

# COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

## MINUTES OF A MEETING

HELD \_\_\_\_\_ December 3, 2013 \_\_\_\_\_ 20 \_\_\_\_\_

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on December 3, 2013 at 7:30 P.M. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Prior to roll call, Mayor Procuk gave the oath of office to Nancy Hatgas who will fill the unexpired term of the late councilman, Bruce Cichocki.

Present at roll call:	Councilmen:	Black, Foote, Presot, Selig, Walsh, Hatgas
	Mayor:	Procuk
	Clerk/Treasurer:	Clymer
	Law Director:	Dowling
	Engineer:	Henry
	Police Chief:	Algeri
	Fire Chief:	
	Service Director:	Hatgas
	Bldg. Commissioner:	Socoloff
	Comm. Service Dir:	Guilfoyle
	Recreation Dir:	Presot

Councilman Lahiff is on a cruise. **MOTION: Mr. Foote moved to excuse Mr. Lahiff from this session of council. Second by Mrs. Presot Motion passed 6-0**

President Pro-Tem Black thanked the ten applicants who came forward with a desire to fulfill the unexpired term of Councilman Cichocki. He said it was a difficult decision and he also thanked Mrs. Presot for her work for the village and is looking forward to working with Mrs. Hatgas.

Mr. Walsh thanked Councilman Black for taking the lead and the difficult task of calling the remaining candidates and telling them they were not chosen.

Mayor Procuk read some words of wisdom from the Cichocki kids that Bruce wanted his grandkids to know.....

- Tell his grandkids that he was crazy
- That he always ended a sentence with "huh"
- That he would say 'I'm just playing through' but he never played golf fast enough to play through anybody
- He always said "when they think you're gonna go right, go left" and
- If you don't know what you're doing, at least look like you do.

### CORRESPONDENCE

Mayor Procuk read Nancy Hatgas' resignation as a board member of Parma Hospital. Mayor Procuk asked Mrs. Hatgas to conduct the search for her replacement. He commended Mrs. Hatgas on the outstanding job she did in her three years on the board and said she was highly regarded by the other board members.

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Mayor Procuk again reminded everyone that their worn out, burned out Christmas lights can be recycled by dropping them off at the Service Garage or taking them directly to the Cuyahoga County Solid Waste department on E. 131<sup>st</sup> Street in Garfield Hts until January 10, 2014.

Mayor Procuk said that the Village Charter has been uploaded onto the website.

To answer the questions regarding lunch wagons in the village, they do not require permits because they are there as invited guests of the business they are servicing. All of their permits are run through the Board of Health.

Today Schaaf Road was pretty muddy and it was addressed by Mr. Rosby. Mayor Procuk said that when the truck drivers are sighted, they come to Mayor's Court and are fined the maximum of \$500.

Mayor Procuk read a letter from Atty. Bill Mason regarding 'shared services' for our office supplies purchasing. They are requesting information and Mr. Clymer said we have complied with their requests.

Mayor Procuk reiterated that the Cuyahoga Heights Board of Education is looking for a candidate to place on the Cuyahoga Valley Career Center School Board. Please submit your cover letter and resume' if interested.

### **AUDIENCE**

No comments

### **COMMUNITY SERVICES**

Mrs. Guilfoyle congratulated Mrs. Hatgas on her appointment.

#### **PROJECT HOPE:**

- helped seven families for Thanksgiving and fourteen families with children for Christmas
- received \$1,125 in memory of Bruce Cichocki

#### **FOOD PANTRY:**

- 2013 saw 574 visits
- 2012 gave away 6,100 pounds of food and items
- 2013 gave away 24,768 pounds of food and items (teamed with Target and Aldi's)

#### **SENIORS:**

- Military Project – they are cutting coupons to be shipped overseas. The troops can use the coupons up to six months past their expiration dates. The Seven Hills VFW is donating \$100 a month to ship the coupons.
- They received a thank you letter from Stephanie (a Marine) who distributes the coupons



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- December 17<sup>th</sup> will be their Christmas Social. The Cuyahoga Heights Scarlet Angels and Jazz Band will be the entertainment.

### SNOW REMOVAL:

- To date we have fifty-nine at \$75 and five at the HEAP discount for a total collected of \$4,575

REMEMBRANCE CELEBRATION will be held on Dec. 4<sup>th</sup> at 5 pm.

The Website has been enhanced through the county and will load more quickly now.

The Social Worker (reinstated midway through the year) was used for 22.75 hours. 18.75 hours for the seniors and 4 hours were for other families.

### RECREATION DIRECTOR

Mr. Presot stated that Basketball will begin this Saturday, Dec. 7<sup>th</sup>.

### POLICE CHIEF

Chief Algeri said he missed the November council meeting due to his attendance at the Blue Coats meeting.

He said that the state-wide Drug Drop Box collection was 8,000 pounds of unused medications and that we participate in the county collection and from April thru October 2,285 pounds of prescription medication was collected in the boxes.

Our police and fire departments participated in the Greater Cleveland Safe Kids Mocktail Party and our theme was "walking dead". We won no prizes this year but Chief Algeri wished to thank Mike Tulcewicz, Chris Leahy, Dennis Derbin and his grandson, Tracy Harris and Chris Goldsworth who worked the booth and to the Procuk family and Councilman Lahiff who supported the event which raised over \$18,000.

Chief Algeri told Council that 'Shop with a Cop' is in progress. We can take one child for every \$150 in tickets that we sell. He said we will have 5-7 kids shopping at the Macedonia Wal-Mart.

**MOTION: Mrs. Presot moved to use the bus on Dec. 14<sup>th</sup> for 'Shop with a Cop'. Second by Mr. Black Motion passed 6-0**

Mrs. Hatgas asked how the children are selected and Chief Algeri responded that Sgt. Ewelt worked with Mrs. Guilfoyle on the selection.

Mayor Procuk asked Chief Algeri to explain our jail. Chief Algeri said we are a 12-hour holding facility. We used to be a 12-day facility but the new restrictions and regulations prohibit us so we are contracted with Bedford Hts. at \$65 a day as our regional jail for anything longer than 12 hours.

Mayor Procuk asked about the rash of cars broken into along Schaaf Road. Chief Algeri said they were NOT broken into but the vehicles were left unlocked and easy targets. The thief

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takes sunglasses, loose change, and rifles through the glove box and one GPS was stolen. His best advice is to keep your vehicle locked when unattended. To date, no one has been apprehended.

### SERVICIE DIRECTOR

Mr. Hatgas congratulated his wife on her appointment.

Mr. Hatgas stated that the village sidewalk repairs are completed as is the Resource Dr. repairs.

The lights on the north side of the Municipal Building are working and the colors will change with the seasons.

The wiring for the generator is progressing and they will be testing the generator next week.

**MOTION: Mr. Black moved to pay \$3,693.85 for front and rear springs on JUMBO.  
Second by Mr. Foote Motion passed 6-0**

Mr. Hatgas said this truck is becoming a money pit. It is a 1999 vehicle and maybe council should look at retiring it next year.

Leaf pick-up will continue as the weather permits.

Mrs. Tesar asked that council identify their self when making a motion because a 'so moved' on the tape doesn't tell her who made the motion.

### FIRE DEPARTMENT

No representative

### ECONOMIC DEVELOPMENT

Mr. Perry was not in attendance but told Mayor Procuk there would be no report.

### BUILDING INSPECTOR

Mr. Socoloff said that the Marko Lane construction is progressing. He has drawings for the 2<sup>nd</sup> house on Marko which will go to the ARB on Dec. 13<sup>th</sup> and the DeLuca house is progressing.

The Point of Sale inspections are slowing down but the rental inspections are brisk. There is a lot of interior remodeling going on within the village.

He is working with the fire department to get the businesses up to date with their Certificate of Occupancies.

### ENGINEER

Mr. Henry said the concrete work on Resource is completed and construction is coming to an end for the season.

There will be some construction on Lancaster, work being done by AT&T to provide telephone service to a remote camera on I-480. This is for ODOT to monitor traffic patterns. This is not village related.



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### LAW DIRECTOR

No report, but would like to go into Executive Session to briefly discuss labor negotiations.

### CLERK/TREASURER

Mr. Clymer said November is not closed yet but his approximation of the funds is: General Fund approximately \$1,880,552 which is up \$121,217 due to municipal income tax collections.

Mr. Clymer also welcomed Councilwoman Hatgas and reminded Councilman Walsh that he is now sandwiched between two CPA's.

Mr. Clymer would like to call a special council meeting on Wed. Dec. 18<sup>th</sup> at 6 pm to pass ordinances on the appropriations.

### MAYORS COURT

<b>OCTOBER:</b> Income	\$10,271.80
State of Ohio	- 1,640.00
Indigent Driver & Alcohol Fund	- 40.50
Cuyahoga County Regional Info Sys	- 115.00
Brooklyn Heights	\$ 8,476.30

<b>NOVEMBER:</b> Income	\$6,614.33
State of Ohio	- 1,116.00
Indigent Driver & Alcohol Fund	- 30.00
Cuyahoga County Regional Info Sys	- 95.00
Brooklyn Heights	\$5,373.33

**MOTION: Mr. Black moved to pay for the computer upgrade from the court technology fund in the amount of \$1,087.80. Second by Mrs. Hatgas Motion passed 6-0**

Kari Baciak is now the 2<sup>nd</sup> Vice President of the Mayor's Secretaries and Assistants Organization.

After the first of the year, Mayor Procuik would like the Ordinance committee to revisit the ordinance regarding curbside trash enforcement. Our ordinance reads that trash is not to be put on the curb before 6 pm the day before trash collection and cans must be removed from the curb by 9 pm the day of the collection. Mayor Procuik has received several calls regarding the enforcement of this ordinance.

Our Service Department works from 7:30 am to 3:30 pm and our 'trash to curbside' program for the Senior citizens has them putting the trash on the curb before 3:30 so others feels they can do the same.

Also to be in the Ordinance Committee will be an ordinance to recognize the Service Clubs.

After January 1<sup>st</sup> council will be reduced to five members with ten committees so please be prepared to chair two committees each.

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Mayor Procuk and Mr. Clymer will attend a meeting on Thursday morning regarding OBAMACARE and how to address this with a few of our employees, especially in the Fire Department where we could have a firefighter working 59 hours in two weeks.

### **TREE COMMISSION**

Mrs. Presot will get with Mr. Hatgas regarding the Tree City application. They are asking for a little more information.

### **ORDINANCES & RESOLUTIONS**

**ORDINANCE 102-2013**: AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO ENTER INTO A MUTUAL AID AGREEMENT BETWEEN THE CITY OF INDEPENDENCE AND THE VILLAGE OF BROOKLYN HEIGHTS

Sponsor: Mr. Foote

Second: Mr. Selig

*DISCUSSION: Mayor Procuk explained that we already have mutual aid with several communities and this is a formality requested by Independence.*

Yeas: Foote, Selig, Walsh, Presot, Hatgas, Black

Nays: None

Ordinance 102-2013 adopted 6-0

**ORDINANCE 103-2013**- AN EMERGENCY ORDINANCE CONFIRMING THE APPOINTMENT OF JEROME E. DOWLING AS VILLAGE LAW DIRECTOR AND AUTHORIZING THE MAYOR AND/OR CLERK/TREASURER TO ENTER INTO A CONTRACT FOR LEGAL SERVICES

Sponsor: Mr. Walsh

Second: Mr. Black

Yeas: Walsh, Black, Presot, Foote, Hatgas, Selig

Nays: None

Ordinance 103-2013 adopted 6-0

**ORDINANCE 104-2013** -AN EMERGENCY ORDINANCE CONFIRMING THE APPOINTMENT OF JENNIFER PRESOT TO THE ARCHITECTURAL BOARD OF REVIEW FOR A SIX YEAR TERM EFFECTIVE JANUARY 1, 2014

Sponsor: All of Council

Second: Mr. Foote

*Discussion: Mayor Procuk explained that we have had a vacancy on this committee since Mr. Murphy term ended on March 31, 2013. We have two residents, the Engineer, the Architect and the Building Inspector on the board. Mrs. Presot will fill one of the resident positions.*

Yeas: Black, Foote, Selig, Walsh, Hatgas

Nays: None

Abstain: Presot

Ordinance 104-2013 adopted 5-0-1

**ORDINANCE 105-2013**- December Pay Ordinance

Sponsor: Mrs. Presot

Second: Mr. Foote

Yeas: Presot, Foote, Hatgas, Black, Selig, Walsh

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Nays: None

Ordinance 105-2013 adopted 6-0

Mrs. Neyman thanked Jen Presot for her years of outstanding service to our village and council and hopes that she will continue to be an active participant for our community.

MOTION: Mr. Foote moved to move into executive session to discuss litigation. Second by Mr. Selig. Motion passed 6-0

*There being no further business to come before the council, it was moved by Mr. Foote seconded by Mrs. Presot that the meeting be adjourned.*

Yeas: All

Meeting adjourned.

Mayor

Clerk/Treasurer