

# COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

## MINUTES OF A MEETING

HELD \_\_\_\_\_ July 7, 2022 \_\_\_\_\_ 20 \_\_\_\_\_

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on July 7, 2022 at 7:30 p.m. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:	Council Members:	Berzins, Blados, Lasky, Presot, Walsh
	Mayor:	Procuk
	Clerk/Treasurer:	Frank
	Law Director:	Dowling
	Assistant Law Director:	
	Engineer:	Henry
	Police Chief:	Meade
	Fire Chief:	
	Asst. Fire Chief	
	Acting Service Dir:	Florjancic
	Bldg. Commissioner:	
	Asst. Bldg. Comm.	Sonenstein
	Comm. Service Dir:	Guilfoyle
	Recreation Dir:	
	Soccer Commissioner:	Shadd
	GUESTS:	Jason Berger

**MOTION:** Mrs. Presot moved to approve the minutes from the June 7, 2022 and June 21, 2022 council meetings. Seconded by Mr. Blados. Motion carried 5-0.

### **CORRESPONDENCE / MAYOR PROCUK**

- A thank you letter was received from Val Snyder for the generous donation to Edna House in honor of her Mom, Jeannette Byrd, who recently passed.
- A letter, dated July 4<sup>th</sup>, from the Board of Elections notifying us that we will be hosting the primary election on August 2.
- A letter from the Greater Cleveland Safety Council to Tracy Harris, Administrative Assistant, thanking us for renewing our membership.

### **POLICE DEPARTMENT / DAVE MEADE**

**MOTION:** Mrs. Presot moved to approve payment for our May animal control in the amount of \$1,350. Seconded by Mr. Berzins. Motion carried 5-0.

**MOTION:** Mrs. Presot moved to approve payment to AMA Safety for the portable speed sign in the amount of \$3,470. Seconded by Mr. Berzins. Motion carried 4-1.

Mayor Procuk inquired about fireworks over the holiday weekend and Chief Meade replied that there were a couple of calls but when the officers arrived they saw no activity and no one outside.

Mayor Procuk asked for an update on the body cameras. Chief Meade explained that the purchase will be made tomorrow.

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### FIRE DEPARTMENT / Report read by Mike Florjancic

**MOTION:** Mr. Blados moved to approve payment to Underwriters Laboratory in an amount not to exceed \$2,400 for the annual testing on the ladder truck and the aerial and ground ladder testing (3321 and 3311). Seconded by Mr. Lasky. Motion carried 5.0.

- The two new hires have started their cadet training and hopefully will be on a regular schedule by September if not sooner.
- They received a grant from the State of Ohio for EMS equipment in the amount of \$675.

### SERVICE DEPARTMENT / MIKE FLORJANCIK

- There is an ordinance up tonight to renew the annual maintenance contract with Otis Elevator in the amount of \$9,322.92. This covers the maintenance on all three elevators; the municipal building and the elevator and dumb waiter at the community center.
- Otis Elevator recommends that the oil be changed in the elevator every ten years at a cost of \$26,000. This is on hold due to the refurbishing of the municipal center elevator and the below-average usage of all the elevators. This cost does not include the disposal of the oil which is \$2,500 per elevator.
- On Friday they unloaded the additional playground equipment for the upper park. It was on a much larger skid than previously but the guys handled it.
- He met with the representative from the new HR Department and received job descriptions from other cities that will be reviewed. The representative is supposed meet with the guys in the Service Department tomorrow so hopefully they can get someone hired.

### COMMUNITY SERVICES / THEA GUILFOYLE

- The Art in the Park program is going very well. There are 78 kids signed up and 34 student volunteers. This is one of the highest sign ups in the history of the program. This Friday is Safety Day with our Police and Fire Departments and next Wednesday is the annual Intergenerational Day with the seniors.
- Their application made it through the first phase of eligibility for the 2023 Art in the Park grant through Cuyahoga Arts & Culture. The remainder of the process happens in the fall.
- There have been several bus rentals including three trips to Blossom and two wedding shuttles. Credit was given to Mike Florjancic for keeping the big bus running as well as it does.

### SOCCER / NARLIN SHADD

- The soccer season went well. The U11 Boys team, coached by Donny Greismer, the U11 Girls and U13 Coed teams, both coached by Mandi Apathy, won their respective championships. The U9 Coed team, coached by Nate Podoll, improved from the fall season won 2, tied 2 and lost 2 games.

### ENGINEERING / MIKE HENRY

- They will be finalizing the pavement prep on Belmont either Saturday or Monday and the project should be completed soon.
- On Galway, they should be starting tomorrow with the removal. Everyone has had access to their driveways.
- The playground equipment was delivered and they'll be completing the final installation. The paving of the pickleball and basketball courts should start to progress.
- You should see some movement on the little playgrounds in July and August.
- South Shore Cable has been in the area installing things and should be done tomorrow. There has been an inspector there and they'll finish putting in the actual PVC pipes and then

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pull the fiber through. They may have to remove a slab because of a conflict but the impact will be very minimal.

- There will be some work done on Schaaf Road, near 629, which should be completed this week.

### BUILDING DEPARTMENT / HOWARD SONENSTEIN

- They had a meeting with Cloud Permit to digitize the permit applications, it went very well and they hope to be online by the end of August.
- A Certificate of Occupancy at 800 West Resource Drive, Suite 8 was issued.
- The fence at Shady Ridge Lane and East Schaaf is completed. The resident is going to let the fence weather a bit prior to staining it.

### LAW DIRECTOR / JERRY DOWLING

- There is a property that is still an issue with the brother of the deceased resident living in California. There is no probate case, pending or filed and they are following through.
- He inquired on the status of the short term rental issue. The assistant law director is assisting with research and there is state legislation pending which may take away a community's ability to govern this issue. Cities are doing various things such as requiring permits, limiting the frequency of rentals, having moratoriums or completely banning it.

### CLERK-TREASURER / AARON FRANK

**MOTION:** Mr. Berzins moved to approve the 2023 alternative tax budget. Seconded by Mrs. Presot. Motion carried 5-0.

- The month closing is in progress and should be completed by the end of the week.
- The 10% capital transfer was \$64,616 and the \$30,000 transfer into the Economic Incentive Fund were both completed.
- The first RITA drop of July was a net worth of \$522,000.
- The audit is coming to a close and they are wrapping up a few loose ends.
- Kevin of the new HR Department has requested a few documents which will be sent to him this week.

### MAYOR'S COURT

Income for June	13,627.89
Victims of Violent Crimes	486.00
Drug Law Enforcement Fund	182.00
State Bond Surcharge	50.00
Seatbelt Violation	30.00
State of Ohio	2,122
Indigent Defense Support	1,374.00
Indigent Driver Alcohol Treatment Fund	78.00
Regional Enterprise Data Sharing System	250.00
Brooklyn Heights	11,177.89

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### MAYOR'S REPORT / MICHAEL PROCUK

- He will elaborate once the finances for June are closed but Council should keep in mind that, again, the revenue stream is up 14% and it has been for over two years. He will be asking council to consider increasing the percentage that transfers to the Capital Improvement Fund and possibly also transferring a lump sum.
- He will be on vacation on July 19<sup>th</sup> so President Pro Tem will be handling the next meeting.
- They are working with the Service Department to do some revamping and get ads up for personnel.
- Possibly still in Committee, regarding the latest quote on the electronic marquee, he reminded council they can decide to call another meeting or not.
- He reported that each county council person, ours being Representative Jack Schron, has been given funds to be disbursed to communities and they will come up with a process for members of their districts. Some things you may consider submitting for are the electronic marquees, overruns on the playground, or the elevator repair.
- There is no new news on the landfill appeal.

### SAFETY COMMITTEE

Mrs. Presot reported on the meeting earlier tonight and discussed the speed signs for Schaaf Road. Chief Meade shared new information and they are going to follow through with the purchase of portable speed signs that can be moved through the village.

### ORDINANCE COMMITTEE

The Ordinance Committee discussed both the pool and driveway current ordinances. They hope to change some verbiage regarding pools removing the word temporary and limiting how much area a driveway can take up in front of a house. A second meeting will be called to further discuss both issues after they have consulted with the Law Director.

### CLERK/TREASURER FRANK REVIEWED THE SCHEDULED MEETINGS:

August 2	7:00pm	Ordinance	Discuss pools and driveway ordinances
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### ORDINANCES & RESOLUTIONS

#### **ORDINANCE 63-2022 AN EMERGENCY ORDINANCE AUTHORIZING COMPENSATION TO MANSOUR GAVIN LPA FOR SERVICES RENDERED TO REPRESENT THE VILLAGE TO OBJECT TO C&DD LANDFILL EXPANSION**

Sponsor: Mr. Walsh

Second: Mrs. Presot

Yeas: 5 / Nays: 0

Ordinance 63-2022 is adopted 5-0

#### **ORDINANCE 64-2022 AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR CLERK/TREASURER TO ENTER INTO AN AGREEMENT WITH OTIS SIGNATURE SERVICE**

Sponsor: Mr. Berzins

Second: Mr. Lasky

Yeas: 5 / Nays: 0

Ordinance 64-2022 is adopted 5-0

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**ORDINANCE 65-2022 AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR CLERK/TREASURER TO ENTER INTO AN AGREEMENT WITH THE STATE OF OHIO TO REPLACE THE EXISTING COMPOSITE PAVEMENT ALONG GRANGER ROAD (SR-17) FROM APPROXIMATELY THE I-480EB ENTRANCE RAMPS AND TERMINATING 0.18 MILES EAST OF THE INTERSECTION WITH TUXEDO AVENUE IN THE VILLAGE OF BROOKLYN HEIGHTS**

Sponsor: Mr. Blados

Second: Mr. Lasky

Yeas: 5 / Nays: 0

Ordinance 65-2022 is adopted 5-0

There being no further business to come before the council, it was moved by Mr. Walsh and seconded by Mr. Berzins that the meeting be adjourned.

Yeas: All

Meeting adjourned.



Mayor

PRESENT PRO-TEM  
JENNIFER PRESET



Clerk/Treasurer