

VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

March 21, 2023

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A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on March 21, 2023 at 7:30 p.m. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:	Council Members	Berzins, Lasky, Presot, Tommer
	Mayor	Procuk
	Clerk/Treasurer	Frank
	Law Director	Dowling
	Assistant Law Director	
	Engineer	Henry
	Police Chief	Meade
	Fire Chief	
	Asst. Fire Chief	
	Service Director	Blados
	Bldg. Commissioner	
	Asst. Bldg. Comm.	
	Comm. Service Director	Guilfoyle
	Recreation Director	
Soccer Commissioner		
GUESTS:		Ed Stepka, Patty Tommer, Cory Gwynn Members of the Police Department

MOTION: Mrs. Presot moved to excuse Councilman Walsh due to a personal matter. Seconded by Mr. Berzins. Motion carried 4-0.

MOTION: Mr. Tommer moved to approve the minutes of the March 7, 2023 meeting Seconded by Mrs. Presot. Motion carried 4-0.

Mayor Procuk performed the swearing in of Lizbeth Magally Barnica as a part time officer of the Brooklyn Heights Police Department.

CORRESPONDENCE / MAYOR PROCUK

- Received a letter from Tony Ramos from NOPEC explaining that they are preparing for the re-enrollments of their electric customers and the upcoming natural gas enrollment mailings. Questions from customers is expected and they are trying to have the enrollment process as seamless as possible. NOPEC will be offering in-person and virtual informational presentations for community residents and officials. Information will be mailed for posting to social media.

ENGINEER / MIKE HENRY

- Bids were opened for the Bancroft, Dorset and Dunedeen Reconstruction Project. They came in a little higher than the engineer estimate but within the 10% to award the project. The bids were fairly close and the lowest and best was A&J Cement Contractors at \$1,150,600. This contractor handled the Lancaster Dorset project in 2016.
- Audience member Cory Gwynn asked what caused the delta between our estimate and their bid. Mr. Henry responded that their estimate is based on previous projects of similar size and scope and often there are changes in contractor's costs and other factors.

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- Mr. Lasky inquired how the project will be done, incrementally in sections or all of the area ripped out and then completed. Mr. Henry replied that it is up to the contractor and they'll base it on the size and scope and do their best to cause the least disruption.

CLERK-TREASURER / AARON FRANK

- The RITA report was received and the income total is \$470,000 and he'll be transferring \$70,000, 15%, before month end.
- He submitted everything to NOPEC for grant dollars and the invoice for the Billy Goat Hurricane Blower was also submitted. We will receive \$7,305 in the next couple of weeks and the remaining \$3,085 is due to us by October.

MOTION: Mr. Lasky moved to pay \$1,250 to Cloud Permit as final payment for the Building Department's new platform. Seconded by Mr. Berzins. Motion carried 4-0.

MOTION: Mrs. Presot moved to pay \$1,885 to Sedgwick (Worker's Comp TPA) for annual renewal for the period January 1, 2024 through December 31, 2024. Seconded by Mr. Tommer. Motion carried 4-0.

- The one Ordinance this evening is to pass the 2023 budget. Once this is passed, he will submit the budget to the County.
- Also, this evening is the Ordinance for amending Section 33.01 which is the three-year Wage and Salary for everyone except the Fire Department (the Chief and Assistant Chief are included) which will be appropriated if necessary.
- Next week he will build the budget in the system and get the month of March closed.

MAYOR'S REPORT / MAYOR PROCUK

- The plan for March was to collect \$438,000 and we exceeded that by collecting \$470,000. Last year we collected \$428,000 in March. Things are going well year-to-date even with the major refund that RITA had to distribute. We're about \$325,000 ahead of our plan.
- He received an email from Rec Director, Dale Krzynowek, reporting that umpire fees are up to \$75 per game. Last year they were \$45 - \$65 depending on the age level. We want certified umpires at every game and he told Dale to get them signed up.
- The Soccer Commissioner, Narlin Shadd, had reported that we have three teams in addition to the Dynamites and two travel teams. Mayor Procuk met with his secretary's husband who is a retired professional soccer player and they are discussing offering instructional camps. He will be presenting ideas to Council to possibly hold a three-day camp after baseball. Details will be discussed in a committee meeting.
- The ARPA funds for the bus replacement were received and it came in at about \$127,000. He is working with the county to see if any extra funds can be utilized to help with the elevator repairs.
- He will be meeting with Mark Termini to discuss the grand opening of the Upper Park. Mr. Henry shared that the actual nets and basketball court will be installed soon (it was delayed due to snow).

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ORDINANCES & RESOLUTIONS

ORDINANCE 28-2023 AN EMERGENCY ORDINANCE AMENDING SECTIONS 33.01 OF THE BROOKLYN HEIGHTS CODE OF ORDINANCES (Passed after being amended and reintroduced)

Sponsor: Mrs. Presot

Second: Mr. Tommer

Yeas: 4 / Nays: 0

Ordinance 28-2022 is adopted 4-0

Discussion: Clerk-Treasurer read an email from the Assistant Building Official, Howard Sonenstein, confirming the transfer of increased wages from Nino Monaco to Howard Sonenstein.

MOTION: Mr. Berzins moved to withdraw his previous sponsorship of Ordinance 28-2023. Motion carried 4-0.

MOTION: Mr. Lasky moved to amend Section 33.10 to transfer \$4,000 from the Building Inspector's Pay to the Assistant Building Inspector's Pay. Seconded by Mr. Berzins. Motion carried 4-0.

ORDINANCE 29-2023 AN EMERGENCY ORDINANCE AUTHORIZING THE APPOINTMENT OF POLICE OFFICER, LIZBETH MAGALLY BARNICA

Sponsor: All of Council

Second: Lasky

Yeas: 4 / Nays: 0

Ordinance 29-2023 is adopted 4-0

ORDINANCE 30-2023 AN EMERGENCY ORDINANCE FOR THE APPROPRIATIONS FOR THE FISCAL YEAR 2023

Sponsor: Mr. Berzins

Second: Mrs. Presot

Yeas: 4 / Nays: 0

Ordinance 30-2023 is adopted 4-0

ORDINANCE 31-2023 MARCH PAY ORDINANCE

Sponsor: Mr. Lasky

Second: Mr. Berzins

Yeas: 4 / Nays: 0

Ordinance 30-2023 is adopted 4-0

There being no further business to come before the council, it was moved by Mrs. Presot and seconded by Mr. Tommer that the meeting be adjourned.

Yeas: All

Meeting adjourned.

Mayor

Clerk/Treasurer