

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

October 1, 2019

HELD _____ 20 _____

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on Oct. 1, 2019 at 7:30 P.M. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:

Councilmen:	Blados, Foote, Lasky, Presot & Walsh
Mayor:	Procuk
Clerk/Treasurer:	Frank
Law Director:	Dowling
Engineer:	Henry
Police Chief:	Algeri
Fire Chief:	Asst. Chief Lasky
Service Director:	Hatgas
Bldg. Commissioner:	Monaco
Asst. Bldg. Comm.	Sonenstein
Comm. Service Dir:	Guilfoyle
Recreation Dir:	Kryznowek

MOTION: Mrs. Presot moved to accept the minutes of the regular council meeting of September 19, 2019 as distributed. Second by Mr. Walsh Motion carried 5-0

CORRESPONDENCE

- Email from REM on Schaaf Road asking that council waive the fee for the Community Center on October 29, 2019 for their annual Halloween Party. **MOTION: Mrs. Presot moved to waive the Community Center rental fee for the Halloween Party on October 29, 2019. Second by Mr. Lasky Motion carried 5-0**
- Letter received from Ted Carter, Cuyahoga County Department of Development regarding the upcoming census count. This will be posted on our social media pages. *Attached*
- There will be a public hearing at the Board of Health on October 3rd regarding fee changes.

FIRE CHIEF

- Assistant Chief Lasky told council that it looks promising that the county will be picking up our share of the Regional Grant (Radios) for a savings of 12k – 15k dollars.
- The new chase vehicle (pickup truck) is in service.
- There have been a few glitches with dispatch but they are working through them.

AUDIENCE

- NONE

RECREATION DIRECTOR

- Basketball sign-up runs through October 20th. The numbers are small, possibly due to the two travel teams that are pulling from the school district.

SERVICE DIRECTOR

- The landfill at the end of Schaaf Road has been cut down by the EPA. A new methane monitoring system is being installed.
- Officially received the County Canopy Grant in the amount of \$11,636 for planning. Arborist Jason Knowles and Ed inspected every tree and determined that two need to be cut down. The residents have been notified.
- We will apply for the second round grant of \$50k which will include purchasing, planting & trimming of trees.
- All the trees on Shady Ridge have been treated.

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- The three new windows will be installed in the Community Center. One will be in the Ladies bathroom and two in the kitchen.

POLICE CHIEF

- **MOTION: Mr. Walsh moved to pay TOPPS \$1,074.65 for computer replacement in the chief's office. Funds to come from the Restricted Court Technology Funds. Second by Mr. Blados Motion carried 5-0**
- **MOTION: Mr. Walsh moved to pay Sundance Systems \$1,260 for the annual automatic vehicle locator support. Second by Mrs. Presot Motion carried 5-0**
- Officer Angelone has completed his field training and is now on the schedule.
- Officer Derbin had knee surgery and will be out the rest of 2019.
- Officer Jablonski received an email from Complete Integrated Solutions that the MDT's (Mobile Data Terminals) are on a clearance sale. **MOTION: Mrs. Presot moved to purchase two MDT's from Complete Integrated Solutions at a cost of \$3,792.50. Second by Mr. Walsh motion carried 5-0**
- The two new cameras should be available in the next few weeks and Officer Jablonski will install them. That will put cameras in all the vehicles.

COMMUNITY SERVICES

- Flu Shots will be given on Friday, Oct. 4, 2019
- Annual Food Drive will be on October 8, 2019
- CHS Welcome Back Senior Citizens will be on October 23rd. Transportation will be available.
- Leaf raking will be on Nov. 9th
- Received a request from Sandi Stefanko on behalf of Jenn Lasky to use the bus as a shuttle for a fundraiser for Edna House on March 21, 2020 from 5pm to 9pm. The cost of rental is \$140. **MOTION: Mr. Lasky moved to waive the bus rental fee for the Edna House Fundraiser on March 21, 2020. Second by Mr. Blados Motion carried.**
- The new minivan is ready for delivery.

Mrs. Guilfoyle told council that the big bus was parked in the Community Center upper parking lot and sometime between Sept. 17th and Sept. 28th the catalytic convertor was cut off the bus. A police report was made and the bus was taken to Jud's Best in Medina. The cost of the new catalytic convertor was \$350. Mayor Procuk asked how many of her vehicles are parked outside and her response was three.

Mayor Procuk asked how many Service Department vehicles are parked outside and Mr. Hatgas said all the landscape trailers and two vehicles (one with a catalytic converter). Chief Algeri said he has eight vehicles parked outside. Chief Algeri said that eight busses from Koinonia Homes got hit at the same time. Officer Hines saw the man on Hayes Drive and an arrest was made. It is an ongoing investigation.

Chief Algeri said that the normal cost of the catalytic convertor would be about \$700 so he added his kudos on the great price.

Mr. Lasky asked if we are parking the vehicles somewhere different. Mayor Procuk asked if we have more vehicles then we have had in the past and if not, why are they outside. Mr. Hatgas said the garage isn't large enough. He has vehicles outside all the time. Mayor Procuk said we may have to look at renting space from some of our local businesses because he doesn't want the new vehicles sitting outside.

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SOCCER

- The season is going well and ends on October 26th.

ENGINEER

- Will apply for additional Spring Road repair funding.
- The asphalt and concrete program will be reimbursed by the county by approximately \$53,000.
- Mr. Foote asked what percentage of the cost the reimbursements reflect. Mr. Henry stated about 10% on the concrete and 45% on the asphalt program.

BUILDING DEPARTMENT

- Have done several Point of Sale Inspections
- The NIDEC project is moving along
- The new building department car had to have a new clutch installed under warranty
- Thanked Ed Hatgas for his help in getting the road cleaned up of mud around the NIDEC building.

LAW DIRECTOR

- Will need a motion to withdraw Resolution 12-2019 tonight.
- Ordinance 66-2019 is the agreement that NIDEC will maintain the basin

CLERK / TREASURER

- The end of the month numbers will be emailed to council
- \$21,390 was transferred into the Capital Improvement Fund / ytd in fund is \$93,435
- \$10,000 was transferred into the Retiree Benefits Fund / ytd in fund is \$20,000
- \$20,000 was transferred into the Economic Development fund / ytd in fund is \$40,000
- Records Retention: the basement is cleared out of old records. 6,138# of old records were shredded.
- Park Ad Hoc Committee will meet on Oct. 8th at 6:30 pm in council chambers

MAYOR'S COURT

- | | |
|---------------------------------------|--------------|
| • Income for September | \$ 10,530.30 |
| • State of Ohio | (1,568.50) |
| • Indigent Driver & Alcohol | (49.50) |
| • Reg. Enterprise Data Sharing System | (150.00) |
| • BROOKLYN HEIGHTS | \$ 8,761.30 |

Reminder: Campaign signs can go up on October 7th and must come down by November 6th. The signs cannot be on public property (tree lawn) and can remain up for thirty days.

Reminder: Per our charter, the November council meeting will be held on Wednesday November 6th due to the election on Tuesday.

Reminder: Schaaf Rd. will be closed this Sunday, Oct. 6th from 8:30 am to 10:00 am for the 5K race/walk. Master Plan grant:

- 1991 we updated our zoning
- 1992 we contracted to make a Master Plan which was adopted in 1994
- 2002: required to make revision every ten years so a new plan was drafted and adopted in 2003
- We have applied for grants over the last 6 years and finally have been awarded a 100% grant (no cost to the village) to draft a new revised master plan.
- We have been assigned a planner, there will be three (3) public hearings during 2020 and it will take approximately 12-18 months for the revisions.
- Department heads will be contacted for information by the planner.

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COMMITTEE REPORTS

- Ordinance committee met to discuss the police chief testing and qualifications process. BH ordinance says 'we are to hire within' so the committee is contemplating changing that verbiage. The committee will have a follow-up meeting soon.
- Wage & Salary committee met and will go into Executive Session tonight to discuss negotiations.

ORDINANCES & RESOLUTIONS

ORDINANCE 66-2019 – AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO ENTER INTO THE POST-CONSTRUCTION OPERATIONS AND MAINTENANCE AGREEMENT WITH NIDEC

Sponsor: Mrs. Presot

Second: Mr. Lasky

Yeas: Presot, Lasky, Foote, Blados, Walsh

Nays: None

Ordinance 66-2019 is adopted 5-0

ORDINANCE 67-2019 – AN EMERGENCY ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE PURPOSE OF ACQUIRING, CONSTRUCTING, AND IMPROVING CERTAIN PUBLIC IMPROVEMENTS IN THE VILLAGE OF BROOKLYN HEIGHTS, OHIO IN COOPERATION WITH THE NORTHEAST OHIO ADVANCED ENERGY DISTRICT, AND DECLARING AN EMERGENCY

Sponsor: Mr. Walsh

Second: Mr. Foote

Discussion: The village is doing a small project (3 windows in the Community Center) which will allow us to become a member of the Northeast Ohio Advanced Energy District thus allowing our businesses to apply for funding for energy saving improvement in the form of low cost loans and assessing their tax bills for repayment.

Yeas: Walsh, Foote, Blados, Presot, Lasky

Nays: None

Ordinance 67-2019 is adopted 5-0

ORDINANCE 68-2019 – AN EMERGENCY ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A PETITION AND THE APPROVAL OF THE PETITION, PLAN AND ARTICLES OF INCORPORATION OF THE CITY OF BEFORD, OHIO CITY OF BEDFORD HEIGHTS, OHIO, CITY OF BEREA, OHIO CITY OF BROOK PARK, OHIO, CITY OF BROOKLYN, OHIO, CITY OF CLEVELAND, OHIO, CITY OF CLEVELAND HEIGHTS, OHIO, CITY OF EAST CLEVELAND, OHIO, CITY OF EUCLID, OHIO, CITY OF FAIVIEW PARK, OHIO, CITY OF GARFIELD HEIGHTS, OHIO, CITY OF LAKEWOOD, OHIO, CITY OF MAPLE HEIGHTS, OHIO, CITY OF PARMA, OHIO CITY OF SHAKER HEIGHTS, OHIO, CITY OF SOLON, OHIO, CITY OF SOUTH EUCLID, OHIO, CITY OF WARRENSVILLE HEIGHTS, OHIO, CITY OF UNIVERSITY HEIGHTS, OHIO ADVANCED ENERGY SPECIAL IMPROVEMENT DISTRICT, INC., AND DECLARING AN EMERGENCY.

Sponsor: Blados

Second: Lasky

Yeas: Blados, Lasky, Foote, Presot, Walsh

Nays: None

Ordinance 68-2019 is adopted 5-0

ORDINANCE 69-2019 – AN EMERGENCY ORDINANCE DETERMINING TO PROCEED WITH THE ACQUISITION, CONSTRUCTION, AND IMPROVEMENT OF CERTAIN PUBLIC IMPROVEMENTS ON THE VILLAGE OF BROOKLYN HEIGHTS, OHIO IN COOPERATION WITH THE NORTHEAST OHIO ADVANCED ENERGY DISTRICT, AND DECLARING AN EMERGENCY

Sponsor: Mrs. Presot

Second: Mr. Blados

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Yeas: Presot, Blados, Foote, Lasky, Walsh

Nays: None

Ordinance 69-2019 is adopted 5-0

ORDINANCE 70-2019 – AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO ENTER INTO A CONTRACT WITH TC CONSTRUCTION COMPANY INC. FOR THE 2019 BROOKLYN HEIGHTS CONCRETE REPAIR PROGRAM

Sponsor: Mr. Lasky

Second: Mr. Walsh

Yeas: Lasky, Walsh, Foote, Blados, Presot

Nays: None

Ordinance 70-2019 is adopted 5-0

ORDINANCE 71-2019 – AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO ENTER INTO A CONTRACT WITH CARRON ASPHALT PAVING, INC. FOR THE 2019 BROOKLYN HEIGHTS ASPHALT REPAIR PROGRAM

Sponsor: Mr. Blados

Second: Mr. Lasky

Yeas: Blados, Lasky, Foote, Presot, Walsh

Nays: None

Ordinance 71-2019 is adopted 5-0

ORDINANCE 72-2019- AN EMERGENCY ORDINANCE APROOVING THE NECESSITY OF AQUIRING, CONSTRUCTING, AND IMPROVING CERTAIN PUBLIC IMPROVEMENTS IN THE VILLAGE OF BROOKLYN HEIGHTS, OHIO IN COOPERATION WITH THE NORTHEAST OHIO ADVANCED ENERGY DISTRICT, AND DECLARING AN EMERGENCY

Sponsor: Mr. Walsh

Second: Mrs. Presot

Yeas: Walsh, Presot, Foote, Blados, Lasky

Nays: None

Ordinance 72-2019 is adopted 5-0

RESOLUTION 12-2019 - AN EMERGENCY RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LIENS AND CERTIFYING THEM TO THE COUNTY AUDITOR

- **Mrs. Presot moved to withdraw Resolution 12-2019. Second by Mr. Blados**

Yeas: Presot, Blados, Foote, Lasky, Walsh

Nays: None

Resolution 12-2019 is withdrawn

RESOLUTION 13-2019 - AN EMERGENCY RESOLUTION AUTHORIZING THE MAYOR TO APPLY TO THE OHIO PUBLIC WORKS COMMISSION FOR FUNDING OF CAPITAL IMPROVEMENT PROJECT AND DECLARING AN EMERGENCY

Sponsor: Mr. Lasky

Second: Mrs. Presot

Yeas: Lasky, Presot, Foote, Blados, Walsh

Nays: None

Resolution 13-2019 is adopted 5-0

RESOLUTION 14-2019 - A RESOLUTION SUPPORTING HOUSE BILL 252 CREATING THE LAND REUTILIZATION DEMOLITION PROGRAM AND DECLARING AN EMERGENCY

Sponsor: Mr. Foote

Second: Mr. Walsh

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Yeas: Foote, Walsh, Blados, Presot, Lasky

Nays: None

Resolution 14-2019 is adopted 5-0

MOTION: Mrs. Presot moved to purchase three (3) windows (from Integrity Windows) at a cost not to exceed \$2500. Second by Mr. Walsh Motion carried 5-0

MOTION: Mr. Lasky moved to go into Executive Session to discuss wage and salary. Second by Mrs. Presot

Yeas: Lasky, Presot, Walsh, Foote, Blados

Nays: None

Motion carried 5-0

Mr. Lasky called a Wage & Salary Committee meeting on Tuesday October 8th at 7:30 to discuss hospitalization

Mr. Lasky called a Wage & Salary Committee meeting on Monday, October 14th at 7:30 pm to discuss negotiations with the Police Department bargaining unit. This meeting will be in Executive Session.

There being no further business to come before the council, it was moved by Mrs. Presot seconded by Mr. Foote that the meeting be adjourned.

Yeas: All

Meeting adjourned.



Mayor



Clerk/Treasurer



Cuyahoga County
Together We Thrive

Department of Development

October 1, 2019

Dear Partner:

As you know, the Federal Census Count is almost upon us. This is a critical process, which impacts the lives of every Cuyahoga County resident. How? :

*More than \$675 billion dollars in funds are given out based on census data. That money is spent on schools, hospitals, roads and other helpful programs. That Counts.

*Census results determine how many seats Ohio gets in the House of Representatives. That Counts.

*Programs affected by census data include special education grants, Medicare Part B and Foster Care including Economic Development dollars. That Counts.

There are three different ways you can fill out the census forms:

*Online

*By Mail

*By Phone/In-Person

I am asking that you encourage the businesses, residents and employees you work with to engage in the Census process. We can provide information on the process, as well as part/time job opportunities.

For more information, please call or email me, or visit www.cuyahogacounty.us/2020census

Remember, the Census Bureau cannot use your responses against individuals or release any personal information—it's against the law.

Thank You for being a partner and supporting this critical effort.

Theodore N. Carter
Chief Economic Development & Business Officer
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Cuyahoga Counts!
**CENSUS
2020**

Please be counted!

TNC/sdd