

## VILLAGE OF BROOKLYN HEIGHTS

### MINUTES OF A MEETING

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The Building Committee meeting of the Council of the Village of Brooklyn Heights, Ohio was held on June 7, 2022 at 7:00 pm. with Mr. Berzins presiding.

Present at roll call:	Council Members:	Berzins, Blados, Lasky, Walsh
	Mayor:	
	Clerk/Treasurer:	Frank
	Law Director:	Engineer:
	Police Chief:	
	Fire Chief:	
	Interim Service Director:	Florjancic
	Chief Building Official:	
	Community Services Director:	
	Recreation Director:	
	Soccer Commissioner:	
	GUEST:	Kari Baciak

The purpose of this meeting is to discuss Building Department software.

Council Member Berzins opened the meeting introducing the representative from CloudPermit, Josh Karpen.

- Mr. Karpen explained the software capabilities to digitize and automate the process and how it will benefit the building department including:
  - ◊ Ease of use for both department staff, contractors and village residents
  - ◊ Online payments for permits and other business
  - ◊ Access from any device while in the field
  - ◊ Residents can apply for and pay for permits online and have access to registered contractors
  - ◊ Easy communication through email and text messages from the system
  - ◊ Seamless transition from current system
  - ◊ Community Center and Pavilion rentals could also be handled online
  - ◊ It has a full accounting system that's built into their platform
  - ◊ Unlimited user licenses
  - ◊ Easy reporting capabilities
  - ◊ Training is included in total cost
- Council asked how long the contract would be and Mr. Karpen responded that generally it is a three or five year contract and the price would be locked in.
- Council inquired what other municipalities they have contracted with. He responded that Bedford Hts., South Euclid, Ravenna, Geneva, Geneva on the Lake, Richmond Hts. and Garfield Hts. He is meeting tomorrow with Maple Hts.
- Council asked the length of time Cloud Permit has been in business and he replied they began in 2010.

Council Member Berzins asked if there was any other business to discuss at the Building Meeting. If there is no further business the meeting is adjourned.

Ray Berzins  
Committee Chairman

