

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD September 20, 2022 20

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on September 20, 2022 at 7:30 p.m. with Mayor Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:	Council Members:	Berzins, Blados, Presot, Walsh
	Mayor:	Procuk
	Clerk/Treasurer:	Frank
	Law Director:	Dowling
	Assistant Law Director:	
	Engineer:	Henry
	Police Chief:	
	Fire Chief:	
	Asst. Fire Chief	Lasky (Mike)
	Acting Service Dir:	Florjancic
	Bldg. Commissioner:	
	Asst. Bldg. Comm.	
	Comm. Service Dir:	
	Recreation Dir:	
	Soccer Commissioner:	

GUESTS: Ed Stepka, Jason Berger

MOTION: Mayor Procuk moved to excuse the absence of Council Member Blados. Seconded by Ms. Presot. Motion carried 4-0.

MOTION: Mr. Walsh moved to approve the September 6, 2022 council meeting minutes. Seconded by Mr. Lasky. Motion carried 4-0.

FIRE DEPARTMENT / ASSISTANT CHIEF LASKY

MOTION: Mr. Walsh moved to pay \$1,582.30 to Techtronic Office Products Sales & Service (TOPSS) for a computer for the Fire Department. Seconded by Ms. Presot. Motion carried 4-0.

- On Thursday, we will be assisting the City of Parma due to the death of one of their police officers. The Parma Fire Department will be covering a lot the streets for the funeral and they asked neighboring departments to be on alert to assist them from approximately 11:00 am to 12:30 pm.

SERVICE DEPARTMENT / MIKE FLORJANCIC

- The gazebo was completed and it looks very nice and he is looking for a contractor to come and inspect the roof. The mini-park pavilion will also be inspected.
- There is an ordinance tonight for the ladder truck. We were fortunate to get the part earlier than expected and the cost should be approximately \$7,700.
- Mayor Procuk instructed him to get quotes for both the gazebo and mini-park pavilion roofs and also for GPS monitoring for the service department vehicles.
- Council Member Lasky (Mark) thanked Mr. Florjancic for purchasing the supplies for the fire hydrant painting project

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD _____ **September 20, 2022** _____ **20** _____

ENGINEERING / MIKE HENRY

- Mayor Procuk shared that the September 6, 2022 council minutes show that the concrete and asphalt programs will begin in October. Mr. Henry reported that the concrete repair company has already made some markings on the streets and Mayor Procuk stated that the concrete work will begin early, in the next few days. He inquired to the status of the asphalt program and Mr. Henry explained the schedule is not final yet.

CLERK-TREASURER / AARON FRANK

- We received the RITA drop on September 15th and the month is a little higher than the same time last year. The net was \$529,668.

MAYOR'S REPORT / MAYOR PROCUK

- Because he served on the Executive Committee of the First Suburbs Consortium, he was able to attend the debate between the two candidates for county executive. He said it was interesting and believes voter turnout in November will be higher than for the primaries.
- Our September RITA drop of \$529,668 is a little lower than in 2020 and about \$102,000 higher than in 2021.
- Year to date, we're at \$5,743,373 which is \$80,534 ahead of the anticipated revenue. In comparison to 2021 we are \$114,000 ahead of pace and \$938,000 ahead than in 2020. We are about 1M ahead of that collection and at 1.2M ahead of 2019.
- Tonight we will have the vote on final passage to defer 15% into the Capital Improvement Fund and still meet our day-to-day operations, and continue to get infrastructure and other projects approved.
- Tomorrow, Thea and a representative from Mike Henry's office will join me to present in front of the Cuyahoga County Council Committee for Public Works, the proposal for grant funding to replace the large bus and pay the cash portion for the Spring Road project totaling just under \$250,000.
- We have put notifications on our social media regarding the concrete and asphalt projects. Several of us have received emails from residents why there are markings on the streets.
- Mayor Procuk asked the Engineer to give us an update on the Upper Park project and Mr. Henry responded the chain link fence has been installed, the concrete will be poured Thursday and the last step is the surfacing coat. The bathroom updates will happen in the winter and/or early spring. Mayor Procuk said we can have a soft opening of the upper park when the courts are ready to go and the kids can play some basketball and anyone can try at pickle ball. The bathrooms will be closed once we have our first frost and hopefully they'll be ready as early as April. The fencing along the fall off is not completed yet and we may need another quote for painting the wooden fence. The grass is starting to come in, they're putting down some rain gardens and we should be good to go. Once we get estimates and have paid the invoices, we'll get the reimbursement check from the Regional Sewer District.
- He emailed Jason Knowles regarding the fall tree planting under the county grant and the stump and tree removal. He has bids out but did not get to the point of awarding a contract yet. We may have a special council meeting to award that contract.

Council Member Lasky asked for an update on the West Sixth residence we are taking care of and Mayor Procuk replied that it is a continual negotiation with the family and their lawyer.

FINANCE COMMITTEE / MATT WALSH

- They met with the Blue Wave Swim Team representative to discuss possible financial assistance.

ORDINANCE COMMITTEE / JEN PRESOT

- They discussed the Village Master Plan and there is a resolution up for vote this evening.

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD _____ **September 20, 2022** _____ **20** _____

CLERK/TREASURER FRANK REVIEWED THE SCHEDULED MEETINGS:

October 4 6:30 p.m. Wage & Salary Upcoming Contracts

ORDINANCES & RESOLUTIONS

ORDINANCE 82-2022 AN ORDINANCE TO AUTHORIZE THE CLERK/TREASURER TO TRANSFER UP TO 15% OF THE NET COLLECTION OF INCOME TAXES INTO THE CAPITAL IMPROVEMENTS FUND COMMENCING IN NOVEMBER 2022

Sponsor: Ms. Presot

Second: Mr. Berzins

Yeas: 4 / Nays: 0

Ordinance 82-2022 is adopted 4-0

ORDINANCE 83-2022 AN ORDINANCE AMENDING THE VILLAGE OF BROOKLYN HEIGHTS CODIFIED ORDINANCE SECTION 260.08 TO REVISE THE AMBULANCE BILLING FOR THE VILLAGE OF BROOKLYN HEIGHTS FIRE DEPARTMENT

Sponsor: Ms. Presot

Second: Mr. Walsh

Yeas: 4 / Nays: 0

Ordinance 83-2022 is adopted 4-0

ORDINANCE 86-2022 AN EMERGENCY ORDINANCE AUTHORIZING THE PAYMENT TO W. W. WILLIAMS FOR REPAIRS TO THE 2001 E-ONE LADDER TRUCK (#3321)

Sponsor: Ms. Presot

Second: Mr. Berzins

Yeas: 4 / Nays: 0

Ordinance 86-2022 is adopted 4-0

ORDINANCE 87-2022 AN EMERGENCY ORDINANCE AUTHORIZING THE CLERK/TREASURER TO MAKE PAYMENT TO CHAGRIN VALLEY ENGINEERING, LTD. FOR SERVICES RENDERED ON VILLAGE PROJECTS

Sponsor: Mr. Lasky

Second: Mr. Walsh

Yeas: 4 / Nays: 0

Ordinance 87-2022 is adopted 4-0

ORDINANCE 88-2022 SEPTEMBER PAY ORDINANCE

Sponsor: Mr. Walsh

Second: Mr. Lasky

Yeas: 4 / Nays: 0

Ordinance 88-2022 is adopted 4-0

RESOLUTION 10-2022 AN EMERGENCY RESOLUTION APPROVING THE ADOPTION OF THE COUNTYWIDE ALL NATURAL HAZARDS MITIGATION PLAN FOR CUYAHOGA COUNTY 2022 UPDATE

Sponsor: Mr. Berzins

Second: Ms. Presot

Yeas: 4 / Nays: 0

Resolution 10-2022 is adopted 4-0

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD September 20, 2022 20

RESOLUTION 11-2022 A RESOLUTION BY COUNCIL ADOPTING THE 2022 COMPREHENSIVE MASTER PLAN FOR THE VILLAGE OF BROOKLYN HEIGHTS, AS PREPARED BY THE CUYAHOGA COUNTY PLANNING COMMISSION

Sponsor: Ms. Presot

Second: Mr. Berzins

Resolution 11-2022 will be up for a vote at the next meeting

Mayor Procuk asked for a motion to go into Executive Session.

MOTION: Ms. Presot moved to go into Executive Session to discuss a personnel matter, litigation and real estate negotiations. Seconded by Mr. Walsh. Motion carried 4-0.

Council Member Blados did join the Council Meeting while we were in Executive Session and he was a participant in those discussions.

There being no further business to come before the council, it was moved by Mr. Walsh and seconded by Ms. Presot that the meeting be adjourned.

Yeas: All

Meeting adjourned.



Mayor



Clerk/Treasurer