

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD March 7, 2023 20 _____

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on March 7, 2023 at 7:30 p.m. with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:	Council Members	Berzins, Lasky, Presot, Tommer, Walsh
	Mayor	Procuk
	Clerk/Treasurer	Frank
	Law Director	
	Assistant Law Director	Mason
	Engineer	Zoldak
	Police Chief	Meade
	Fire Chief	
	Asst. Fire Chief	Lasky (Mike)
	Service Director	Blados
	Bldg. Commissioner	Monaco
	Asst. Bldg. Comm.	Sonenstein
	Comm. Service Director	Guilfoyle
	Recreation Director	Krzynowek
	Soccer Commissioner	Shadd

GUESTS: Ed Stepka, Patty Tommer, Rob Algeri,
Kevin Shebesta (Clemens Nelson)

MOTION: Mrs. Presot moved to suspend the Council Meeting to resume the Wage & Salary Committee Meeting in Executive Session. Seconded by Mr. Tommer. Motion carried 5-0.

COUNCIL MEETING IS SUSPENDED
COUNCIL MEETING BACK IN SESSION

MOTION: Mrs. Presot moved to approve the Council Meeting minutes from February 21, 2023. Seconded by Mr. Berzins. Motion carried 5-0.

CORRESPONDENCE / MAYOR PROCUK

- A thank you note was received from the family of John Meade, Jr. for the floral arrangement and the Police escort to the cemetery.
- Mayor Graven of Olmsted Falls shared a letter from the Cuyahoga County Mayor's & Manager's Association that was sent to the Government Affairs Director, Sabrina McNeal and Hazardous Materials Director, Mark Maday, outlining legislation they would like to see passed regarding railroad safety. Senator Sherrod Brown (D) and Senator JD Vance (R), and other senators, introduced the Railroad Safety Act of 2023 in Washington D.C. The letter to the Federal Railroad Administration (FRA) was read in its entirety.

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD _____ **March 7, 2023** _____ **20** _____

- A letter was received from Elicia Lamirand and Dawn Ellis on behalf of the Blue Wave Swim Team that outlined the team's expenses and requested funding assistance for the team. The letter was also sent to Mayor Bacci & Mayor Piasecki.

RECREATION DEPARTMENT / DALE KRZYNOWEK

MOTION: Mr. Lasky moved to pay \$1,260 to the Village of Valley View for the cost of running the basketball programs because they are our home side during the winter. Seconded by Mrs. Presot. Motion carried 5-0.

- Mayor Procuik asked when the baseball sign up will begin and Mr. Krzynowek responded that they will begin in mid-March

SOCCER COMMISSIONER / NARLIN SHADD

- There are 65 kids signed up for spring soccer and it will begin the week after Easter. Of the 65 kids that includes 18 in the Dynamites.
- The scheduled meeting is set for next week and we should have schedules in two to three weeks.
- Councilman Walsh inquired about uniform distribution and requested information on cost of purchasing shorts and socks in addition to the t-shirts. Mr. Shadd will follow up.
- Councilman Lasky asked how many signed up during the late-registration period. Mr. Shadd did not have that information.
- He is working with Valley View if they have room on their teams for some of our kids. There are 9-10 kids that he is trying to place on a team.
- The number of kids is a little low due to kids switching over to the travel teams and there are not enough kids between the two villages to field a team for the 14-15 year olds.
- Mayor Procuik suggested he contact Seven Hills to see if they can accommodate any players.

BUILDING DEPARTMENT / NINO MONACO

- The Ohio Paving property is moving forward with their construction. They inspected two bases where they want to install lights in the parking lot.
- We haven't heard anything from Park Your Fleet, the company that is supposed to move there.
- They are working on who will be responsible for items recommended by the Zoning Board of Appeals.
- Mrs. Presot inquired about the property on East Schaaf that was used as an Airbnb and Mr. Sonenstein responded that it was re-inspected last week and has sold.

COMMUNITY SERVICES DEPARTMENT / THEA GUILFOYLE

- There were seven employees get their website portraits done at the first session and twelve are scheduled for this Friday.
- Senior Lawn Cutting sign up is underway and there are sixteen signed up so far.
- The bus is scheduled to transport residents to the CHS Boys Varsity Regional Semi-Finals tomorrow.

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD March 7, 2023 **20** _____

- She thanked Service Director Blados and his department for painting their office with little disruption and for assisting them when their van needed maintenance while on the road.

SERVICE DEPARTMENT / JOE BLADOS

- On March 3rd they properly disposed 1250 pounds of household hazardous waste. This amount trailed the City of Rocky River by only 614 pounds. For a small community we're doing our part.
- The underground fuel tanks and storage probes have been installed and the Veeder-Root systems have been programmed and that is operating as is designed.
- The salt bins are full and they are moving forward with springtime projects ahead of schedule.
- Otis Elevator was called out today to service the Municipal Center elevator. Repairs were made and it is up and running.

MOTION: Mr. Walsh moved to pay \$3,300 to Need A Door & More LLC for replacement of the lift springs on the back garage door and cables. Seconded by Mr. Berzins. Motion carried 5-0.

MOTION: Mr. Lasky moved to pay \$1,334 to Fuel Management Consulting to replace three hoses on the fuel pumps, nozzles, swivels, breakaways and associated hardware to install the hoses off the bank. Seconded by Mr. Walsh. Motion carried 5-0.

POLICE DEPARTMENT / CHIEF MEADE

- Mr. Tommer set them up with 64 wheel locks from Hyundai. It was posted on social media and did a news release and Channel 5 put it on their website. 18 have been distributed to residents and people who work in the Village.
- The Certified Professional Training (CPT) required is being scheduled. Each officer is required to do this 24-hour training and they will be reimbursed 12 hours for each officer.
- Mayor Procuik inquired on the status of the part-time female officer and Chief Meade responded that she is currently going through her psychological and physical testing and they hope to get her on the schedule in April.

FIRE DEPARTMENT / ASSISTANT CHIEF LASKY

- Tomorrow he will be attending the 911 pre-plans with the County representing Brooklyn Heights and Parma together. This is updated on the 911 system. They are trying to update the system with making cell phone calls, pinpoint areas, updating towers, etc.
- They are very much supportive of the railroad legislation as they never know what is on those tracks. They can't think that it won't affect our area as they can be called as mutual aid or an incident can happen in our back yard.
- He reported that they often brag about being the training ground for other departments and sometimes it's great for us and sometimes it doesn't work for us. Two of the three recently hired firefighters (not the two most recent) took full time jobs that do not allow working part time elsewhere. They will be looking to hire again.
- The two newest hires are working out great. Because of having guys in the department that teach at Tri-C, they have a pulse on the constantly. They both come in two days per week

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD _____ **March 7, 2023** _____ **20** _____

and the last two days, there were runs and they got a little experience. They're young and very smart.

ENGINEER / JENNIFER ZOLDAK

- Spring Road Reconstruction – Sewer repairs are complete. There is legislation before Council tonight for Change Order 2 for the Project. This Change Order is all the cost related to the contaminated soil.
- Spring Road Pavement Reconstruction – There is legislation before Council tonight to award the Spring Road Reconstruction Project. Seven bids were received and Tri Mor was the low bidder. Their construction schedule is to start April 1st and completion time is about four months.
- Dorset, Dunedeen, Bancroft Reconstruction – this project is out to bid currently. They have three plan holders, including TC Construction, who completed the Galway Reconstruction Project last year. Bids are due next Friday. They are hoping construction will take place on that job during the spring/summer and be wrapped up by late summer.
- Brookpark Road – There is legislation before Council tonight for the final payment to ODOT based on actual bid pricing. They have calculated the municipal shares and the Village does
- Not have any additional upfront out-of-pocket expenses based on the bid pricing. They will deliver the final payment to ODOT by April 12th. All other municipalities have been invoiced and their share totals about \$40,000 more than what is owed to ODOT. Construction is still anticipated to begin in April.
- Granger Road Guardrail Project – this project is in the design phase and they will try to have that job out to contractors in March or early April.

CLERK-TREASURER / AARON FRANK

- The last RITA drop was net \$398,000. Last year it was \$429,000 for the entire month.
- The Annual Report was completed and submitted and is now available for viewing at the Municipal Center.
- He referenced the bank statement variance for February, a surplus in the amount of \$71,000 bringing us to a surplus of \$180,000 to date. All other funds look good.
- There will be a lot of activity in the Capital Fund due to the Brookpark Road project with all of the reimbursements and then the payout.
- It's March 7th and they are still in wage negotiations with all departments. The goal is to have the budget passed on March 21st at the rate of 4% increase for this year. They will re-appropriate as necessary.
- He tweaked a few things based on the new capital spreadsheet that he received.

MOTION: Mr. Berzins moved to pay Knowles Municipal Forestry in the amount of \$1,430 for two invoices received for the ODNR Grant (the State Grant). Seconded by Mrs. Presot. Motion carried 5-0.

MOTION: Mr. Walsh moved to pay Charles E. Harris for preparation of the Annual Report in the amount of \$1,400. Seconded by Mr. Lasky. Motion carried 5-0.

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD March 7, 2023 **20** _____

MOTION: Mr. Walsh moved to pay Clemens Nelson for human resource services in the amount of \$3,274.78 for the period January 1 – 31, 2023. Seconded by Mrs. Presot. Motion carried 5-0.

MAYOR'S COURT / MAYOR PROCUK

Income for February	\$14,784.80
Victims of Violent Crimes	495.00
Drug Law Enforcement Fund	185.50
State Bond Surcharge	0.0
Seatbelt Violation	150.00
Child Restraint	0.0
State of Ohio	2,274.50
Indigent Defense Support	1,444.00
Indigent Driver Alcohol Treatment Fund	79.50
Bond Forfeitures	0.0
Regional Enterprise Data Sharing System	280.00
Brooklyn Heights	\$12,150.80

MAYOR'S REPORT / MAYOR PROCUK

- The \$398,102 net means that we brought in \$153,000 in the first drop than last year's plan. It is also \$200,000 more than we received in 2022.
- The year to date number we're at is \$1,786,888 and the plan was \$1,337,921. We are about \$450,000 ahead of what the plan would be. In 2020, 2021 and 2022, we were around 1.3 Million, \$1.3 Million, and \$1.6 Million. Right now we are at about \$1.8 Million.
- Regarding the surplus, we're bringing in more money in the General Fund than we're spending.
- Cuyahoga Heights Boys Basketball team has not gone this far since around 1996-97. The game is tomorrow at 6:00 pm down in Canton. The bus is scheduled and it has been posted on the marquees.

COMMITTEE REPORTS

WAGE & SALARY / MARK LASKY

- They scheduled a Wage & Salary Committee meeting for Tuesday, March 14th at 6:00 pm to discuss the results of meeting with the Department Heads and employees earlier this evening. This meeting will be in Executive Session.

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD _____ **March 7, 2023** _____ **20** _____

ORDINANCES & RESOLUTIONS

ORDINANCE 22-2023 AN EMERGENCY ORDINANCE TO PURCHASE A BILLY GOAT HURRICANE BLOWER FROM MARSHALL POWER EQUIPMENT FOR USE BY THE SERVICE DEPARTMENT

Sponsor: Lasky

Second: Berzins

Yeas: 5 / Nays: 0

Ordinance 22-2023 is adopted 5-0

DISCUSSION: This is basically a reimbursement because they will be using NOPEC fund that escrowed from 2022 in the amount of \$10,003 with a net cost of approximately \$1,500.

ORDINANCE 23-2023 AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO PAY THE OFFICIAL HIGHWAY INVOICE NO. 11571A TO THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR ADDITIONAL COST ON THE COOPERATIVE CONTRACT BETWEEN THE VILLAGE OF BROOKLYN HEIGHTS AND THE STATE OF OHIO FOR THE PID 89267 CUY-017-07.09 BROOKPARK ROAD (SR-17) RESURFACING PROJECT

Sponsor: Walsh

Second: Tommer

Yeas: 5 / Nays: 0

Ordinance 23-2023 is adopted 5-0

ORDINANCE 24-2023 AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO ENTER INTO A CONTRACT WITH TRI MOR CORPORATION FOR THE SPRING ROAD RECONSTRUCTION PROJECT

Sponsor: Presot

Second: Berzins

Yeas: 5 / Nays: 0

Ordinance 24-2023 is adopted 5-0

ORDINANCE 25-2023 AN EMERGENCY ORDINANCE AUTHORIZING THE CLERK/TREASURER TO MAKE PAYMENT TO CHAGRIN VALLEY ENGINEERING, LTD. FOR SERVICES RENDERED ON VILLAGE PROJECTS

Sponsor: Walsh

Second: Berzins

Yeas: 5 / Nays: 0

Ordinance 25-2023 is adopted 5-0

ORDINANCE 26-2023 AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE CLERK/TREASURER TO APPROVE THE CHANGE ORDER NUMBER 2 WITH COOK PAVING & CONSTRUCTION CO., INC. FOR ADDITIONAL WORK DUE TO CONTAMINATED SOILS ON-SITE FOR SEWER REPAIR ON SPRING ROAD

Sponsor: Tommer

Second: Berzins

Yeas: 5 / Nays: 0

Ordinance 26-2023 is adopted 5-0

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD March 7, 2023 20

ORDINANCE 27-2023 AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR AND/OR CLERK TREASURER TO ENTER INTO AN AGREEMENT BETWEEN THE VILLAGE OF BROOKLYN HEIGHTS AND THE FRATERNAL ORDER OF POLICE, LODGE NO. 67 FOR THE PERIOD JANUARY 1, 2023 THROUGH DECEMBER 31, 2025

Sponsor: All of Council

Second: Presot

Yeas: 5 / Nays: 0

Ordinance 27-2023 is adopted 5-0

There being no further business to come before the council, it was moved by Mr. Berzins and seconded by Mrs. Presot that the meeting be adjourned.

Yeas: All

Meeting adjourned.



Mayor



Clerk/Treasurer