

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD: March 19, 2024

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on March 19, 2024 at 7:30 p.m. with Mark Lasky, President Pro Tem presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:

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|------------------------|---|
| Council Members | Lasky, Presot, Tommer, Schuckert, Walsh |
| Mayor | |
| Clerk/Treasurer | Frank |
| Law Director | |
| Assistant Law Director | Mason |
| Engineer | Zoldak |
| Police Chief | |
| Fire Chief | |
| Asst. Fire Chief | Lasky, Mike |
| Service Director | Blados |
| Bldg. Commissioner | |
| Asst. Bldg. Comm. | |
| Comm. Service Director | |
| Recreation Director | |
| Soccer Commissioner | |

MOTION: Lasky Moved to excuse Mayor Procuk from the Council meeting. Seconded by Presot. Motion carried 5-0.

MOTION: Walsh moved to approve the March 5, 2024 Regular Council meeting minutes. Seconded by Schuckert. Motion carried 5-0.

CORRESPONDENCE / MARK LASKY, PRESIDENT PRO TEM

- A letter was received from Scott McRichie and family thanking Council for the flowers sent when his father passed.

ENGINEER / JENNIFER ZOLDAK

- Ms. Zoldak gave a construction update on the Upper Park restroom. She stated the restroom has been delivered and the electrical and internal plumbing hookup has begun.
- She has Legislation this evening authorizing Chagrin Valley Engineering to begin work on the Dorset Mini Park project and to start putting plans together for the Asphalt and Concrete Programs.
- Ms. Zoldak reported they were awarded the Ohio EPA Water Bottle Refill Station Grant as well as the Wood Chipper Grant. She said there is a webinar she will attend on Thursday to get additional information. They are still waiting on the Snow Plow Equipment and the Lead Remediation Grants.

SERVICE DEPARTMENT / JOE BLADOS

- Mr. Blados expressed how thrilled he was with being awarded the Water Bottle Refill Station and the Wood Chipper Grants. He said Ms. Zoldak and himself put a lot of work into getting them.
- Mr. Blados reported they are starting the removal of the recycled concrete from the Upper Park. He said they have removed about half of it so far and are reinforcing the hillside on the old extension of Granger Road by putting the concrete in the ditch line.
- Mr. Tommer asked how the grass area under the stone was looking and Mr. Blados responded the grass held up better than he thought it would and the Service Department staff is doing a very good job.

FIRE DEPARTMENT / ASSISTANT FIRE CHIEF, MIKE LASKY

- Chief Lasky reported their back up squad needed engine repairs and was taken to Ganley Ford. He said the cost for the repairs should not exceed \$9,000.

CLERK-TREASURER / AARON FRANK

MOTION: Tommer moved to pay \$3,000 for the Village's Northeast Ohio First Suburbs Consortium Membership for January, 2024 through December 2024. Seconded by Schuckert. Motion carried 5-0.

MOTION: Walsh moved to pay Sedgwick in the amount of \$1,980 for their annual fee. Seconded by Presot. Motion carried 5-0.

- Mr. Frank stated he paid the KS State Bank quarterly loans for the Police cars and Service truck. One is paid in full and the other one has three more payments. There was some money left in escrow on the loan that was paid off. Mr. Frank said they have \$5,000 coming back that will go into the Capital Fund.
- Mr. Frank referred Council to the RITA Report and they've had a total of \$552,000 so far in March. He said they have \$600 in net profit and are \$100,000 ahead of the four year average. Mr. Frank said if they continue at this pace, at the end of year they will be \$700,000 over their budget. The first quarter went very well with their municipal income.
- The scanning of their permanent records is going very well, with three boxes of binders already done. He said once they're all complete they may look at new fireproof cabinets.

MAYOR'S REPORT / READ BY PRESIDENT PRO TEM, MARK LASKY

- Mr. Lasky reported for Rec Soccer they have three teams, the Mini Mites and the Dyna Mites. He said they will only need to use what is called the small soccer fields. The large soccer goals will not be moved around and this will give the Service Department a chance to repair the turf where the kids run around most of the time. Mr. Walsh asked what field they will be providing the travel team to use and Mr. Lasky responded the small field, if they want to use the field there will not be large goals available.
- Mr. Blados stated once they get the fields repaired they can try prevent this from happening by moving the positions of the fields every so often.

PARKS, PLAYGROUND & COMMUNITY SERVICES COMMITTEE / JENNIFER PRESOT

- Mrs. Presot reported they had a committee meeting this evening and they discussed the Dorset Mini Park. They also talked about putting a new ordinances in place for the cost of Park Pavilion Rentals.
- She suggested calling a Parks, Playground and Community Services Committee meeting to further discuss Park rules and hours of operation. A meeting was scheduled April 2nd, 2024 at 6:45 pm to discuss Park Rules and Senior Snow Removal. Another meeting was scheduled for April 16th, 2024 that will be held at Dorset Mini Park at 6:30 pm, weather pending.

ORDINANCES & RESOLUTIONS

ORDINANCE 30-2024 AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR CLERK-TREASURER TO ENTER INTO AN AGREEMENT WITH CHARLES E. HARRIS & ASSOCIATES, INC. FOR SERVICES FOR THE FINANCE DEPARTMENT

Sponsor: Tommer

Second: Schuckert

Yeas: 5 / Nays: 0

Ordinance 30-2024 is adopted 5-0

DISCUSSION: Mr. Frank stated this is another three year contract with the firm that does their annual reports and the total combined cost was \$5,100.

ORDINANCE 31-2024 AN ORDINANCE AUTHORIZING THE MAYOR AND/OR CLERK-TREASURER TO ENTER INTO A CONTRACT WITH P. MONTELEONE LANDSCAPING, INC. TO PROVIDE SNOW REMOVAL SERVICES FOR WINTER SEASONS RUNNING FROM NOVEMBER 1, 2024 THROUGH APRIL 30, 2029

Sponsor:

Second:

Ordinance 31-2024 is tabled

MOTION: Walsh moved to table Ordinance 31-2024 until a Committee meeting is held. Seconded by Presot. Motion carried 5-0.

ORDINANCE 32-2024 AN EMERGENCY ORDINANCE AUTHORIZING PAYMENT TO GANLEY FORD FOR REPAIRS TO SQUAD 3342 FOR THE BROOKLYN HEIGHTS FIRE DEPARTMENT

Sponsor: Presot

Second: Schuckert

Yeas: 5 / Nays: 0

Ordinance 32-2024 is adopted 5-0

DISCUSSION: Mr. Lasky stated this is for the Squad Chief Lasky had reported on. Mr. Frank said the cost is not to exceed \$9,000.

ORDINANCE 33-2024 MARCH PAY ORDINANCE

Sponsor: Tommer

Second: Schuckert

Yeas: 5 / Nays: 0

Ordinance 33-2024 is adopted 5-0

RESOLUTION 03-2024 AN EMERGENCY RESOLUTION APPROVING THE BROOKLYN HEIGHTS POLICE DEPARTMENT TO ACCEPT A DONATION OF A VEHICLE

Sponsor: Tommer

Second: Presot

Yeas: 5 / Nays: 0

Resolution 03-2024 is adopted 5-0

RESOLUTION 04-2024 AN EMERGENCY RESOLUTION AUTHORIZING THE ENGINEER TO PREPARE PLANS, SPECIFICATIONS AND IS ALSO AUTHORIZED TO ADVERTISE AND BID THE BROOKLYN HEIGHTS 2024 CONCRETE PROGRAM

Sponsor: Walsh

Second: Presot

Yeas: 5 / Nays: 0

Resolution 04-2024 is adopted 5-0

RESOLUTION 05-2024 AN EMERGENCY RESOLUTION AUTHORIZING THE ENGINEER TO PREPARE PLANS, SPECIFICATIONS AND IS ALSO AUTHORIZED TO ADVERTISE AND BID THE BROOKLYN HEIGHTS 2024 ASPHALT PROGRAM

Sponsor: Walsh

Second: Schuckert

Yeas: 5 / Nays: 0

Resolution 05-2024 is adopted 5-0

RESOLUTION 06-2024 AN EMERGENCY RESOLUTION AUTHORIZING THE ENGINEER TO PREPARE PLANS, SPECIFICATIONS AND IS ALSO AUTHORIZED TO ADVERTISE AND BID THE BROOKLYN HEIGHTS 2024 DORSET MINI PARK IMPROVEMENTS PROJECT

Sponsor: Presot

Second: Tommer

Yeas: 5 / Nays: 0

Resolution 06-2024 is adopted 5-0

There being no further business to come before the Council, it was moved by Tommer and seconded by Schuckert that the meeting be adjourned.

Yeas: All

Meeting adjourned.


Mayor
Clerk/Treasurer