



Timothy D. Clymer  
Clerk-Treasurer

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**FEBRUARY 27, 2015**

## **NOTICE**

Council will take action on the following legislation at their **REGULAR MEETING OF COUNCIL** held on **TUESDAY, MARCH 3, 2015** in Council Chambers at 345 Tuxedo Avenue, Brooklyn Heights, Ohio:

**ORDINANCE 07-2015** –AN EMERGENCY ORDINANCE AUTHORIZING HIRING OF **TWO POLICE PATROLMEN**, CODY R. ALFLEN AND JOSEPH T. COYNE

**ORDINANCE 08-2015** - AN EMERGENCY ORDINANCE AUTHORIZING THE VILLAGE OF BROOKLYN HEIGHTS TO MAINTAIN MEMBERSHIP IN THE **SOUTHWEST COUNCIL OF GOVERNMENTS** FOR THE YEAR 2015

**ORDINANCE 09-2015** – AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO PAY THE COST ALLOCATION TO THE **PARMA MUNICIPAL COURT**

**ORDINANCE 10-2015**- AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO HIRE **ARP HEATING** AND AIR CONDITIONING TO REPLACE THE BOILER IN THE COMMUNITY CENTER

**ORDINANCE 11-2015**- AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO PURCHASE FROM **LEFF ELECTRIC LED LIGHT FIXTURES** FOR THE SERVICE GARAGE

**ORDINANCE 12-2015**- AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO PAY **PJ ELLIS** FOR THE INSTALLATION OF THE LED LIGHT FIXTURES FOR THE SERVICE GARAGE

**ORDINANCE 13-2015**- AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO ENTER INTO AN AGREEMENT WITH THE **COUNTY DEPARTMENT OF PUBLIC WORKS** FOR INSPECTION OF THE LANCASTER ROAD BRIDGE

**ORDINANCE 14-2015**- AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH NEWBURGH HEIGHTS ALLOWING THEM TO USE THE SERVICES OF AN **EZT MECHANIC** ON AS NEEDED BASIS

**ORDINANCE 15-2015** - AN EMERGENCY ORDINANCE FOR THE **APPROPRIATIONS FOR THE FISCAL YEAR 2015**

**ORDINANCE 16-2015** - AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A **JOB CREATION INCENTIVE GRANT AGREEMENT WITH GRAFTECH INTERNATIONAL HOLDINGS, INC**

**RESOLUTION 03-2015**- AN EMERGENCY RESOLUTION **HONORING LOUIS BAUDO** FOR HIS ACCOMPLISHMENTS, DEDICATION, CONTRIBUTIONS, AND OUTSTANDING SERVICE OF 29 YEARS TO THE CITIZENS OF THE VILLAGE OF BROOKLYN HEIGHTS

**RESOLUTION 04-2015**- AN EMERGENCY RESOLUTION AUTHORIZING THE VILLAGE OF BROOKLYN HEIGHTS TO SUBMIT AN APPLICATION AND EXECUTE A CONTRACT FOR THE RECEIPT OF FUNDING FOR THE **ENHANCED MOBILITY FOR SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAM**

This notice is in accordance with Section 30 of the Codified Ordinances of the Village of Brooklyn Heights.

Timothy D. Clymer  
Clerk/Treasurer

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The following meetings will be held in the Council Chambers of the Municipal Center, 345 Tuxedo Avenue, Brooklyn Heights, Ohio 44131 on **TUESDAY, MARCH 3, 2015**:

There will be a **FINANCE COMMITTEE** meeting at **7:15 PM** to present the 2015 budget.

There will be a **REGULAR MEETING OF COUNCIL** at **7:30 PM**.

## Annual Clerk/Treasurer's Update for 2014

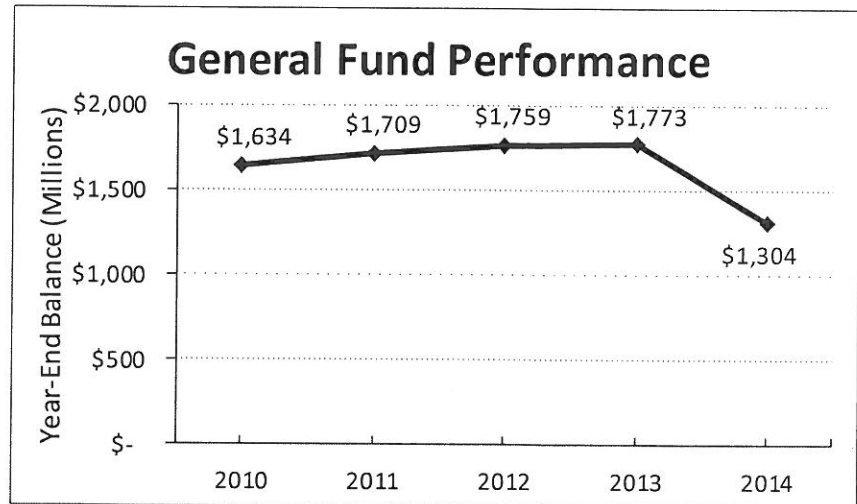
In 2014, the General Fund (the Village's main operating fund) operated at a loss of \$468,871, decreasing the fund's balance to \$1,303,724. This marked the first year of an operating loss after three consecutive years of positive activity in the fund. The graph below demonstrates the recent changes in the fund.

Spending in 2014 came in at 5.85% below budget; a sign that the Mayor and his department heads have continued to live within the leaner budget passed by Council.

Brooklyn Heights had been in a state of stability in terms of operations, spending within its means from 2010 through 2013.

The Village diverged from that path in 2014 for two primary reasons: a decrease of \$329,000

in income tax receipts, and a transfer out of the General Fund to the Capital Improvements Fund of \$160,000 (the Village transferred \$40,000 in 2013). The decrease in income taxes was partially-anticipated due to a settlement with a large taxpayer, but tax receipts still decreased when taking the settlement out of the equation. This is a trend that has continued into 2015, and remains an area which will receive frequent attention.



The transfer from the General Fund to the Capital Improvements Fund helped fund various paving projects, building repairs, and machinery & vehicle purchases in 2014. The administration has been steadfast in its pursuit of grants and other assistance with large-scale projects to prolong the Capital Fund, which ended 2014 with a balance of \$556,784. The Village has always funded capital purchases through cash savings in the Capital Fund and has not taken on debt in the process.

In the process of evaluating the capital budget, it has become apparent that the Village will soon be unable to finance future capital projects strictly out of savings. Brooklyn Heights' ability to make capital investments in itself is quickly becoming strained, and this will be an area of focus for the Village this year.

On the back of this page you'll find a list of the highest-paid vendors in 2014. The majority of expenses are related to personnel, which is common for a governmental entity. The complete list can be made available upon request.

If you ever need anything, feel free to reach me at [tclymer@brooklynhts.org](mailto:tclymer@brooklynhts.org) or (216) 749-4300.

Best wishes,

Tim Clymer

**2014 Top Vendors & Amounts Paid**

Vendor	Amount	Description
PAYROLL GROSS VENDOR	2,989,330	Employee Compensation
COSE/MEDICAL MUTUAL HEALTH CAR	464,431	Employee Health Insurance
OHIO PUBLIC EMPLOYEES RETIREME	325,999	Village's Contribution to Public Employee's Pension Fund
OHIO POLICE & FIRE PENSION FUN	324,976	Village's Contribution to Police Pension Fund
CUYAHOGA HEIGHTS BOARD OF EDUC	161,032	Revenue Sharing Agreement
ILLUMINATING CO.	138,373	Street Lights, Building Electrictiy, Park Lights, etc.
REGIONAL INCOME TAX AGENCY	126,953	Fee for Collection Services
TREASURER, VILLAGE OF CUYAHOGA	115,000	Dispatch Fees
RONYAK PAVING	102,175	Lancaster Rd. Paving
NERONE AND SONS	88,320	Park Pump Station
KIMBLE RECYCLING & DISPOSAL	86,675	Waste Collection
CUYAHOGA LANDMARK, INC.	85,462	Gasoline
VALLEY FORD TRUCK SALES, INC.	83,191	Service Department Truck
BUREAU OF WORKERS' COMPENSATIO	64,639	Workers' Comp Premiums
MEDICAL MUTUAL - HRA ACCOUNT	60,353	Employee Health Insurance
CARGILL, INCORPORATED	56,740	Road Salt
WICHERT INSURANCE SERVICES, IN	56,695	Property & Liability Insurance
CHAGRIN VALLEY ENGINEERING, LT	52,018	Engineering Services
DAVID WILLIAMS & ASSOCIATES	48,047	Playground Equipment (Reimbursed by Parma-UH Grant)
SHELDON SOCOLOFF	44,250	Building Official Contract
HOWELL RESCUE	36,564	Fire Equipment (Reimbursed by FEMA Grant)
ZASHIN & RICH CO., L.P.A.	34,489	Legal Services for Police & Fire Labor Negotiations
ASSURANT EMPLOYEE BENEFITS	29,252	Employee Dental Insurance
SIRNA CONSTRUCTION	28,210	Assorted Minor Street Repairs
AXELROD CHRYSLER	26,949	GMC Terrain for Mayor
LEBANON FORD	26,000	Ford Explorer for Police Department
GREVE CHRYSLER	22,975	Dodge Charger for Police Department
DOMINION EAST OHIO	21,170	Natural Gas
TASER INTERNATIONAL	19,814	TASER Equipment for Police Department
SOUTHWEST COUNCIL OF GOVERNMEN	15,000	Regional Association for SWAT & HAZMAT
LISCO HEATING & COOLING	14,472	Building HVAC
TOPSS	14,370	Computers and IT Support
CUYAHOGA COUNTY AUDITOR	13,703	Property Taxes/Sanitary Engineer Fees
HALL PUBLIC SAFETY	13,580	Outfitting of Two Police Cruisers
TREASURER, STATE OF OHIO	13,383	Debt Service (OPWC Loans)
FERNO	13,000	Hydraulic Cot for Fire Dept. (Reimbursed by Workers' Comp)
SHUTTLE'S	12,746	Clothing/Uniforms
ALL OHIO MOTOR SPORTS	11,826	Polaris Ranger for Fire Dept.
COX COMMUNICATION	10,535	Phone and Internet Service (No Cable Television)
SOFTWARE SOLUTIONS, INC.	9,647	Accounting Software
AT&T	9,543	Phone Lines/Transmitter Equipment
CUYAHOGA COUNTY TREASURER	9,384	Property Tax Collection Fees
MANSOUR, GAVIN,GERLACK & MANOS	8,739	Legal Services for Zoning & Nuisance Issues on Schaaf
OTIS ELEVATOR CO.	8,621	Building Elevator Maintenance
CHARLES E. HARRIS & ASSOCIATES	8,400	Audit Fees
CITY OF PARMA	8,250	Parma Court Fees
ACTION DOOR CO.	8,215	Fire Department Garage Doors
BEST TRUCK EQUIPMENT	8,208	Vehicle and Equipment Maintenance & Repairs
CITY OF BEDFORD HEIGHTS	8,093	Prisoner Housing
STAN'S TREE SERVCE	8,000	Tree Trimming, Cutting and Removal
ADLER TEAM SPORTS, INC.	7,727	Recreation Uniforms & Supplies
BRILLIANT ELECTRIC SIGN CO, LT	7,688	Schaaf/Tuxedo Marquee
STAPLES, INC.	7,541	Office Supplies
FIREHAWK AUTOMOTIVE	6,855	Vehicle Maintenance & Repairs
BANKS MANUFACTURING COMPANY, I	6,288	Vehicle Maintenance & Repairs
UNION EYE CARE CENTERS INC	6,218	Employee Vision Insurance
HARRY PETERSON COMPANY	6,140	Building Repairs
-A & S ANIMAL CONTROL	5,992	Animal Warden Services