

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD _____ March 6, 2012 _____ 20 _____

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on March 6, 2012 at 7:30 P.M. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:

Councilmen:	Black, Cichocki, Foote, Lahiff Selig, Walsh
Mayor:	Procuk
Clerk/Treasurer:	Clymer
Law Director:	Dowling
Engineer:	Henry
Police Chief:	Algeri
Fire Chief:	Lasky
Service Director:	Hatgas
Bldg. Commissioner:	Socoloff
Comm. Service Dir:	Guilfoyle

MOTION: Mr. Foote moved to excuse Mrs. Presot from tonight's meeting. She is still on vacation. Second by Mr. Walsh Motion passed 6-0

Mayor Procuk said that since our Tax Administrator, Charles Smercina passed away we have been looking for a replacement. He spoke to Mr. Smercina's son who was not interested in the position so we have before us tonight Greg Cingle, the Director of Finance for the City of Brookpark. He has accepted the position as offered and is qualified to do the job.

ORDINANCE 12-2012- AN EMERGENCY ORDINANCE APPROVING THE APPOINTMENT OF GREGORY CINGLE AS TAX ADMINISTRATOR FOR THE VILLAGE OF BROOKLYN HEIGHTS

Sponsor: Mr. Cichocki Second: Mr. Selig
Yeas: Cichocki, Selig, Walsh, Lahiff, Black, Foote
Nays: none
Passed: 6-0

CORRESPONDENCE

Mayor Procuk received a thank you note from Helen Gnatovich thanking the village for the floral arrangement sent for her husband Steve's funeral.

A letter was received from the Fairport Harbor Tree Commissioner, William P. Luchshaw, designating Brooklyn Heights as a Tree City USA awardee for the fourth year. The awards ceremony will be on May 16, 2012 in Fairport Harbor.

Mayor Procuk received a letter announcing the 2nd Annual Taste of Seven Hills on April 27th.

Garfield Heights Fire Chief Thomas Nemetz sent a thank you to the fire department. They assisted Garfield Heights Fire in the search for a lost male on Feb. 19th using the ATV.

Mayor Procuk and Ken Perry will attend a Geis Company celebration on March 8th.

The annual meeting of the Brooklyn Heights Housing Council will meet on March 12th at 4 pm in Council chambers.

The Part-time police applications are coming in. The part-time wage was set at \$25 per hour.

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Mayor ProcuK received a letter announcing the resignation of Daniel Kaczor as Plans Examiner effective March 31st. Andy Pech also asked to be relieved of all back-up positions.

Mayor ProcuK received a note from Mr. Howard Selig requesting the fee be waived for the use of the Community Center for a small party for the village Basketball team celebration.

MOTION: Mr. Lahiff moved that the fee be waived for the Community Center for March 16, 2012 for the village Basketball team celebration. Second by Mr. Walsh Motion passed 5-0 with 1 abstention

The meeting of the West Creek and Chippewa Creek Watershed will be held on March 7th. Mr. Lahiff will attend.

The Greater Cleveland Trails and Greenways Conference will be held at the Independence Civic Center on June 7th.

WEBSITE UPDATE: John Triner gave Fred DeFranco a password to work on the website.

There will be a "Farewell Luncheon" for Paul Zurowski on March 22nd at 11:30 am in Council Chambers. If anyone would like to attend the cost is \$7.00.

Mayor ProcuK read into the minutes a letter from Mayor Bacci dated Feb. 22, 2012. *SEE ATTACHED*

Clerk/Treasurer Clymer said he received a notice from the County that our subdivision share for the 2011 elections (charter amendments) is \$869.04. The amount will be withheld from our next tax settlement from the county.

ECONOMIC DEVELOPMENT

SEE ATTACHED

COMMUNITY SERVICES

Blood Drive date is set for April 10th. There will also be a drive in July and August. Dates to be determined.

The AARP Tax help went very well for February. They doubled their original schedule.

The department is holding an ongoing recycling fundraiser. They can recycle anything with a battery. The funds will be used for senior programs.

QUAD City CERT will hold their FEMA classes beginning March 24th and they will host a "Dine & Donate" at VERSA on Broadview Road on March 26th.

Mrs. Pittman (CHS music teacher) asked if the village would provide a bus to take the senior citizens to the Middle School Musical on Saturday, March 31st at 1 pm. The seniors are admitted free that day.

MOTION: Mr. Walsh moves to use the village bus to take the senior citizens to the Middle School Musical on March 31st. Second by Mr. Cichocki

Motion passed 5-1 (Mr. Lahiff would approve it with a \$1 punch card)

Mrs. Guilfoyle informed council that she will be out of town from March 14th to March 19th.

Mr. Foote asked if the Red Cross is on strike and Chief Algeri responded that they are.

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FIRE CHIEF

Chief Lasky stated that there are fourteen members eligible to take the promotional exam and eight have signed up to take the test.. The date of the test is April 11, 2012.

January was one of the busiest months for ambulance runs. We received \$8,000 in billing for the month.

Chief Lasky wanted to comment on the letter from Mayor Bacci. He is quite upset with Mayor Bacci calling our department SCABS. Chief Lasky defended our department and the members who work full time in other departments and as part-time members of our department. Mr. Foote praised our department and the work they do and Mr. Lahiff said we would never discuss the terms of his letter with Mayor Bacci. Mr. Cichocki also praised the department and the good they do and does not want to do anything but promote our department.

SERVICE DIRECTOR

Mr. Hatgas said that a contractor will be storing about 500 ton of #303 limestone on the Geis property while they do a job at the zoo.

Mr. Hatgas asked for council approval to knock down the old small concession stand at the park.

MOTION: Mr. Lahiff moved to have the Service Department knock down the old concession stand building in the park. Second by Mr. Selig Motion passed 6-0

Discussion was held regarding power washing and waterproofing the Community Center at a cost of \$4,650 with the work to be done by Harry S. Peterson Co.

MOTION: Mr. Walsh moved to hire H. S. Peterson Co. to power wash and waterproof the Community Center Building at a cost of \$4,650. Second by Mr. Lahiff Motion passed 6-0

Mr. Hatgas told council that the county has been responding to our calls regarding sinkholes in the village. These are being taken care of at no cost to the village.

A discussion with our telephone representative Warrick Communications determined that our software needs to be upgraded at a cost of \$8,391.05.

POLICE CHIEF

Chief Algeri said that Officer Zurowski's last day was February 27th.

Chief Algeri has an invoice for Droba's Auto repair in the amount of \$1,964.28 for damage done to the police car when Ptl. Zakrasjek struck a pole in the HIDTA parking lot during a black-out.

MOTION: Mr. Black moved to pay the Droba invoice of \$1,964.28. Second by Mr. Cichocki Motion passed 6-0

The department will begin the St. Patrick's Day Saturation Patrol at 2 pm and run thru the evening and night.

A second dog was attacked by the coyote in the Shady Ridge / Ventura development. The Ohio Division of Wildlife referred Chief Algeri to the Ohio State Trapper's Association. They do free trapping and will hopefully catch the coyote.

Chief Algeri stated that he has delivered the letters to Cuyahoga Heights and Valley View regarding the applications for part-time officers. He has had a lot of response from officers from surrounding communities.

Mr. Foote asked if Cuyahoga Heights and Valley View use part-time officers and Chief Algeri said it is his understanding that they are used mostly on weekends to fill open shifts.

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Chief Algeri said he has set a moratorium on days off and overtime in our department and the men are being very cooperative. He is trying to control the time off.

Mr. Foote asked what could be done if we have a part-time officer that is not working out for us. Could we let him go?

Chief Algeri said that since they are not in the union and are considered "employees at will" we could let them go.

Mr. Walsh asked if a form could be created stating this just to make it clear.

Both Chief Algeri and Mr. Dowling said it is covered in our ordinances and charter.

Chief Algeri said he has had several inquiries from areas that would require training.

Chief Algeri said that with the ordinance that would be passed tonight, he will begin accepting applications for full-time positions and would hopefully be ready to hire by June or July.

ENGINEER

Mr. Henry said that they've submitted the application for the Innovation grant to get money to do a study to evaluate the feasibility of combining the Brooklyn Heights Service Department and the Newburgh Heights Service Departments. He said council will need a new ordinance striking Cuyahoga Heights from the ordinance because they were not part of the application.

Mr. Henry said that there are storm sewer repairs needed in the park and on Lancaster.

He told council and Mayor Procuik that he will attend the Greenway Bike Trail meeting representing Brooklyn Heights.

BUILDING INSPECTOR

Mr. Socoloff gave council two names of plans examiners who could replace Mr. Kaczor. They are G. Gifford Dyer and Fred Krueger. He said he hopes to have a back-up Building Official for himself by the end of the week.

Mr. Cichocki asked how much work there would be for a "back-up" inspector. Mr. Socoloff said it is not the work, but that the state mandates a back-up be in place.

Mr. Socoloff gave council an update on the Robert Cassidy property complaint. He said that while he was on vacation, Mr. Cassidy agreed to begin clean-up on the property on Schaaf Road. When Mr. Socoloff returned he found that nothing had been done. He will be sending a certified letter after meeting with the prosecutor.

CLERK – TREASURER

Mr. Clymer reported that the General Fund is up about \$136k so far this year. He said that the first quarter tends to be up every year but says it looks good for Brooklyn Heights.

The auditors will be here the end of March or the beginning of April.

Mr. Clymer solicited four bids for a new copier and received three of four bids. The fourth came in late and could not be accepted. The new machine will come from Blue Technologies at a cost of \$9,819.

LAW DIRECTOR

No report

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MAYORS COURT

Receipts for February, 2012	\$6,385.50
State of Ohio	-1,321.50
Indigent Drivers & Alcohol Treatment Fnd -	36.00
Cuyahoga Regional Information System -	110.00

To Brooklyn Heights	\$4,918.00
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MAYOR

Mayor Procuk asked for a motion for the support agreement for the Mayor's Court software.

MOTION: Mr. Selig moved to pay the invoice of \$1,447 to the Baldwin Group for the software support agreement for the Mayor's Court Program. Second by Mr. Foote Motion passed 6-0

Mayor Procuk spoke with the Men's Service Club about sponsoring "Boot Camp" in the park. They are interested and will probably ask for 15% as sponsor much like the Women's Service Club receives from Jazzercise. Mayor Procuk will ask Mr. Dowling about any village liability regarding exercising in the park.

Mayor Procuk told council that the Park Board has approved \$1,000 in their budget for Art-in-the-Park. The proposal to run Art-in-the-park from Lyndie Schukert is a little more than that and there are some details to be worked out but it will not come from village funding.

WAGE & SALARY COMMITTEE

Mr. Lahiff reported that the committee met on February 14th to discuss the Permanent Part-time Administrative Assistant position and they agreed that the position would be reinstated from 27.5 hours a week to 30 hours per week. The vacation and sick time should be adjusted accordingly.

MOTION: Mr. Lahiff moves to change the Permanent Part-time Administrative Assistant hours from 27.5 per week to 30 hours per week. Second by Mr. Walsh Motion passed 6-0

ORDINANCES & RESOLUTIONS

ORDINANCE 07-2012- AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK TREASURER TO ENTER INTO A CONTRACT WITH BLUE TECHNOLOGIES FOR THE PURCHASE OF A NEW COPY MACHINE FOR THE MUNICIPAL CENTER

Sponsor: Mr. Lahiff Second: Mr. Foote
Yeas: Lahiff, Foote, Walsh, Selig, Black, Cichocki
Nays: none
Passed: 6-0

ORDINANCE 08-2012- AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO ENTER INTO A CONTRACT WITH NORTH COAST TWO-WAY RADIO FOR FCC-MANDATED NARROW-BANDED RADIOS AND ACCESSORY EQUIPMENT FOR THE POLICE AND SERVICE DEPARTMENTS

Sponsor: Mr. Cichocki Second: Mr. Black
Yeas: Cichocki, Black, Selig, Walsh, Lahiff, Foote
Nays: none
Passed: 6-0

ORDINANCE 09-2012- AN EMERGENCY ORDINANCE AUTHORIZING A DONATION TO THE BROOKLYN HEIGHTS SENIOR CITIZENS CLUB

Sponsor: Mr. Walsh Second: Mr. Foote
Yeas: Walsh, Foote, Black, Lahiff, Cichocki, Selig
Nays: none
Passed: 6-0

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ORDINANCE 10-2012-AN EMERGENCY ORDINANCE AMENDING SECTIONS 33.01, 2, 4(B), (C), (D), (E), (F), (G), (M), (N), AND (O), AND SECTIONS 33.02, 33.03, 33.04, 33.05(2)(C), 33.11, 33.21(C) AND 33.01(E)(3) OF THE BROOKLYN HEIGHTS CODE OF ORDINANCES

Sponsor: Mr. Foote Second: Mr. Lahiff

Yeas: Foote, Lahiff, Selig, Walsh, Cichocki, Black

Nays: None

Passed: 6-0

ORDINANCE 11-2012- AN EMERGENCY ORDINANCE AMENDING THE ORGANIZATIONAL POLICIES OF THE VILLAGE OF BROOKLYN HEIGHTS

Sponsor: Mr. Walsh Second: Mr. Selig

Yeas: Walsh, Selig, Cichocki, Foote, Lahiff, Black

Nays: None

Passed: 6-0

ORDINANCE 13-2012 – MARCH PAY ORDINANCE

Sponsor: Mr. Foote Second: Mr. Cichocki

Yeas: Foote, Cichocki, Lahiff, Walsh, Black, Selig

Nays: None

Passed: 6-0

RESOLUTION 04-2012- AN EMERGENCY RESOLUTION AUTHORIZING THE MAYOR AND/OR CLERK/TREASURER OF THE VILLAGE OF BROOKLYN HEIGHTS TO ADVERTISE FOR BIDS FOR RESIDENTIAL SOLID WASTE COLLECTION AND DISPOSAL AND ALTERNATE BIDS FOR CURBSIDE COLLECTION OF RECYCLABLES AND RECYCLING SERVICES

Sponsor: Mr. Walsh Second: Mr. Foote

Yeas: Walsh, Foote, Lahiff, Selig, Black

Nays: Cichocki

Adopted: 5-1

RESOLUTION 05-2012- A RESOLUTION PERMITTING THE VILLAGE CLERK/TREASURER OR THE BOARD OR OFFICER HAVING SUPERVISION OR MANAGEMENT OF THE PROPERTY, TO UTILIZE THE INTERNET AUCTION FOR SURPLUS ITEMS IN THE 2012 CALENDAR YEAR, AND DECLARING AN EMERGENCY

Sponsor: Mr. Selig Second: Mr. Foote

Yeas: Selig, Foote, Cichocki, Lahiff, Walsh, Black

Nays: None

Adopted: 6-0

Mr. Walsh reminded everyone about the Finance Committee meeting at 7:00 pm on March 13th to discuss 2012 Employee Compensation.

Mr. Clymer reminded Council that there is a Special Meeting of Council at 7:30 pm on March 20th to consider legislation.

There being no further business to come before the council, it was moved by Mr. Black seconded by Mr. Selig that the meeting be adjourned.

Yeas: All

Meeting adjourned.

Mayor

Clerk/Treasurer