

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD May 3, 2016 20

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on May 3, 2016 at 7:30 P.M. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:	Councilmen:	Black, Foote, Lahiff, Lasky, Walsh
	Mayor:	Procuk
	Clerk/Treasurer:	Clymer
	Law Director:	Dowling
	Engineer:	Henry
	Police Chief:	Algeri
	Fire Chief:	Lasky
	Service Director:	Hatgas
	Bldg. Commissioner:	Monaco
	Comm. Service Dir:	<i>absent</i>
	Recreation Dir:	<i>leave of absence</i>
	Guests:	D. Derbin, B. DeMarco

MOTION: Mr. Walsh moved to approve the minutes of the April 5, 2016 meeting. Second by Mr. Foote. Motion carried 5-0

CORRESPONDENCE

- Thank you note from Thea Guilfoyle – thanking Mayor Procuk for his phone calls and the Cookie Bouquet for her recent surgery.
- Note from First Energy that the helicopter will be in our area checking the lines.
- Note from COSE offering a low CEI rate. *Letter attached*
- Note from Dominion East Ohio Gas *Letter attached*
- Email from FF Reno Contipelli thanking Mike Florjancic and the Service Department for the use of a Service Department truck to move the Hazmat training equipment for training.
- Mayor Procuk received a memo from John Triner (our IT person) regarding an upgrade of our firewall. This was prompted by our Police Chief, Dan Algeri. Mr. Triner is under contract so the only expense is for the software.

MOTION: Mr. Black moved to pay \$965 for the software to upgrade our firewall. Second by Mr. Walsh Motion carried 5-0

- Mayor Procuk sent out information on the South Street project to all residents of South Street and the numbered streets.

AUDIENCE

Bruce DeMarco is an OSHA 500 Trainer and he is of the opinion that the village needs a Safety Program. He will write the program pro bono. He wants to concentrate on a BWC management program to manage the claims and not just let them run their course. He asked what our EMR is. Mayor Procuk told him that Administrative Assistant Donna Tesar handles the Worker's Comp for the village and he would talk with her.

No other audience comments.

Mayor Procuk will take the ordinance concerning Dennis and Linda Derbin out of order tonight.

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ORDINANCE 39-2016- AN EMERGENCY ORDINANCE TO CHANGE THE MUNICIPAL BOUNDARY LINE BETWEEN THE VILLAGE OF BROOKLYN HEIGHTS AND THE CITY OF SEVEN HILLS AS IT RELATES TO ONE PARCEL OF LAND

Sponsor: Mr. Black

Second: Mr. Lasky

Discussion: Mayor ProcuK explained that the Planning Commission met tonight with four members present. The Derbins are building a home on property that is split between Brooklyn Heights and Seven Hills. Seven Hills has suggested that Brooklyn Heights annex the property from them to eliminate the inspections being done by both cities. This would be moving the boundary line so that the entire house would be in Brooklyn Heights. The process passed our Planning Commission tonight and will now go to Seven Hills to be voted on. If it passes in Seven Hills it will be submitted to the county.

Yeas: Black, Lasky, Lahiff, Walsh, Foote

Nays: None

Ordinance 39-2016 is adopted 5-0

AUDIENCE

Mr. DeMarco wanted to let council know that he has seen the site plans for the new shopping center slated for construction in 2017 at Mural & Rockside Roads.

POLICE CHIEF

Chief Algeri asked for a motion to pay for unemployment for February for Vince Ewelt.

**MOTION: Mr. Foote moved to pay Ohio Department of Job & Family Services \$2,321.77.
Second by Mr. Black Motion carried 5-0**

The Park Security Force added two new officers: Rob Algeri and Chad Hallenburg joined the ranks for this year.

Chief Algeri said thank you to the Service Department for their work in removing the old lockers, painting the room and installing the 3000# of new lockers in the basement.

SERVICE DIRECTOR

Mr. Hatgas reported that half of the new trees were planted today and the remainder will be planted tomorrow.

The Tuxedo Island is being redone. Mayor ProcuK and Councilman Walsh complimented the department on the job they are doing. Mr. Hatgas said it is not finished yet and he hopes everyone will like it when it is done. It will be finished for the Memorial Day parade.

Our recycling report card came in and we are up 2% over last year. Our recycling report card is at 42.2% which is 2% above last year. This includes the green bins, what we pick up from our businesses, the shred it days, tires, computers etc. We will be putting up signs throughout the village reminding residents and businesses to recycle and there will be information sent to the residents. This is all paid for through a county grant.

Mayor ProcuK complimented both the island and our fields. He said he has been to several other fields to watch soccer and we seem to be the only village cutting grass.

FIRE CHIEF

Asst. Chief Lasky gave the report in place of Chief Stefanko.

Mayor ProcuK welcomed him following his rotator cuff surgery last week.

Asst. Chief Lasky reported that the new hire interview process has begun.

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The written Promotional Exam will be on June 14th. The Internal Assessment will be on June 17th and the personal interview with Mayor Procuk will be on June 22nd. They hope to swear in the new firefighters at the July 5th council meeting.

There is one Captain Position open with two applicants and one Lieutenant Position with five applicants.

The squad we bought from Valley View was delivered on April 28th. The lettering has been removed and will be replaced with new lettering. The cost to paint it red/white is \$15,000 and the cost to wrap it red/white is \$7,000. The squad will stay yellow.

Hydrant testing will be from May 21st to June 4th. The schedule will be on the marquees, on the website and in the Breeze.

ENGINEER

Mr. Henry said the South Street project has begun and the installation of the lines should take 7 to 10 days. Then they will do the line testing.

Lancaster Road is scheduled to begin the 1st full week of June after school is out. Letters have gone out to the businesses and they will also be sent to the residents. There will be large signs at Lancaster & Granger and Rockside & Mural informing drivers that the road is closed. Asst. Chief Lasky asked if a sign could also be put on N. Crossview and Rockside since many people cut down Crossview to Dorset. Mr. Henry said he would try.

Solar Testing will be doing lead remediation on our Schaaf Road property next week.

BUILDING INSPECTOR

Mr. Monaco informed council that since we raised our fees a few months ago, we have been bringing in more money to the village.

- ABC Piping has proposed building a new building at 1319 Schaaf Road.
- 1500 Valley Belt – Custom Cut Stone is open for business
- He sent five residential notices regarding overgrown grass and all five have complied
- 965 Keynote – Weltman, Weinberg & Reis is upgrading their electrical system

LAW DIRECTOR

Mr. Dowling would like to go into Executive Session tonight.

CLERK/TREASURER

Mr. Clymer gave a funds summary.

- General Fund is up \$462,524 year to date
- We have some significant payments due in May
- RITA collections are up 27% year to date
- He will give council this report monthly so there are no surprises down the road.

Ordinance 40 on the agenda tonight is to approve Selective Insurance for our property liability renewal. They came in as the lowest bid and Mr. Clymer is very satisfied with them. Last year we paid \$58,601 in premiums and this year it will be \$57,449.

Ordinance 42 tonight deals with changing the Policy manual that any Community Service Driver who averages 20 hours per pay period be reimbursed \$16.67 per month for their personal cell phone use.

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Mr. Clymer said that we had an applicant for a position in the village file a claim for unfair labor practices with the EEOC. Our insurance company defended us in the claim and the EEOC did not act on the claim. The defendant has five to seven years to sue us under state law but he is not filing under EEOC protection so the insurance company has closed the case. We are responsible to pay the \$2,500 deductible and the insurance company is paying the \$4,306.92.

MOTION: Mr. Lahiff moves to pay Summit Risk Services \$2,500. Second by Mr. Walsh Motion carried 5-0

MOTION: MR. Walsh moved to pay BUSTR \$1,800 for the Underground Storage Tank permit. Three tanks at \$600 per tank. Second by Mr. Foote Motion carried 5-0

Mr. Clymer will prepare an ordinance for the Revised Appropriations amendment and for the \$5,000 Wellness Grant from UH Parma.

Mr. DeMarco asked the basis for the claim and Mr. Dowling said we cannot answer due to the fact that he was an applicant not an employee.

COMMUNITY SERVICES

Due to Mrs. Guilfoyle absence, Mayor Procuk gave her report:

- The new bus was delivered on April 22nd but the wheelchair lift did not function. The bus was sent back to Toledo and is now expected for delivery on May 6th.
- The stenciling of the new bus will be at Design Sign and will take two days.
- Spring Break Art-in-Park was held on April 8th. Many thanks to Mindy Armbrust for volunteering her time to do this.
- Older Americans Month is May and the department is once again planning the Senior lunch to be held on May 17th at noon. Donations and servers are still needed.
- The Senior Olympics will be held May 16th through May 20th. We have six seniors signed up to participate
- Senior Grass Cutting is at 45 with 9 on HEAP
- The Blood Drive will be on May 26th from 1:30 to 6:30 in the Community Center
- We will provide transportation for Safety Town from June 20th through July 1st.
- The bus will also be available for transportation for Summer School.

RECREATION DEPARTMENT

Mayor Procuk said that both the soccer and baseball programs are running well. Mr. Shadd continues to bring new events for participation to the parents of the soccer program. Both Mr. Frank and Mr. Shadd keep Mayor Procuk updated via email.

Pool passes are on sale at the Municipal Center until June 3rd.

Mr. Frank distributed the equipment to the coaches on Sunday, the uniforms will be in on May 15th and he is using Googledocs for the schedule.

MAYOR'S COURT

Income for April (1 date)	\$ 6,086.60
State of Ohio	(1,127.00)
Indigent Driver & Alcohol	(36.00)
Reg. Enterprise Data Sharing System	(100.00)
BROOKLYN HEIGHTS	\$ 4,823.60

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MAYOR'S REPORT

Mayor Procuk attended the following:

- First Tee open house at Washington Park Golf Course in Newburgh Hts. Our resident Jimmy Kocab excelled in the program and it teaches respect, courtesy, how to take instruction etc. . It is a great program.
- April 12th, he attended the Mayors & Managers Seminar in Columbus
- Attended the 11th Annual Chili Cook-off for Autism
- Attended the Mayors & Managers trip to NASA Research Center for a tour. Mayor Procuk put informational folders in council packets. There will be an Open House on May 24th. Councilman Lasky said that on May 21st & 22nd it will be open to the public for tours.
- Will be in Washington DC next week attending the "Empowering Local Leadership Conference" Fifty members will be allowed into the White House but he doesn't know who they will meet with.
- The candidate for the Zoning Board of Appeals has not responded so Mayor Procuk will appoint someone else.
- Mayor Procuk met with George Havens (93 years old) who is an advocate and consultant for collaboration and regionalization. He believes that government will change in the next fifty years.

ECONOMIC DEVELOPMENT

Mayor Procuk reported:

- The WACO building deal should close within the week
- He has a meeting set up with Dr. Boutros of Metro Health on May 19th. He hopes to be able to give council some numbers at the June meeting.
- ICE is slated to open on July 26th.

WAGE & SALARY COMMITTEE

Mr. Walsh said the committee met with Ted Biskind to discuss the 9% increase in the employee health insurance. Mr. Clymer will have an ordinance drawn up for the June meeting.

STREETS COMMITTEE

Mr. Foote said the committee discussed the bids for the 2016 Road Maintenance / Asphalt-Concrete program. The ordinances are to be read tonight.

They also discussed the tree planting and the issue of residents not wanting trees planted on their tree lawns. Mr. Hatgas will gather information from local arborists and present it to the committee.

SAFETY COMMITTEE

Mr. Lasky said they discussed the Park Specials. They are on duty from 5-9 Monday thru Friday and 9-9 on the weekends. Chief Algeri said that if there are large crowds they may schedule two but they would play it by ear. The budgeted figure is \$13,000 but it may go as high as \$15,000.

The basketball court was also a topic of discussion. With the \$5,000 from University Hospital Wellness program for the CPR training, we will purchase 60 feet of fencing and 2 gates to surround the basketball court. It would be for residents only with one hoop/backboard.

MOTION: Mr. Lahiff moved to install one backboard and one hoop at the end furthest from the houses. Second by Mr. Lasky Motion carried 4 – 1 with Mr. Black abstaining.

Mayor Procuk announced the Elk's Soccer Shootout on May 21st. There are four soccer games that day so they are hoping to have more participants. Refreshments will be served and Mr. Shadd will hold a practice and sign-up session on Friday evening May 20th for those who want to familiarize themselves with the event.

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ORDINANCES & RESOLUTIONS

2ND READING - ORDINANCE 36-2016-AN ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE/CLERK TO ENTER INTO A CONTRACT WITH THE VILLAGE OF CUYAHOGA HEIGHTS FOR DISPATCH SERVICES

Sponsor: Mr. Foote

Second: Mr. Lahiff

Yeas: Foote, Lahiff, Lasky, Walsh Black

Nays: None

Ordinance 36-2016 is adopted 5-0

This ordinance will take effect in 30 days.

ORDINANCE 37-2016 - AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO ENTER INTO A CONTRACT WITH CROSS ROADS ASPHALT RECYCLING, INC. FOR THE 2016 BROOKLYN HEIGHTS ASPHALT PROGRAM

Sponsor: Mr. Foote

Second: Mr. Walsh

Yeas: Foote, Walsh, Lasky, Lahiff, Black

Nays: None

Ordinance 37-2016 is adopted 5-0

ORDINANCE 38-2016 -AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO ENTER INTO A CONTRACT WITH TC CONSTRUCTION COMPANY INC. FOR THE 2016 BROOKLYN HEIGHTS CONCRETE PROGRAM

Sponsor: Mr. Walsh

Second: Mr. Lasky

Yeas: Walsh, Lasky, Foote, Black, Lahiff

Nays: None

Ordinance 38-2016 is adopted 5-0

ORDINANCE 40-2016- AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO ENTER INTO A CONTRACT WITH SELECTIVE INSURANCE COMPANY FOR INSURANCE FOR THE VILLAGE OF BROOKLYN HEIGHTS

Sponsor: Mr. Foote

Second: Mr. Lahiff

Yeas: Foote, Lahiff, Lasky, Walsh, Black

Nays: None

Ordinance 40-2016 is adopted 5-0

1st READING - ORDINANCE 41-2016 - AN ORDINANCE ENACTING SECTION 1444.14 PERMIT FEES TO THE CODIFIED ORDINANCES OF THE VILLAGE OF BROOKLYN HEIGHTS

Sponsor: Mr. Lahiff

Second: Mr. Foote

This Ordinance will be up for consideration at the June 7th meeting of Council

ORDINANCE 42-2016 -AN EMERGENCY ORDINANCE AMENDING SECTION 6.05(D), (F) AND (G) OF THE ORGANIZATIONAL POLICIES OF THE VILLAGE OF BROOKLYN HEIGHTS

Sponsor: Mr. Walsh

Second: Mr. Lasky

Yeas: Walsh, Lasky, Lahiff, Foote, Black

Nays: None

Ordinance 42-2016 is adopted 5-0

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ORDINANCE 43-2016 – May Pay Ordinance

Sponsor: Mr. Walsh

Second: Mr. Foote

Yeas: Walsh, Foote, Black, Lasky, Lahiff

Nays: None

Ordinance 43-2016 is adopted 5-0

Chief Algeri told council that all of our officers were trained last week in the administration of NARCAN to reverse overdoses. The training was done by our Fire Department and Parma University Hospital.

Bruce DeMarco invited all department heads to attend the Charter Review meeting that would concern their department as there are questions being asked that they could answer.

MOTION: Mr. Lahiff moved to go into Executive Session to discuss a personnel issue. Second by Mr. Foote.

Yeas: Lahiff, Foote, Black, Lasky, Walsh

Nays: None

Motion carried 5-0

Mayor Procuik asked Chief Algeri to stay in case they need him in the discussion.

There being no further business to come before the council, it was moved by Mr. Lahiff seconded by Mr. Foote that the meeting be adjourned.

Yeas: All

Meeting adjourned.

Mayor

Clerk/Treasurer