

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD _____ May 18, 2021 _____ 20 _____

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on May 18, 2021 at 7:30 P.M. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:	Councilmen:	Blados, Lahiff, Lasky, Presot & Walsh
	Mayor:	Procuk
	Clerk/Treasurer:	Frank
	Law Director:	Dowling
	Engineer:	
	Police Chief:	
	Fire Chief:	Stefanko
	Asst. Chief:	
	Service Director:	Hatgas
	Bldg. Commissioner:	
	Asst. Bldg. Comm.	
	Comm. Service Dir:	
	Recreation Dir:	
	Soccer Dir:	
	GUESTS:	

CORRESPONDENCE

- Mayor Procuk read an email from Donna Tesar saying she will be out of the country from May 22nd returning to work on June 1st. He wants it in the record because she works in two departments.
- Read an email from Allen Pfenninger announcing his resignation from the Brooklyn Heights Zoning Board of Appeals effective May 31, 2021.

AUDIENCE

- None

SERVICE DIRECTOR

- **MOTION:** Mr. Blados moved to pay the State of Ohio \$1,650 for the annual insurance fee for the underground storage tanks. Seconded by Mrs. Presot Motion carried 5-0
- **MOTION:** Mr. Lahiff moved to purchase a new refrigerator from Dean's Supply to replace the 20 year old one in the Community Center at a cost of \$1,462.19. Seconded by Mrs. Presot Motion carried 5-0 *Note: Because the refrigerator is energy efficient we will be using the balance of the NOPEC Energy grant to help defer the cost to the village.*
- Mr. Hatgas said he spoke with the county planning commission this afternoon and answered their questions regarding the park.
- Mr. Frank asked Mr. Hatgas if he has a folder for the NOPEC Grant and Mr. Hatgas said he did.

ORDINANCE & RESOLUTIONS

- **ORDINANCE 36-2021-** AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO ENTER INTO AN AGREEMENT WITH DIFRANCO CONTRACTING GROUP FOR THE DRAIN CURTAIN WORK TO BE DONE ALONG THE NORTH SIDE OF THE MUNICIPAL BUILDING.
Sponsor: Mr. Blados
Second: Mr. Lasky
Yeas: Blados, Lasky, Lahiff, Presot & Walsh

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Nays: None

Ordinance 36-2021 is adopted 5-0

Chief Stefanko has joined the meeting.

- **ORDINANCE 37-2021-** AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR CLERK/TREASURER TO ENTER INTO AN AGREEMENT WITH SHUTTLE'S UNIFORMS AND THE PUBLIC SAFETY STORE FOR THE PURCHASE OF FIRE UNIFORMS FOR THE BROOKLYN HEIGHTS FIRE DEPARTMENT

Sponsor: Mrs. Presot

Second: Mr. Lahiff

Yeas: Presot, Lahiff, Blados, Lasky & Walsh

Nays: None

Ordinance 37-2021 is adopted 5-0

Mr. Hatgas left the meeting.

CLERK / TREASURER

- Mr. Frank asked to discuss the financing for the new ambulance. Council agreed on a seven (7) year financing agreement with KeyBank. The payments will be \$45,000 per year. Mr. Frank will get the paperwork together and submit it to KeyBank.
- Per our agreement with Medical Mutual, our twenty-fourth (24th) payment is waived so the employees will not be paying their thirteen percent (13%) in June.
- Val Snyder (payroll administrator) and Dana Bundus (accounts payable) are cross-training.
- The vehicle e-checks are complete and will be submitted to the State of Ohio for license plate renewals.
- The Service Department's new truck financing is complete.
- We ended April in a deficit but we did have three (3) pays.
- We are operating at 3% under budget
- R.I.T.A. income for May is \$777,000.
- Mr. Frank is researching the American Rescue Plan Act funding. It looks like we will receive some funds and that they would have to be spent by 2024.

Councilman Lasky said that if we have the new service department pick-up truck with the plow and dump bed now are we putting the old dump truck on gov.deals to try to recoup some money. Mayor ProcuK asked who he is asking the question of since Mr. Hatgas left the meeting a while ago.

MAYOR'S REPORT

- Mayor ProcuK asked council how they feel about closing Schaaf Rd. on September 11th for a K race sponsored by the VFW on Schaaf Road. All council members agree that we can do that.
- Charter Review Commission has met twice and elected Les Foote as chairman and Traci Ellacott as secretary and they are proceeding with their due diligence.
- Our tax administrator is recommending that council discuss another subpoena and filing letter program that R.I.T.A. offers again this year. In 2019 we had \$31,000 in outstanding taxes and collected \$17,000. The cost to the village was \$1,648. In 2020 we had \$7,000 in liability and collected about \$3,900. Mayor ProcuK told him to move forward with the program.
- Mayor ProcuK is working with the county to collect property tax that is owed to the village.
- There will be no Memorial Day Parade but he is contemplating having the VFW do a short service at the Community Center. He will have the flags out a week prior so that residents can safely place a flag at the monument.

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- As of June 2nd Mayor Procuk intends to open the Community Center for rentals, for clubs, for Jazzercise etc. We will also start taking reservations from residents for park pavilion permits. All of these things are clear from the CDC and all at your own risk.
- On our health insurance the village has been turned down by three (3) carriers who have no interest in quoting the Village of Brooklyn Heights. So far Mr. Biskind is still marketing us and as of today there are still no new quotes to consider.

LAW DIRECTOR

None

There being no further business to come before the council, it was moved by Mr. Lahiff seconded by Mr. Lasky that the meeting be adjourned.

Yeas: All

Meeting adjourned.



Mayor



Clerk/Treasurer