

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD October 4, 2022 20

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on October 4 at 7:30 p.m. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:	Council Members:	Berzins, Blados, Lasky, Presot, Walsh
	Mayor:	Procuk
	Clerk/Treasurer:	Frank
	Law Director:	Dowling
	Assistant Law Director:	
	Engineer:	Henry
	Police Chief:	Meade
	Fire Chief:	Stefanko
	Asst. Fire Chief:	Lasky (Mike)
	Acting Service Dir:	Florjancic
	Bldg. Commissioner:	
	Asst. Bldg. Comm.	Sonenstein
	Comm. Service Dir:	Guilfoyle
	Recreation Dir:	Krzynowek
	Soccer Commissioner:	Shadd
	GUESTS:	Ed Stepka

MOTION: Mr. Berzins moved to approve the minutes of the September 20, 2022 Regular Council meeting. Seconded by Mrs. Presot. Motion carried 5-0.

CORRESPONDENCE

Mayor Procuk read a resignation letter from Kari Baciak, Mayor's Secretary, Clerk of Courts and Building Department Secretary.

POLICE CHIEF / DAVE MEADE

MOTION: Mrs. Presot moved to approve payment to AMS Animal Control in the amount of \$1,300. Seconded by Mr. Walsh. Motion carried 5-0.

- The patrol rifles have been received and have been assembled. We have an outdoor range scheduled, will be getting officers trained and we should have them in the cars in the next two weeks.

MOTION: Mr. Walsh moved to approve payment to Vance in the amount of \$1,304.91 for the rifle lights. Seconded by Mr. Lasky. Motion carried 5-0.

- The bikes are still not in but we're hoping to receive them by the end of this month.
- The server came in for the body cameras. We will be working with John Triner to get it installed. We don't have the actual body cameras with the port yet but when they come in, we'll be ready to go.
- We're still waiting to hear on the grant.

FIRE DEPARTMENT / JOE STEFANKO

- The ladder truck is back after being repaired for approximately four weeks. It has been tested and is back in service. We should have the final bill later this week.

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- Our last two hires are on shift and working. We also have two firemen in the Fire Inspector class.
- They are prepared for the upcoming Family Fun Day and the 5K Race and University Hospital will be helping out with both events.
- Both Assistant Chief Lasky and he will be working on Halloween night distributing candy and on duty.
- He asked to call a Safety Committee meeting to discuss promotions. We are down two and may have another guy leave next year.
- Mayor Procuk asked Council Member Lasky to outline the fire hydrant program. Mr. Lasky responded he came up with the idea to clean up the hydrants, painting them the school colors, red and gray, utilizing student volunteers for community service hours. If they don't get them all painted before winter they will continue with the project in the spring. There are about 180 hydrants and they want to get them all done. Chief Stefanko added that all hydrants will be checked in the normal process.

SERVICE DEPARTMENT / MIKE FLORJANCIK

- Leaf pick up will begin October 17th. The gas vac was in for repairs to weld a new floor and the cost will be around \$3,000. Looking ahead, a new leaf pick up is running about \$55-60,000.
- A roofing contractor was supposed to be out today to give us estimates on the gazebo and the pavilion roof at the Dorset Park.
- They are getting the snow plows ready to go.
- He reached out to New Heights Tree Service to get prices on taking the pine trees down by Diamond One and over by the new park. The trees are looking bad and are dropping a lot of pine cones and other debris on the ball diamond. If we replace trees by the ball diamond they will have to be small due to the lack of space.

COMMUNITY SERVICES / THEA GUILFOYLE

- A reminder that the Flu Shot Clinic is this Thursday with a few open spots left.
- Senior snow removal sign up is going well and we have 47 signed up so far.
- We will be offering senior transportation for the Family Fun Day, the Cuyahoga Heights School Welcome Back Dinner and the CHS holiday concert in December.
- The Art in the Park 2022 final report was submitted and approved by the Cuyahoga Arts & Culture Board releasing our \$4,000 grant reimbursement.
- Project Hope is helping five families with winter coats for the kids (11 kid's total).
- The driver candidate accepted the position, will begin training and should be on the schedule within the next two weeks.

RECREATION DEPARTMENT / DALE KRYZNOWEK

- The Men's Softball League is finishing up – there's about three weeks left.
- Youth Basketball sign-up started a few weeks ago. Slow start as usual but they'll sign up closer to the deadline of October 21st.

SOCCER COMMISSIONER / NARLIN SHADD

- We have four teams plus the Dynamites, all teams are co-ed this year because there were not enough kids to have an all-boy or all-girl team. We play in the all-boys division. Also most of our kids are on the younger side on each team.
- Coaches have been very patient with the kids. The kids are learning and having fun but it is not a winning year.
- Getting referees has been a real struggle as it has been at all ages and all levels of soccer in the area. Talking with all of his colleagues, everyone is searching for referees. He has refereed a couple games just to keep things moving.

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- He thanked Mike Florjancic for having the equipment area cleaned up.
- Mrs. Presot inquired what it takes to be become a soccer referee and he explained there's a book to study followed by a test. There is no age limit however they want the referees older than the kids they're refereeing for.

BUILDING DEPARTMENT / HOWARD SONENSTEIN

- We continue to do our usual inspecting.
- We're working with Cloud Permit and we'll probably have some change orders that will require additional funds and training. The training will be interrupted with Kari leaving.
- Once all is ready to go, contractors will have to create a free account to access it.
- One issue we're having as we move along with Cloud Permit is when pulling information from the county, their GSI is listed differently so we will have to manually make changes such as "E" to East, "Rd" to Road, etc.
- Another note is that the pavilion and park rentals can be handled through this system.
- Things are set with Scan Works to get the documents transferred over. We will pay Scan Works for another six months until everything is moved over.
- The Ohio Paving building on Van Epps is moving along and both of the Metro Health buildings are going smoothly.
- The rental house on Schaaf Road is up for sale.

ENGINEERING / MIKE HENRY

- The village hall drainage project is completed. It was larger than anticipated due to it being on organics so a lot of undercutting had to be done. We will go back to the Regional Sewer District for additional funds for the additional work. The application is in progress.
- The Spring Road project is underway and should be done by the end of October.
- The concrete program should be starting this week. Saw cutting and painting has been done.
- The asphalt program will on October 17th and that will be throughout the village.
- The playground is done in the Upper Park. The gates and fences are up and the contractor is coming back to re-seed a portion of it. The striping will be completed when we reach a necessary temperature and then the courts will go in and those are the last two items.
- One note to discuss is the swing. The manufacturer won't put another swing on their apparatus. We can order their swing, it is a two-person swing and the cost is about \$5,000.
- The orange fencing will be pulled back to the pickle ball courts and then we can open up the actual playground so people can utilize it. Locks will be put on the pickle ball and basketball courts until it is striped.
- We should consider ordering the benches now so they are ready to go in in the spring. Mayor Procuk encouraged him to purchase the swings and said they may allow residents to sponsor a bench. There are nine benches on the plan currently.
- The area from the orange fencing toward the restroom will still be non-playable. The bollards are in off of South Street and the project is moving along pretty well.
- He received a cost for the bollards and curb down to the lower park. This is about 150' of curb and 11 bollards and it will be approximately \$20,000. This was a little higher than anticipated. It would be a short load for concrete and they will be excavating out from behind the concession stand. This is planned for this fall. It would be a change order to the current ordinance.
- Mayor Procuk requested that Mr. Henry email him and council with photos showing where the eleven bollards will be placed.
- He has requested ODOT come to look at the Lancaster Road Bridge.
- Mayor Procuk reported that our Special Projects Manager is doing some drawings and both the Building Inspector and our Engineer will be looking at the upper park restroom structure. We can apply for funding from CDBG as an ADA issue.

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CLERK-TREASURER / AARON FRANK

MOTION: Mr. Walsh moved to approve payment to City Force in the amount of \$1,294.98. Seconded by Mr. Blados. Motion carried 5-0.

MOTION: Mr. Walsh moved to approve payment to Clemens Nelson in the amount of \$2,932.50. Seconded by Mrs. Presot. Motion carried 5-0.

- The RITA drop was \$512,812 which is higher than normal for this time period.
- The Visiting Nurses Association incentive rebate was paid in the amount of \$161,132.58 bringing our Economic Development balance to \$644,000.
- The month will be closed next week.
- \$52,966 was transferred into our capital fund.
- The audit is winding down but there is a number of items that need to be completed regarding the court funds. A system is being put in place to more efficiently handle these funds for audit purposes.

ECONOMIC DEVELOPMENT / MAYOR PROCUK

- There is over a half million dollars of work going on at the old FedEx Building.
- We were disappointed to learn that Ohio Cement will not be moving their company here. They entered into a lease agreement with a company that will store trucks. This does not meet our zoning code so they have been informed to meet with the Zoning Board of Appeals to ask for a variance.

MAYOR'S COURT / MAYOR PROCUK

Income for September	\$12,262.20
Victims of Violent Crimes	383.00
Drug Law Enforcement Fund	140.00
State Bond Surcharge	125.00
Seatbelt Violation	115.00
Child Restraint	0.00
State of Ohio	1,863.00
Indigent Defense Support	1,100.00
Indigent Driver Alcohol Treatment Fund	60.00
Regional Enterprise Data Sharing System	221.00
Brooklyn Heights	\$10,334.20

MAYOR'S REPORT / MAYOR PROCUK

- Ads for the two Service Department positions (Service Dept. Director and Laborer) have been publicized with a deadline of October 21st. The job descriptions are very specific in nature for talents we're specifically looking for. I'll keep you informed of applications received.
- We attended the Cuyahoga County Council meeting regarding our two resolutions for our ARPA funds to purchase a large bus and for the cash portion of the Spring Road project. They will both go on to the second reading and we'll notify you when that passes.

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- The \$512,812 deposit exceeded our plan by about \$44,000 for our first drop in October. This is a large increase from the same period in 2020 (\$218k) and in 2019 (\$340k). We're about \$122,000 ahead of our plan which is about 2% ahead of our anticipated collections. This is better than the collections in 2021 by 2.6%, in 2020 by 25% and in 2019 by 29%.
- The Economic Development fund balance of \$644,000 is healthy and we'll continue to grow this fund in anticipation of future deals.

WAGE & SALARY COMMITTEE / MR. LASKY

- We had a wage and salary Committee meeting this evening and went into executive session to discuss the three-year village employee contracts and upcoming negotiations.

CLERK/TREASURER FRANK REVIEWED THE SCHEDULED MEETINGS:

October 18	6:45 pm	Building Committee	Elevator Repairs
October 18	7:00 pm	Safety Committee	Fire Department Promotions

ORDINANCES & RESOLUTIONS

ORDINANCE 90-2022 AN EMERGENCY ORDINANCE AUTHORIZING COMPENSATION TO MANSOUR GAVIN LPA FOR SERVICES RENDERED TO REPRESENT THE VILLAGE TO OBJECT TO C&DD LANDFILL EXPANSION

Sponsor: Mr. Presot

Second: Mr. Blados

Yeas: 5 / Nays: 0

Ordinance 90-2022 is adopted 5-0

ORDINANCE 91-2022 SEPTEMBER PAY ORDINANCE

Sponsor: Mr. Walsh

Second: Mr. Lasky

Yeas: 5 / Nays: 0

Ordinance 91-2022 is adopted 5-0

RESOLUTION 11-2022 A RESOLUTION BY COUNCIL ADOPTING THE 2022 COMPREHENSIVE MASTER PLAN FOR THE VILLAGE OF BROOKLYN HEIGHTS, AS PREPARED BY THE CUYAHOGA COUNTY PLANNING COMMISSION

Second Reading

Sponsor: Mr. Presot

Second: Mr. Blados

Yeas: 5 / Nays: 0

Resolution 11-2022 is adopted 5-0

There being no further business to come before the council, it was moved by Mr. Berzins and seconded by Mrs. Presot that the meeting be adjourned.

Yeas: All

Meeting adjourned.



Mayor



Clerk/Treasurer