

Ordinance 67-2016 is adopted 5-0

ORDINANCE 68-2016- AN EMERGENCY ORDINANCE AMENDING APPROPRIATIONS FOR THE FISCAL YEAR 2016

Sponsor: Mr. Foote

Second: Mr. Walsh

Yeas: Foote, Walsh, Black, Lahiff, Lasky

Nays: None

Ordinance 68-2016 is adopted 5-0

ORDINANCE 69-2016- AN EMERGENCY ORDINANCE AMENDING SECTION 6.05(F) OF THE ORGANIZATIONAL POLICIES OF THE VILLAGE OF BROOKLYN HEIGHTS

Sponsor: Mr. Walsh

Second: Mr. Foote

Yeas: Walsh, Foote, Black, Lahiff, Lasky

Nays: None

Ordinance 69-2016 is adopted 5-0

ORDINANCE 70-2016- AN EMERGENCY ORDINANCE AUTHORIZING THE VILLAGE TO REIMBURSE THE BLUE WAVE SWIM TEAM FOR THE REGISTRATION FEE FOR THE 15 RESIDENTS THAT PARTICIPATED IN THE PROGRAM DURING THE 2016 SEASON

Sponsor: Mr. Walsh

Second: Mr. Lahiff

Yeas: Walsh, Lahiff, Lasky, Foote, Black

Nays: None

Ordinance 70-2016 is adopted 5-0

ORDINANCE 71-2016- AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO APPROVE THE CHANGE ORDER TO ADD ADDITIONAL ITEMS NOT ORIGINALLY IN THE CONTRACT WITH A&J CEMENT CONTRACTORS, INC. FOR THE DORSET, MURAL AND LANCASTER PROJECT AND ALSO TO REDUCE THE AMOUNT DUE

Sponsor: Mr. Lahiff

Second: Mr. Walsh

Yeas: Lahiff, Walsh, Black, Foote, Lasky

Nays: None

Ordinance 71-2016 is adopted 5-0

ORDINANCE 72-2016- AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO APPROVE THE CHANGE ORDER TO ADD ADDITIONAL ITEMS NOT ORIGINALLY IN THE CONTRACT WITH TERRACE CONSTRUCTION COMPANY, INC. FOR THE SOUTH STREET WATER MAIN REPLACEMENT PROJECT AND ALSO TO REDUCE THE AMOUNT DUE

Sponsor: Mr. Lasky

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Second: Mr. Black
Yeas: Lasky, Black, Foote, Lahiff, Walsh
Nays: None
Ordinance 72-2016 is adopted 5-0

ORDINANCE 73-2016- AN EMERGENCY ORDINANCE CONFIRMING THAT THE COMMUNITY REINVESTMENT AREA PROPERTY OWNERS ARE IN SUBSTANTIAL COMPLIANCE WITH ALL AGREEMENTS

Sponsor: Mr. Black
Second: Mr. Walsh
Yeas: Black, Walsh, Foote, Lahiff, Lasky
Nays: None
Ordinance 73-2016 is adopted 5-0

ORDINANCE 74-2016- AN EMERGENCY ORDINANCE AUTHORIZING THE CLERK/TREASURER TO TRANSFER \$218,408 FROM THE WATERLINE/SEWERLINE FUND TO THE CAPITAL IMPROVEMENTS FUND

Sponsor: Mr. Foote
Second: Mr. Black
Yeas: Foote, Black, Walsh, Lahiff, Lasky
Nays: None
Ordinance 74-2016 is adopted 5-0

ORDINANCE 75-2016- SEPTEMBER PAY ORDINANCE

Sponsor: Mr. Black
Second: M. Walsh
Yeas: Black, Walsh, Foote, Lasky, Lahiff
Nays: None
Ordinance 75-2016 is adopted 5-0

ORDINANCE 76-2016 - AN EMERGENCY ORDINANCE AMENDING THE NUMBERING OF THE PROPOSED CHARTER REVIEW ORDINANCE AS IT RELATES TO Articles 5.06 and 5.07

Sponsor: Mr. Foote
Second: Mr. Walsh
Yeas: Foote, Walsh, Black, Lahiff, Lasky
Nays: None
Ordinance 76-2016 is adopted 5-0

RESOLUTION 10-2016- AN EMERGENCY RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LIENS AND CERTIFYING THEM TO THE COUNTY AUDITOR

Sponsor: Mr. Lahiff
Second: Mr. Foote
Yeas: Lahiff, Foote, Walsh, Lasky, Black
Nays: None
Resolution 10-2016 is adopted 5-0

RESOLUTION 11-2016 - AN EMERGENCY RESOLUTION REQUESTING THE COUNTY AUDITOR TO ADVANCE TAXES FROM THE PROCEEDS OF TAX LEVIES PURSUANT TO SECTION 321.34 R.C

Sponsor: Mr. Black
Second: Mr. Lasky
Yeas: Black, Lasky, Walsh, Foote, Lahiff

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Nays: None

Resolution 11-2016 is adopted 5-0

RESOLUTION 12-2016- AN EMERGENCY RESOLUTION HONORING CONSTRUCTION EMPLOYER'S ASSOCIATION (CEA) FOR ITS 100TH ANNIVERSARY OF SERVICE TO THE COMMUNITIES IN THE CLEVELAND AREA

Sponsor: Mr. Walsh

Second: Mr. Foote

Yeas: Walsh, Foote, Black, Lahiff, Lasky

Nays: None

Resolution 12-2016 is adopted 5-0

RESOLUTION 13-2016- AN EMERGENCY RESOLUTION AUTHORIZING THE VILLAGE OF BROOKLYN HEIGHTS TO ACCEPT A 1997 FORD FIRE VAN FROM THE VILLAGE OF CUYAHOGA HEIGHTS FOR THE BROOKLYN HEIGHTS FIRE DEPARTMENT

Sponsor: Mr. Foote

Second: Mr. Lahiff

Discussion: Mr. Lasky asked if this vehicle could be used by Building Inspector and Mayor Procuk said that he had that discussion with the Fire Chief and it will be a back-up chase vehicle for the department.

Yeas: Foote, Lahiff, Lasky, Black, Walsh

Nays: None

Resolution 13-2016 is adopted 5-0

RESOLUTION 14-2016- AN EMERGENCY RESOLUTION AUTHORIZING THE VILLAGE OF BROOKLYN HEIGHTS TO IMPOSE A MORATORIUM ON THE GRANTING OF BUILDING PERMITS OR CERTIFICATES OF OCCUPANCY FOR ANY BUILDING, STRUCTURE, USE OR CHANGE OF USE THAT WOULD ENABLE THE CULTIVATION, PROCESSING, OR RETAIL SALE OF MEDICAL MARIJUANA

Sponsor: Mr. Black

Second: Mr. Walsh

Yeas: Black, Walsh, Lasky, Lahiff, Foote

Nays: None

Resolution 14-2016 is adopted 5-0

There being no further business to come before the council, it was moved by Mr. Walsh, seconded by Mr. Lasky that the meeting be adjourned.

Yeas: All

Meeting adjourned.



Mayor



Clerk/Treasurer

Mayor Mike Procuk
Brooklyn Heights Council

Mr. Mayor and Council,

My name is Kim Lewandowski-Dopson and I've been a resident of Brooklyn Heights for pretty much my whole life.

My daughter Madison, plays 12U travel fast pitch softball for The Shockwaves. The Shockwaves are a Cuyahoga Heights based travel team. All of the girls on the team go to Cuyahoga Heights School.

We would like to have a Clam Bake Fundraiser in order to raise funds to go towards league/tournament fees, new uniforms and new equipment needed for next year's 2017 Season. We would like to hold this event on Saturday October 1, 2016 and we would love to have it at Brooklyn Heights Community Center. The Community Center is a great place and a very central location to travel to for any surrounding cities/communities.

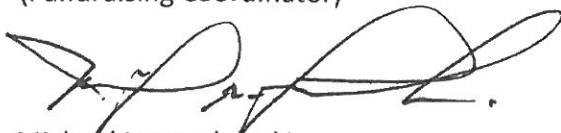
I have the WHOLE (upstairs and downstairs) of the Community Center held under my name for Saturday October 1, 2016. I was wondering if there was any way that you and council would consider donating the use of the hall to us for that day?

It would be greatly appreciated as well as be very helpful to our team to not incur any outside and additional costs for this event.

Thank you for your time and consideration in this matter,



Kim Dopson
(Fundraising Coordinator)



Michael Lewandowski
(Co-Chair)

8/25/16
cc council
FYI
Madison needed at
9/6/16 MTO
AMM

Kari baciak

From: Holly Peck <hollinka20@hotmail.com>
Sent: Tuesday, September 06, 2016 2:25 PM
To: Chris Youngless; Mike Procuk; Kari baciak; les foote; John Black; Tom Lahiff; Matt Walsh; Mark Lasky; Diane Toronski; Tim Clymer
Subject: Re: Girl Scout Troop 70316 Meetings

Dear Mayor and Council and Women's Service Club

I know that the Council meeting is this evening. If you would please consider the use of the Community Center on the dates listed below and also any kind of financial donation for the girls that live in Brooklyn Heights.

Rebecca Schuster
Sarah Youngless
Ava Peck
Natalie Miscek
Janasia Bridges
Athena Ewelt

Thank you so very much,

Holly Peck

From: Chris Youngless <tcmaggie@sbcglobal.net>
Sent: Friday, August 19, 2016 12:19 AM
To: mayor@brooklynhts.org; mayorssecretary@brooklynhts.org; les.foote@brooklynhts.org; john.black@brooklynhts.org; tom.lahiff@brooklynhts.org; matt.walsh@brooklynhts.org; marklasky@brooklynhts.org
Cc: Holly Peck
Subject: Girl Scout Troop 70316 Meetings

Dear Mayor and Council,

Christine Youngless and Holly Peck will be the leaders for the Cadett Girl Scout Troop 70316. This troop includes students of CHS and village residence. We are writing to request the waiving of the facility fee and use of the downstairs room of the Village Community Center. We would like to use the center on Wednesday nights from 6:00-7:30 pm on the following dates.

2016

September 21

October 5, 19

November 2, 16

December 7

*WSC
Setup
Rebecca
Lahiff*

2017

January 4, 18

February 1, 15

March 1, 15

April 5, 19

May 3, 17

Thank you for your consideration

Holly Peck

Christine Youngless

216-233-0122

Sent from my iPhone

Mike Procuk

From: Morell, Donna <dmorell@weltman.com>
Sent: Tuesday, September 06, 2016 1:46 PM
To: Mike Procuk
Subject: Use of Pavilion for Weltman, Weinberg, and Reis

Dear Mayor,

I am new to Weltman and your city. I understand that our company has utilized picnic pavilion #2 for the past few years to host an IT picnic. Well we are a little behind this year in scheduling and have to send you a last minute request to see if we can get the fee waived. I called your office and understand 9/23 and 9/30 are open for use, but that you were having a council meeting tonight where this would be approved. I am hoping you can request this at tonight's meeting. I thank you for your time and consideration.

Donna Morell

Associate Director Enterprise Technology Operations

Weltman, Weinberg & Reis Co., L.P.A.

p 216-739-5798

965 Keynote Circle Brooklyn Heights, OH 44131

dmorell@weltman.com | weltman.com

Go Green! Print this email only when necessary. Thank you for helping WWR be environmentally responsible.

Confidentiality Notice

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8/30/16 OYM6

DID NOT see this coming!
mib

CC cannot
Dept Head

<johnbundymail@gmail.com<mailto:johnbundymail@gmail.com>>, Mary Dejak
<dmdejak@outlook.com<mailto:dmdejak@outlook.com>>, Michael Cassidy
<cassidylawfirm@gmail.com<mailto:cassidylawfirm@gmail.com>>, "Szubski, Michael"
<Michael.Szubski@UHhospitals.org<mailto:Michael.Szubski@uhhospitals.org>>, "VRCEK, BETTY"
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Cc: Chris George <chrisandbob3@yahoo.com<mailto:chrisandbob3@yahoo.com>>, Jean Harle
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<JRambasek@aol.com<mailto:JRambasek@aol.com>>, "Dr. Edward Cottle"
<ecott@zoominternet.net<mailto:ecott@zoominternet.net>>, "Wendel Willmann
(wwillmann@aol.com<mailto:wwillmann@aol.com>)" <wwillmann@aol.com<mailto:wwillmann@aol.com>>
Subject: University Hospitals Parma Medical Center Leadership

Dear Directors,

Attached please find an email about the departure of our President, Nancy M. Tinsley, in order to serve as President in a New York Hospital system.

On behalf of our dedicated Foundation Board and Staff, I would like to thank Nancy for her high level involvement with us, and for elevating the position of the Parma Hospital Health Care Foundation in the UH Parma Medical Center system. Nancy leaves us well positioned to do excellent work building philanthropic work on behalf of UH Parma.

Marcia

From: Richard Hanson, President, Community Hospitals and Amb Network
Sent: Tuesday, August 30, 2016 10:17 AM
Subject: University Hospitals Parma Medical Center Leadership

[cid:image003.jpg@01D202A7.8A276FC0]

To:

University Hospitals Leaders

From:

Richard A. Hanson
President, UH Community Hospitals and Ambulatory Network

Date:

August 30, 2016

Subject:

University Hospitals Parma Medical Center Leadership

Mike Procuk

From: greg cingle <gcingle@yahoo.com>
Sent: Wednesday, August 10, 2016 9:54 AM
To: Mike Procuk; Tim Clymer
Subject: Ice Contractor (Welty)

Mayor Mike/Tim,

For the January through June 2016 reporting period, Welty has paid [REDACTED] in local income tax to Brooklyn Hts.

The July payment was made but has yet to be processed.

I will forward the dollar amount as soon as I'm in receipt of the figure.

Advise with any questions.

greg

~~ICB~~
ICB Contractor

8/30/16
Cc: Council

Mike ProcuK

From: Tim Clymer
Sent: Tuesday, August 30, 2016 8:37 AM
To: Mike ProcuK
Cc: joe stefanko; Mike Lasky; Donna Tesar
Subject: Firefighter Disability Insurance
Attachments: SKMBT_65216083007550.pdf

FCI

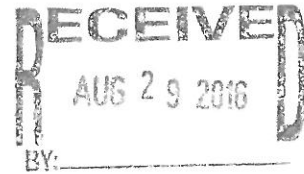
Mayor - we received the attached letter yesterday - I put it on your desk for review & your signature if we are moving forward with it. The firefighters' disability insurance will be going up by 30% due to the claims we have had. Last year's payment was \$5,730, so we're looking at an increase of around \$1,700.

Tim Clymer, CPA
Clerk/Treasurer
Village of Brooklyn Hts.

From: COPIER COPIER
Sent: Tuesday, August 30, 2016 7:56 AM
To: Tim Clymer
Subject: Message from KMBT_652



Nationwide®
is on your side



August 23, 2016

Village of Brooklyn Heights Volunteer Fire
245 Tuxedo Ave
Brooklyn, OH 44131

Re: Volunteer Accident
Renewal Date: 11/18/2016
Policy Number: 90203739207345001

Dear Village of Brooklyn Heights:

We review our policies annually to ensure that claim losses relative to paid premium are acceptable risks.

We have reviewed the premium and claims experience for your account and have determined that a rate increase is necessary to keep your case on a sound financial basis.

Effective November 18, 2016 your policy requires a 30% increase to all available rates that are listed in the standard brochure rates for our product. Your new rate as of November 18, 2016 will be \$20.79 per fire run, \$10.39 per ambulance run and the basic rate will be \$1,038.80

If you choose to renew the policy please sign below and return before your renewal date to:

Nationwide Innovative Solutions
PO Box 1970
Springfield, MA 01101

Authorized Signature

Date

We are here if you have questions.

Call us at 800-525-8669, Option 3 or send an email to grouprotector@chpemail.com.
Our office hours are 8am – 5pm ET Monday through Friday.

Best regards,
Nationwide Innovative Solutions

Cc: Philip Heim

Mike ProcuK

From: Tom Finley <tfinley@omnipropertycos.com>
Sent: Wednesday, August 24, 2016 4:35 PM
To: Mike ProcuK
Cc: Nino Monaco
Subject: FW: I.C.E.

Mayor Mike,

Christine Reynolds requested additional information from Bob Kramer, Lead Portfolio Manager out of D.C.. Bob is responsible for making sure Omni Keynote construction of ICE interior improvements are in compliance with lease documents. Here is Bob Kramer's response to Christine:

If the mayor can articulate what he wishes to know, I will better able to help find the appropriate contact. Concerning the two issues below relating to local tax issues as well as the request to tour the site, I can offer the following:

- A contact has already been provided that can provide assistance with tax issues. This is the only contact that can assist with the local tax issue.*
- Unfortunately, do the sensitive nature of our facilities, we cannot provide tours to the general public or general employees of the Village. Of course required site visits by the building inspections department to confirm the facility is ready for occupancy are allowed.*

I know that is not the response you were looking for. Call me if you would like and we can discuss further.

Tom

Thomas Finley

Partner

OMNI PROPERTY COMPANIES

23205 Mercantile Road

Office: 216.514.1950 Ext. 014

Mobile: 216.214.3998

Email: tfinley@omnipropertycos.com

From: Christine Reynolds - 5P2R2 [mailto:christine.reynolds@gsa.gov]

Sent: Wednesday, August 24, 2016 3:55 PM

To: Tom Finley <tfinley@omnipropertycos.com>

Subject: Fwd: I.C.E.

Hello Tom,

I reached out to Bob and this was his response:

If the mayor can articulate what he wishes to know, I will better able to help find the appropriate contact. Concerning the two issues below relating to local tax issues as well as the request to tour the site, I can offer the following:

- A contact has already been provided that can provide assistance with tax issues. This is the only contact that can assist with the local tax issue.
- Unfortunately, due to the sensitive nature of our facilities, we cannot provide tours to the general public or general employees of the Village. Of course required site visits by the building inspections department to confirm the facility is ready for occupancy are allowed.

Hope this information helps.

Thank you,

Christine

----- Forwarded message -----

From: **Tom Finley** <tfinley@omnipropertycos.com>

Date: Tue, Aug 23, 2016 at 12:09 PM

Subject: RE: I.C.E.

To: Mike Procuk <mprocuk@brooklynhts.org>

Cc: Nino Monaco <NMonaco@brooklynhts.org>

Mayor Mike,

I have not heard back from the GSA on the best contact person related to ICE administration. I will ask again.

Tom

Thomas Finley

Partner



City of Parma, Ohio
Tim DeGeeter
Mayor



6655 Ridge Road
Parma, Ohio 44129

Michael G. Lasky
CHIEF OF FIRE

Phone: 440-885-1217
Fax: 440-885-8165

August 29, 2016

Chief Joe Stefanko
345 Tuxedo Ave
Brooklyn Heights, OH 44131

Dear Chief Stefanko,

I would like to thank your department for its quick response and assistance to the Fire that occurred at 6100 Laurent Dr. Regency Apartments. The professionalism and teamwork your department showed helped to bring the situation under control quickly. Please pass to your staff our appreciation and gratitude for their professional assistance.

Respectfully,

A handwritten signature in black ink that reads "Chief Mike Lasky".

Michael G. Lasky
Fire Chief
Parma Fire Department