

*Service*

# COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

## MINUTES OF A MEETING

HELD \_\_\_\_\_ October 7, 2014 \_\_\_\_\_ 20 \_\_\_\_\_

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on October 7, 2014 at 7:30 P.M. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:	Councilmen:	Black, Foote, Hatgas, Selig & Walsh
	Mayor:	Procuk
	Clerk/Treasurer:	Clymer
	Law Director:	Dowling
	Engineer:	Henry
	Police Chief:	Algeri
	Fire Chief:	Lasky
	Service Director:	Hatgas
	Bldg. Commissioner:	Socoloff
	Comm. Service Dir:	Guilfoyle
	Recreation Dir:	Presot
	Economic Develop Dir:	Perry

**MOTION: Mr. Foote moved to approve the minutes of September 2, 2014 regular council meeting. Second by Mr. Selig Motion passed 5-0**

### CORRESPONDENCE

Mayor Procuk read a thank you note from the family of Walter Zawislan. Mr. Zawislan was very active in our village for many years and will be missed.

He read a letter from Tom Finley regarding the property at 925 Keynote Circle. He stated that progress is being made. They hope to have the interior plans to the village in 8 to 10 weeks. This will be a U.S. Government building with approximately 125 employees.

Mayor Procuk read a letter from Nancy Hawkins of Hawkins Sales on Valley Belt. They celebrated their 30<sup>th</sup> anniversary on October 2<sup>nd</sup> and Mayor Procuk presented them with a proclamation.

Reminder that the Cuyahoga Hts. Corn Roast is on Saturday Oct. 11<sup>th</sup> beginning at 4:00 pm. This is a family affair and there will be fireworks at dusk.

Mayor Procuk put a copy of the Cuyahoga County Board of Health semi-annual report in council mail and there are copies if anyone is interested.

There has been no response from anyone to attend the workshop on Planning and Zoning.

Mayor Georgine Welo of South Euclid is currently the Vice Chairman of the Board of Directors of NOPEC. She is running for that seat at the annual meeting on November 12<sup>th</sup>. Mayor Procuk cannot attend but will sign his proxy in support of Mayor Welo and Councilwoman Hatgas will attend the meeting in his place.

There will be an Autism Society Fundraiser tailgate party at Murphy's Ale House in Valley View on November 8<sup>th</sup>. The cost is \$25 per person which includes mixed drinks, draft beer, wings and appetizers and the Ohio State vs. Michigan State football game.

# COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

## MINUTES OF A MEETING

HELD \_\_\_\_\_ October 7, 2014 \_\_\_\_\_ 20 \_\_\_\_\_

### AUDIENCE

Mr. Bruce DeMarco of Dorset Dr. said he did not understand how to read the agenda and he wanted to thank council for addressing the deer problem. Mayor Procuik explained that there was a committee meeting earlier tonight to discuss the resolution presented to council at the September meeting.

Mayor Procuik said that there is a statewide problem with deer and some communities cannot handle it on their own. He explained that the mayor of North Royalton presented a resolution to the Mayors & Managers Association urging the ODNR to recognize the problem and to offer some ideas to help local governments deal with this problem.

### RESOLUTION 08 - 2014- A RESOLUTION AUTHORIZING THE VILLAGE OF BROOKLYN HEIGHTS TO SUPPORT THE MAYORS AND MANAGERS DEMAND TO THE OHIO DEPARTMENT OF NATURAL RESOURCES TO EXERCISE ITS AUTHORITY TO CONTROL DEER POPULATION IN CUYAHOGA COUNTY

*Resolution 08-2014 died for lack of sponsorship.*

Mr. Joe Hooven asked if the other streets, Dorset, Belmont, Galway are experiencing the same problems that Lancaster has since they were all done at the same time previously.

Our Engineer, Mike Henry said that these streets will probably experience the same or similar problems but the biggest difference is the amount of traffic on Belmont, Galway and the end of Dorset. They know what to look for and although it is an expensive project they hope to plan accordingly.

Councilman Walsh thanked Mr. Hatgas for getting the marquee on Schaaf Road done. He stated how nice it looks also.

He also thanked Mrs. Guilfoyle for coordinating the Mayor's Senior Chore Program and said he also received several phone calls regarding how well the Art in the Park Program went and he complimented Jessica Triscari and Mindy Armbrust on a job well done.

### SERVICE DIRECTOR

- Mr. Hatgas said the department is trimming trees on the numbered streets and will finish up soon.
- The official start date for leaf vacuuming is October 20<sup>th</sup>.
- Mr. Hatgas has two quotes to refinish the parquet floor upstairs in the Community Center. Heavenly Floors is \$923. He just wants council to know that this will be done.
- **MOTION: Mr. Walsh moves to spend \$2,240 for a frost slab at the Community Center with the work to be done by Sirna Construction. Second by Mr. Selig Motion passed 5-0**
- **MOTION: Mr. Foote moves to repair raised concrete slab on Van Epps that the snowplow hits. Work to be done by Sirna Construction at a cost of \$2,565. Second by Mrs. Hatgas Motion passed 5-0**

Mr. Hatgas reported that he has been in contact with Tom Perozek regarding a plaque on a park bench honoring his parents. He has not yet responded to Mr. Hatgas.

### RECREATION DIRECTOR

Mr. Presot said that they have been trying for about 2 weeks to complete the Women's Softball schedule but it rains on Tuesdays and Thursdays. They will try for this Thursday in our park.

Men's Softball is also behind due to rain so they will try to get the games in this Sunday.

The Basketball sign-up has begun. It is on the website, Facebook and in the Breeze.

# COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

## MINUTES OF A MEETING

HELD \_\_\_\_\_ October 7, 2014 \_\_\_\_\_ 20 \_\_\_\_\_

Mr. Presot said that they have received an email from Mayor Piasecki (Valley View) stating that the traveling indoor soccer team is looking for a larger facility for practices. The VV rec center is not large enough for the practices. They would like Brooklyn Hts. and Cuyahoga Hts. to share the cost of renting larger space.

Mr. Selig called a Parks, Playground & Community Services committee meeting for October 14<sup>th</sup> at 5:45 pm to discuss this issue.

Mr. Walsh then asked for an Economic Development committee meeting at 6:30pm or on November 5<sup>th</sup> at 6:00 pm. This meeting is TBD.

### ECONOMIC DEVELOPMENT

*Mr. Perry's report is attached.* Mr. Perry did give council an update that the village property on Schaaf Road is go to go.

The Ohio Economic Development Association is holding a two-day seminar in Akron and the cost is \$300.

### COMMUNITY SERVICES

Mrs. Guilfoyle gave council a report on the statistics of our website and Facebook page. We have hit the one year mark for the website and we now have TWITTER.

We hired a new driver, Rebecca Berkes, and she is working out very well.

The annual Food Drive is October 22<sup>nd</sup>. The drivers will pick-up the donations from the front steps.

Leaf-raking is on November 8<sup>th</sup>. Mrs. Guilfoyle has contacted the Greater Cleveland Council of Boy Scouts to see if she can get a few more volunteers.

The Flu Shot program will be this Friday, October 10<sup>th</sup> at 10 am.

The department applied for a grant from ODOT for a new bus. We were not a recipient of the grant. Only two communities in Cuyahoga County received the grant. Many thanks to Donna Algeri who helped write the grant and worked very hard with the application process.

Thanks to the Women's Service Club, Project Hope realized \$150 in cash donations and a van full of supplies for the food pantry during the Shred-it Day.

Mrs. Guilfoyle said they have received one proposal for Senior Snow Removal. GBJ Landscaping came in at \$175 per yard. She said that she contacted Matt Lader and Aaron Frank who had been interested in the past but neither came back with a proposal.

Mrs. Hatgas said she was concerned that we only have one proposal because Mrs. Guilfoyle said she did not advertise in the Plain Dealer or the Sun News because that has not been fruitful in the past and it is expensive.

Mr. Black asked if we would ask the resident to share in the cost and Mayor Procuik said that by ordinance the resident paid \$75 last year and the program was pretty much self-sustaining.

Mr. Foote said this should go into committee to be discussed. Mr. Selig's committee meeting will now be to discuss both the indoor soccer program and the senior snow plow program.

# COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

## MINUTES OF A MEETING

HELD \_\_\_\_\_ October 7, 2014 \_\_\_\_\_ 20 \_\_\_\_\_

Mr. Black thanked Mrs. Guilfoyle and Mayor Procuk for getting TWITTER and Facebook up and running for our village to complement our website.

Mayor Procuk mentioned the Cuyahoga Heights Community Vision8 breakfast meeting in conjunction with the Cuyahoga Valley Career Center. The meeting will be on October 31<sup>st</sup> at 8 am in Independence. He would like it on our website.

### FIRE CHIEF

Chief Lasky reminded council about the 5K/1 mile walk this Saturday. The signs announcing the road closing were put out on Sunday giving everyone a week's notice.

The Police Explorer has been put into service as the Fire Car 45.

### POLICE CHIEF

Chief Algeri asked for motion.

**MOTION: Mr. Black moves to pay Bedford Hts. jail \$1,650 for twenty-two days of housing for four prisoners in August. Second by Mrs. Hatgas Motion passed 5-0**

**MOTION: Mr. Walsh moves to pay The Northeast Ohio Media Group \$2,357.06 for advertising the police test in the Plain Dealer and on cleveland.com. Second by Mrs. Hatgas Motion passed 5-0**

Detective Mike Tulcewicz was honored for his participation in Safe Kids as 'Volunteer of the year' for Safe Kids. The annual Mocktail benefit will be held on November 20<sup>th</sup> at the Marriott off I-271. Officer Chris Leahy will take charge of the mocktail this year.

Chief Algeri reported that twenty-five took the police test and fifteen passed. Three failed the agility test leaving the number at twelve. They have begun the background checks on the top ten. The entire process will take about ten weeks. All applicants have been personally contacted by Chief Algeri as to their standing in the process.

Our department will participate in the Cuyahoga County Operation Safe Halloween night. We will have a car on Lakeside Avenue on Halloween from 6-8 pm and the street will be closed so the kids can trick or treat from police car to police car.

Chief Algeri informed council that arrests have been made in all of the thefts we have experienced of late. There were two groups and one group was arrested with cooperation with Seven Hills. The other arrests were made through touch DNA and fingerprints working with the Cuyahoga County Crime Lab. Four were arrested and two are still outstanding.

**Residents are still encouraged to lock their cars.**

### CLERK/TREASURER

Mr. Clymer does not have the September numbers as of yet but he said we will be receiving a check from the Cuyahoga County Treasurer for and estate tax in the amount of \$16,942. This was paid to Brooklyn instead of Brooklyn Heights and they have discovered the error.

### LAW DIRECTOR

No Report

### BUILDING INSPECTOR

Mr. Socoloff said that he is busy in all areas with rentals, point of sales inspections, back-up inspection and re-inspections. There are numerous commercial projects going on.

# COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

## MINUTES OF A MEETING

HELD \_\_\_\_\_ October 7, 2014 \_\_\_\_\_ 20 \_\_\_\_\_

Mr. Socoloff said that Parts-Pro wants to stay in the village and their main concern is the 8" water line that runs across Valley Belt Road. They are concerned with the tap-in.

### ENGINEER

Mr. Henry spoke of the application for grants for the Lancaster & Dorset road projects. The application deadline is October 17<sup>th</sup> so he asked for a committee meeting on October 14<sup>th</sup> at 6:15 pm.

Mayor Procuk said there is a Zoning Board hearing on Oct. 14<sup>th</sup> to discuss the application of Melvin Glenn at 85 Marko Lane. He wants to build a 480 sq. ft. shed.

### MAYOR'S COURT

Income	\$7,990.90
State of Ohio	(951.50)
Indigent Driver & Alcohol Fund	( 28.50)
Regional Enterprise Info Data Sharing System	( 80.00)
Village of Brooklyn Heights	\$6,930.90

### MAYOR'S REPORT

**MOTION:** Mr. Black moved to pay \$275 to remain members of the Cuyahoga Valley Chamber of Commerce    **Second by Mr. Selig**    **Motion passed 5-0**

Mayor Procuk announced that Jennifer Presot has resigned from Arbor Day and Tree City USA. Kari Baciak and Ed Hatgas were appointed to work on both and to complete the application to keep us a Tree City USA village.

**MOTION:** Mr. Walsh moved to pay for the Mayor's Court Software Maintenance agreement at a cost not to exceed \$2,609.    **Second by Mrs. Hatgas**    **Motion passed 5-0**

*Note: Mayor Procuk said that if they can get away with the cheaper maintenance agreement they will.*

The village received a check from the Bureau of Worker's Compensation as a rebate on our premium for participation in their programs.

### SAFETY COMMITTEE

Mr. Selig said they held a meeting to discuss the deer resolution to ODNR and it was tabled since the Mayor's and Managers Association tabled theirs.

### WAGE & SALARY

Mr. Walsh said the committee went into executive session to discuss the Building Inspectors 2015 contract.

### STREETS & UTILITIES

Mr. Foote said they discussed the tree-lawn planting and decided to use Jason Knowles as our consultant with the planting to be done in-house.

Mr. Hatgas will get quotes to replace two mowers and two trucks for the Service Department and when they have the information they will meet again.

Mr. Foote said Mr. Henry spoke of a program to work with the county allowing them to do certain work within the village and to be able to use county funds for that work.

Mayor Procuk said that our First Energy representative, Karen Kirsch, was here to pass out flyers regarding a First Energy app for our phones. The info will be put in the Breeze and on the website. HALLOWEEN will be on October 31<sup>st</sup> from 6-8 pm.

# **COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS**

## **MINUTES OF A MEETING**

**HELD** \_\_\_\_\_ October 7, 2014 \_\_\_\_\_ **20** \_\_\_\_\_

### **ORDINANCES & RESOLUTIONS**

#### **ORDINANCE 69-2014 – AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO ENTER INTO AN AGREEMENT WITH CUYAHOGA COUNTY ON BEHALF OF CUYAHOGA COUNTY DEPARTMENT OF PUBLIC WORKS**

Sponsor: Mr. Walsh

Second: Mr. Foote

Yeas: Walsh, Foote, Black, Hatgas, Selig

Nays: None

Ordinance 69-2014 is adopted 5-0

#### **ORDINANCE 70-2014 - AN EMERGENCY ORDINANCE AUTHORIZING THE VILLAGE OF BROOKLYN HEIGHTS TO DONATE TO THE BLUE WAVE SWIM TEAM**

Sponsor: Mr. Black

Second: Mr. Selig

Yeas: Black, Selig, Hatgas, Foote, Walsh

Ordinance 70-2014 is adopted 5-0

*Note: This ordinance will reimburse each resident child who participated in the swim team last summer \$30.*

#### **ORDINANCE 71-2014 - AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR CLERK TREASURER TO ENTER INTO A CONTRACT WITH SIRNA CONSTRUCTION FOR ASPHALT REPAIRS THROUGHOUT THE VILLAGE**

Sponsor: Mr. Walsh

Second: Mr. Foote

Yeas: Walsh, Foote, Black, Hatgas, Selig

Nays: None

Ordinance 71-2014 is adopted 5-0

#### **ORDINANCE 72-2014 - OCTOBER PAY ORDINANCE**

Sponsor: Mrs. Hatgas

Second: Mr. Walsh

Yeas: Hatgas, Walsh, Selig, Foote, Black

Nays: None

Ordinance 72-2014 is adopted 5-0

#### **RESOLUTION 09- 2014 - AN EMERGENCY RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LIENS AND CERTIFYING THEM TO THE COUNTY AUDITOR**

Sponsor: Mr. Black

Second: Mr. Walsh

Yeas: Black, Walsh, Foote, Selig, Hatgas

Nays: None

Resolution 08-2014 is adopted 5-0

# **COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS**

## **MINUTES OF A MEETING**

**HELD** \_\_\_\_\_ **October 7, 2014** \_\_\_\_\_ **20** \_\_\_\_\_

---

### **RESOLUTION 10- 2014 - AN EMERGENCY RESOLUTION REQUESTING THE COUNTY AUDITOR TO ADVANCE TAXES FROM THE PROCEEDS OF TAX LEVIES PURSUANT TO SECTION 321.34 R.C.**

**Sponsor: Mr. Black**

**Second: Mrs. Hatgas**

**Yeas: Black, Hatgas, Foote, Selig, Walsh**

**Nays: None**

**Resolution 10-2014 is adopted 5-0**

The attorney for Mr. Brian McManus (77 & 79 E. Schaaf Road) said they would like to appeal the reversal of the Zoning Board decision. Mayor Procuk said that council has 30 days (Oct. 15) to make their decision or the Zoning Board decision stands. If Council calls a special meeting before October 15<sup>th</sup> the ordinance will be voted on then.

Mr. Joe Hooven said the Zoning Board approved his application and he wanted to know when he could apply for the permits. He was told that he had to wait thirty days. Mayor told him he could apply for the permits with the Building Inspector and he could give him advice and guidance.

**MOTION: Mr. Selig moved to go into Executive Session to discuss a personnel issue and the tentative agreement with the Brooklyn Heights Part-Time Firefighters Association. Second by Mrs. Hatgas**

**Yeas: Selig, Hatgas, Walsh, Foote, Black**

**Nays: None**

**Adjourned to Executive Session**

**MOTION: Mr. Black moved to have legislation drawn up to ratify the agreement of the Brooklyn Heights Firefighters Association as presented. Second by Mr. Selig**

**Yeas: Black, Selig, Foote, Hatgas, Walsh**

**Nays: None**

**Motion approved 5-0**

There will be a special meeting of Council on October 14, 2014 at 5:30 to consider but not limited to legislation.

There being no further business to come before the council, it was moved by Mr. Walsh, seconded by Mr. Foote that the meeting be adjourned.

**Yeas: All**

**Meeting adjourned.**

Mayor

Clerk/Treasurer

