

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD: February 20, 2024

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on February 20, 2024 at 7:30 p.m. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:

Council Members	Lasky, Presot, Schuckert, Tommer, Walsh
Mayor	Procuk
Clerk/Treasurer	Frank
Law Director	Dowling
Assistant Law Director	
Engineer	Zoldak
Police Chief	
Fire Chief	
Asst. Fire Chief	
Service Director	Blados
Bldg. Commissioner	
Asst. Bldg. Comm.	Sonenstein
Comm. Service Director	Guilfoyle
Recreation Director	
Soccer Commissioner	

GUESTS: Becky Gogol, Wajih Alhachach

MOTION: Tommer moved to approve the February 6, 2024 Regular Council meeting minutes. Seconded by Walsh. Motion carried 5-0.

CORRESPONDENCE / MAYOR PROCUK

- Mayor Procuk stated a letter was sent to Congressmen Sherrod Brown and Max Miller signed by himself, along with Mayor Koci from Bedford, Mayor Bacci from Cuyahoga Heights, Mayor DeGeeter from Parma, and Mayor Kolograf from Walton Hills supporting direct spending request to the City of Seven Hills Community Rec Center Roof Replacement Project.

SOCCER COMMISSIONER / NARLIN SHADD

- Mr. Shadd had some concerns about travel soccer teams taking players from the Rec Program. He was advised to continue to do the best he can with the sign-ups he receives.

AUDIENCE COMMENTS

- Brooklyn Heights resident Becky Gogol stated that she attended a presentation by Congressman Max Miller a few weeks ago and she wanted to thank Mark Lasky for being there and representing our community.

SERVICE DEPARTMENT / JOE BLADOS

- Mr. Blados said he spoke with some coaches about a pitching machine they found in the shed in the lower garage. The coaches said they would like to use it for practice and he suggested to let them use it for the summer before making the decision whether or not to sell it.
- Mr. Blados said in addition to the alarms he is putting in the Service Garage, he would like panic alarms in the Community Service Office. He said it would not cost anything additional in monitoring and the equipment would be \$4,413.

MOTION: Lasky moved to pay Silco Fire and Security \$4,413 for panic buttons in the Community Service Office. Second by Tommer. Motion carried 5-0.

- Mr. Blados said would like to start a pilot program for recycling dumpsters. He suggests putting them at two business locations somewhat out of site of the public. The Service Department would monitor them to make sure they are being used appropriately.
- Mrs. Presot asked where he is planning to put the dumpsters and Mr. Blados replied one would be by the Law Offices and one by Graphtec. Mr. Walsh suggested Mr. Blados ask these two businesses where they would like them located.

MOTION: Lasky moved to give Service Director Blados a budget not to exceed \$1,200 for two flat screen TVs for the Eclipse Event at the Community Center. Second by Presot. Motion carried 5-0.

MOTION: Walsh moved to pay National Tire and Rubber Co. \$1,264.68 to replace and install two five-ton truck tires. Seconded by Presot. Motion carried 5-0.

MOTION: Walsh moved to pay Lexington Services \$1,460 to have the hot water tank above the Service Garage replaced. Seconded by Lasky. Motion carried 5-0.

COMMUNITY SERVICES DEPARTMENT / THEA GUILFOYLE

- Ms. Guilfoyle announced they have Gary Kader, the Director of Burrell Observatory at Baldwin Wallace University, scheduled to give a free 45-minute presentation on the Solar Eclipse on Thursday, March 7th at 1:00pm at the Community Center.
- April 8th, the day of the Solar Eclipse they will be having an event at the Community Center. Ms. Guilfoyle said they will have safety glasses, solar themed snacks, kid's activities, TV's streaming the eclipse and light refreshments. They worked with Ed Stepka who will be making t-shirts to be available for purchase. The shirts will be \$8 per shirt and a mailer will be going out on Monday with an order form.

ENGINEER / JENNIFER ZOLDAK

- Ms. Zoldak gave an update on the change order for the Upper Park construction. They had initially planned on the cost for a six inch pad, but once they excavated it, the ground was very soft and there were some organics so she had them go another six inches and now it will be a twelve inch pad. They had to add a shut off valve so they could shut the water off to the restrooms in the winter, but leave the water to the fountain on. They also had record plans from the County that showed a buried manhole cover that wasn't there, which resulted in extra material, loss of time, extra excavation and extra pavement being disturbed. Mr. Lasky asked if they were still looking at the end of March and Ms. Zoldak responded the week of March 4th.
- Mayor Procuik asked about the light poles on Granger. Ms. Zoldak said if any residents notice some deflection, ODOT stated it's not in their allowable tolerance and they will be replaced.

CLERK-TREASURER / AARON FRANK

MOTION: Presot moved to pay the Fire hydrant rental agreements annual charge for water based on the number of Fire hydrants per codified Ordinance 535.28 in the amount of \$4,453.56. Seconded by Schuckert. Motion carried 5-0.

MOTION: Tommer moved to pay Clemons Nelson \$2,715 for various HR consultations. Seconded by Walsh. Motion carried 5-0.

- Mr. Frank reported the NOPEC grant was submitted and subsequently approved for \$4,900.
- Records retention is moving along nicely, he said Joe Presot has been in a few times a week to work on it.
- Mr. Frank called a Finance Committee meeting for March 5th, at 7 pm to discuss the SE Blueprint quote. He said a rep will be there to answer any questions they might have about the digital transfer of all permanent records.
- Mr. Frank said he is expecting the annual report to be ready any day and it is due at the end of February.
- He stated January's close of month was \$407,000 and \$371,000 of that was moved into the Spring Road Fund.
- The RITA amount for February was \$771,000 and he said 15% of which he will transfer at the end of the month.
- Mr. Frank reported the monthly budget for 2024 is \$600,000.

FINANCE COMMITTEE / MATT WALSH

- A Finance Committee meeting was held and Council approved the 2024 budget. Mr. Frank thanked the Department Heads for getting their budgets in order quickly.

MAYOR'S REPORT / MAYOR PROCUK

- Mayor Procuk stated, looking at the past four year average, they are already \$200,000 ahead of the average pace.

PARKS, PLAYGROUND & COMMUNITY SERVICES COMMITTEE / JENNIFER PRESOT

- Mrs. Presot reported they discussed making the Park pavilions available to residents only, by rental only. They will charge a non-refundable fee of \$25 and place a \$150 hold for any damages that may occur. The public would still be able to use the picnic tables and barbeque grills that are located throughout the Park.
- They have the opportunity to enter into a five year contract for Senior Snow Plowing. Council asked Ms. Guilfoyle to reach out to the provider for some numbers before they make a decision. They will be keeping the cost at \$200 for Senior Lawn Cutting.
- Mayor Procuk asked for clarification on the Park Pavilion rentals and Ms. Presot answered his questions.

ORDINANCES & RESOLUTIONS

ORDINANCE 22-2024 AN EMERGENCY ORDINANCE AUTHORIZING PAYMENT TO TECTRONIC OFFICE SALES AND SERVICES (TOPSS) FOR COMPUTER UPGRADES FOR THE BROOKLYN HEIGHTS COURT SYSTEM

Sponsor: Schuckert

Second: Tommer

Yeas: 5 / Nays: 0

Ordinance 22-2024 is adopted 5-0

ORDINANCE 23-2024 AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR CLERK-TREASURER TO APPROVE CHANGE ORDER NUMBER ONE WITH ECLIPSE CO., LLC FOR ADDITIONAL WORK DUE TO CHANGES IN ON-SITE FIELD CONDITIONS FOR THE UPPER PARK RESTROOM

Sponsor: Presot

Second: Lasky

Yeas: 5 / Nays: 0

Ordinance 23-2024 is adopted 5-0

ORDINANCE 24-2024 FEBRUARY PAY ORDINANCE

Sponsor: Schuckert

Second: Presot

Yeas: 5 / Nays: 0

Ordinance 24-2024 is adopted 5-0

RESOLUTION 01-2024 AN EMERGENCY RESOLUTION SUPPORTING CUYAHOGA HEIGHTS SCHOOL DISTRICT 8 MILL (7 MILL OPERATING, 1 MILL CAPITAL) LEVY

Sponsor: All of Council

Second: Walsh

Yeas: 5 / Nays: 0

Resolution 01-2024 is adopted 5-0

Resolution 01-2024 was read into the record in its entirety.

There being no further business to come before the Council, it was moved by Lasky and seconded by Presot that the meeting be adjourned.

Yeas: All

Meeting adjourned.



Mayor



Clerk/Treasurer