

# COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

## MINUTES OF A MEETING

HELD November 4, 2015 20       

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on November 4, 2015 at 7:30 P.M. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:	Councilmen:	Black, Foote, Hatgas, Selig, Walsh
	Mayor:	Procuk
	Clerk/Treasurer:	Clymer
	Law Director:	Dowling
	Engineer:	<i>absent</i>
	Police Chief:	Algeri
	Fire Chief:	Lasky
	Service Director:	Hatgas
	Bldg. Commissioner:	Monaco
	Comm. Service Dir:	Guilfoyle
	Recreation Dir:	Presot

Mayor Procuk congratulated the candidates for running for office. He stated that at this time there will be an official recount which has yet to be scheduled.

Mayor Procuk ordered that the following business be taken out of order to establish the position of the new building inspector.

**ORDINANCE 65 -2015** – AN EMERGENCY ORDINANCE CONFIRMING THE APPOINTMENT OF NINO MONACO AS CHIEF BUILDING OFFICIAL

Sponsor: All of Council

Second: Mr. Foote

Yeas: Foote, Black, Hatgas, Selig, Walsh

Nays: None

Ordinance 65-2015 is adopted 5-0

**ORDINANCE 66-2015** - AN EMERGENCY ORDINANCE AMENDING SECTION 6.02(E) OF THE ORGANIZATIONAL POLICIES OF THE VILLAGE OF BROOKLYN HEIGHTS (Allowing the Building Official Personal Use of a Village Vehicle)

*Note: The ordinance is to allow the Building Inspector to drive the vehicle to and from his personal residence for which he will pay \$50 per month.*

Sponsor: Walsh

Second: Selig

Yeas: Walsh, Selig, Black, Hatgas, Foote

Nays: None

Ordinance 66-2015 is adopted 5-0

**ORDINANCE 67-2015** - AN EMERGENCY ORDINANCE AMENDING SECTION 33.01(E)(1)(A)(xvi) OF THE BROOKLYN HEIGHTS CODE OF ORDINANCES (Building Official Compensation)

*Note: The Building Inspector will be an employee of the village whereas the previous inspector was a contract employee.*

Sponsor: Mr. Foote

Second: Mr. Walsh

Yeas: Foote, Walsh, Selig, Hatgas, Black

Nays: None

Ordinance 67-2015 is adopted 5-0

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At this time Mayor Procuk gave the oath of office of Chief Building Official to Mr. Nino Monaco.

There were no minutes to approve at this time.

### CORRESPONDENCE

Letters, emails and notices on the marquees are out regarding the Public Hearing on November 9<sup>th</sup> at 7:00 pm in Council Chambers. This is regarding the OMNI building on Lancaster.

The Cuyahoga Valley Chamber of Commerce State of the Valley Regional luncheon will be on November 18<sup>th</sup> at the Holiday Inn Rockside. Please RSVP via Kari Baciak.

The employees' dental insurance renewal is coming up and Mayor Procuk has asked Mr. Biskind to seek quotes.

Mayor Procuk read the obituary of Philip "Flip" Saunders that was sent to him by the family. Mayor Procuk said that Flip never forgot his roots even though he made himself known worldwide. *Attached*

Mayor Procuk informed Council that we have been approved for the BWC 15K Medical only program.

Mayor Procuk received a Certificate of Insurance for the movie "The Bye Bye Man". They are interested in using our grassy property at the end of Skyline Drive (Seven Hills).

### AUDIENCE

No Comments

### FIRE DEPARTMENT

Chief Stefanko asked for motions to pay for the uniform clothing as per the Firefighters contract. Each member receives up to \$350 per year and they purchase once a year. There are three invoices. They don't use one exclusive vendor because they can get better pricing by using different vendors.

**MOTION: Mr. Selig moved to pay FireForce.com \$4,047.00 for Firefighter clothing. Second by Mr. Black**  
**Motion passed 5-0**

**MOTION: Mr. Selig moved to pay Shuttler's \$3,347.70 for Firefighter clothing. Second by Mr. Black**  
**Motion passed 5-0**

**MOTION: Mr. Selig moved to pay Luna Uniform \$1,423 for Firefighter clothing. Second by Mr. Black.**  
**Motion passed 5-0**

Chief Stefanko told council that we will be applying for a \$50,000 grant for radios. This would be a 100% grant and would also cover the maintenance.

The department will also apply for a FEMA grant of \$25,000 to replace outdated hose and missing hose.

November will be Change you Clock / Change you Batteries month.

Mr. Foote asked about the memos regarding the Fire Department doors. Mr. Hatgas said that the \$1,800 is to replace the back garage door (faces the south parking lot).

**MOTION: Mr. Foote moved to pay Need A Door & More, LLC. \$1,800 to replace the back garage door. Second by Mr. Selig Motion passed**

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**MOTION: Mrs. Hatgas moved to pay Need A Door & More, LLC. \$2,550 to remove and replace the damaged Bay 4 door. Second by Mr. Selig Motion passed 5-0**

### COMMUNITY SERVICES

Mrs. Guilfoyle reminded everyone the Senior Leaf Raking is this Saturday. There are twenty-six (26) seniors signed up and they have fifty-five (55) volunteers.

The Remembrance Celebration will be at 5pm on Dec. 2<sup>nd</sup> at the Community Center upstairs.

The Hope Tree will be up on November 9<sup>th</sup> in the Municipal Center office. They are helping eleven (11) families with twenty-four (24) children.

The department has applied for an Art in the Park grant and it has been approved. Mrs. Guilfoyle will attend a luncheon and find out how much we were awarded at that time.

Mrs. Guilfoyle thanked the Men's Service Club and Women's Service Club for their generous donations to Project Hope. She said the donations will go a long way to helping the families.

Firefighter Dan McNeilly has offered to donate his time to do CPR & 1<sup>st</sup> Aid training to the Community Services department.

NOACCA has all the documents for the bus so it will be ordered soon.

### POLICE CHIEF

Chief Algeri requested a motion to pay Firehawk Automotive \$1,414.10 for repairs to the 2012 Charger. The front end had to be completely rebuilt. He said it seems these vehicles have some problems and he will steer clear of them in the future.

**MOTION: Mr. Black moved to pay Firehawk Automotive \$1,414.10. Second by Mr. Foote Motion passed 5-0**

Chief Algeri said that the last of the juvenile delinquents that damaged the park had his day in juvenile court but he was dismayed with the outcome. He said that they are sentenced to do Community Service but will be paid for it and that money goes toward the restitution but it is capped at \$1,000 by the court. If we want to, we could go after additional funds civilly. Mr. Hatgas said that the time and material amounted to about \$5,500. Chief Algeri believes they each got forty (40) hours.

The Safe Kids Mocktail Party will be on November 19<sup>th</sup> from 5:30 – 8pm. Our entry is called Despicable Mocktail and is a pumpkin spice flavored drink. He thanked the Men's Service Club for purchasing a Despicable Me costume which will then be worn on the Santa sleigh.

Mrs. Hatgas asked if the cost of outfitting the new vehicles is figured in the purchase price when he comes to council for a purchase and Chief Algeri told her it is.

### RECREATION DIRECTOR

Mr. Presot told council that soccer season has ended and we our Girl's U-12 team was champions. The Basketball season is now underway. We have thirty-nine (39) players on five (5) teams. They will practice at the Cuyahoga Hts. gym and home games will be at Valley View.

### SERVICE DIRECTOR

Mr. Hatgas informed council that the Municipal Center is currently without heat due to the failure of the heat pumps. The oldest pump (1973) needs to be replaced at a cost of \$2,425 and the second pump can be rebuilt at a cost of \$1,425.

# **COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS**

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**MOTION: Mr. Black moves to pay LISCO \$2,425 for a new heat pump. Second by Mr. Walsh  
Motion passed 5-0**

**MOTION: Mr. Foote moves to pay LISCO \$1,425 to rebuild the second heat pump. Second by Mrs. Hatgas  
Motion passed 5-0**

Mr. Hatgas said the park will be shut down as the weather dictates.

### **ENGINEER**

In Mr. Henry's absence, Mr. Hatgas gave his report.

- 3,600 feet of new gas line has been installed along Schaaf Road
- The damaged sidewalks will be replaced
- Topsoil and grass will be put down in the spring.

Mayor Procuik asked what guarantee we have that the subcontractor will return in the spring and Mr. Hatgas said that we would hold money from the bond.

- The Route 17 project has many problems. The sub-contractor doing the handicap ramps cause some major problems and the job will not be completed as indicated because they have run out of money.

Mrs. Hatgas asked if we are paying for any of this and Mr. Hatgas said we pay for the handicap ramps on the north side of Granger at a cost of \$18,800. They asked if this would be finished before the snow flies and Mr. Hatgas said that is a concern.

### **LAW DIRECTOR**

No report – will go into Executive Session

### **CLERK / TREASURER**

Mr. Clymer did not have the October numbers yet but anticipates a \$250,000 operating deficit at the end of the year.

### **BUILDING INSPECTOR**

Mr. Monaco said he spoke with Sheldon and he misses everyone.

- Twenty-two (22) residential inspections – roofs, heating & cooling and fences
- Fourteen (14) commercial inspections
- One (1) Occupancy Permit (850 Resource)
- Four (4) residential complaints
- Three (3) point of sale inspections

Mayor Procuik asked about the Valley Belt Road fire property. Mr. Monaco said that he received some drawings that were incomplete so they were rejected. The second set has gone to the Plans Examiner. When he gets them back the process of issuing building permits for repairs will begin.

Asst. Chief Lasky asked if we could hold up issuing permits until Mr. Lenahan pays the invoice for the damaged equipment and Mr. Dowling told him they would talk about it later.

### **MAYOR'S COURT**

Income:	\$ 12,478.10
State of Ohio	( 1,975.00)
Indigent Driver & Alcohol	( 63.00)

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Reg. Enterprise Data Sharing System ( 220.00)  
Brooklyn Heights \$10,220.10

MOTION: Mr. Black moved to pay Baldwin Group \$1,597.00. This is the court software annual support and maintenance for 2016. Second by Mr. Foote Motion passed 5-0

### **MAYOR**

Mayor Procuik told council that each community has been given space for a blurb touting their community on [www.thisisclevelandnow.com](http://www.thisisclevelandnow.com). He wrote about the VFW post. The State of Ohio has given permission to the Mayors to extend liquor service hours to 4:30 am during the Republican Convention so if the VFW wants to extend their hours they have to come to council for permission.

Mayor Procuik wants council to revisit the Community Center Rental agreement. It seems that residents are renting the hall but are not in attendance. He feels we need to tighten it up.

Mayor Procuik has several meetings to attend in the next month.

He gave a short update on the injury to Blaine Apathy (son-in-law) and told council he is healing.

### **COMMITTEE REPORTS**

No reports

Mayor Procuik reminded the council members and council members-elect to contact him via email or in person as to which committees they would like to serve on for the ensuing year. He also said that we will be seating a Charter Review Commission in 2016.

### **ORDINANCES & RESOLUTIONS**

**ORDINANCE 68-2015** – AN ORDINANCE TO ESTABLISH CHAPTER 884 TAX ORDINANCES WITHIN THE VILLAGE OF BROOKLYN HEIGHTS CODIFIED ORDINANCES

Sponsor: Mr. Walsh

Second: Mr. Foote

1<sup>st</sup> reading. This ordinance will be voted on at the Special Council meeting on Nov. 17<sup>th</sup> at 6 pm.

**ORDINANCE 69-2015** – AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR TO APPOINT SHELDON SOCOLOFF AS BACK-UP BUILDING OFFICIAL

Sponsor: Mr. Foote

Second: Mr. Walsh

Yeas: Foote, Walsh, Selig, Hatgas, Black

Nays: None

Ordinance 69-2015 is adopted 5-0

**ORDINANCE 70-2015** – November Pay Ordinance

Sponsor: Mrs. Hatgas

Second: Mr. Walsh

Yeas: Hatgas, Walsh, Selig, Foote, Black

Nays: None

Ordinance 70-2015 is adopted 5-0

**RESOLUTION 17-2015** - AN EMERGENCY RESOLUTION AUTHORIZING THE ENGINEER TO PREPARE PLANS AND SPECIFICATIONS REQUIRED TO BID THE REMOVAL OF LEAD AT 826 EAST SCHAAF ROAD

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Sponsor: Mr. Foote  
Second: Mrs. Hatgas  
Yeas: Foote, Hatgas, Black, Selig Walsh  
Nays: None  
Resolution 17-2015 is adopted 5-0

**MOTION: Mrs. Hatgas moves to go into Executive Session to discuss personnel issues. Second by Mr. Walsh Motion approved 5-0**

Mayor Procuk asked Chief Algeri and Chief Stefanko to remain in case they are needed in the Executive Session.

There being no further business to come before the council, it was moved by Mr. Walsh, seconded by Mrs. Hatgas that the meeting be adjourned.

Yeas: All

Meeting adjourned.

Mayor

Clerk/Treasurer