

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD _____ September 1, 2020 _____ 20 _____

A meeting of the Council of the Village of Brooklyn Heights, Ohio was held on **Sept. 1, 2020 at 7:30 P.M.** with Mayor Michael Procuk presiding.

The Pledge of Allegiance was recited at this time.

Present at roll call:	Councilmen:	Blados, Lahiff, Lasky, Presot & Walsh
	Mayor:	Procuk
	Clerk/Treasurer:	Frank
	Law Director:	Dowling
	Engineer:	Henry
	Police Chief:	Meade
	Fire Chief:	Stefanko
	Asst. Chief:	Lasky
	Service Director:	Hatgas
	Bldg. Commissioner:	
	Asst. Bldg. Comm.:	Sonenstein
	Comm. Service Dir.:	Guilfoyle
	Recreation Dir.:	
	Soccer Dir.:	Shadd
	GUESTS:	Jennifer Kuzma, Chelsea Kovar

CORRESPONDENCE

None

AUDIENCE

- Jennifer Kuzma of NEO Advanced Energy District gave an update for businesses to make upgrades through the district. Mayor Procuk asked about homeowners taking advantage of this program and Jennifer responded that they have not been able to launch a residential program at this time but hope to in 2021.

POLICE

- Received the reimbursement check from the Attorney General for the vests for PTL. Coyne and Alflen (75% of the cost)
- Received a thank you letter from Valley View Chief Niro for our assistance on July 25, 2020 with a fatal shooting at the Shell gas station in their community. He thanked Det. Tulcewicz and Officer Angelone for their quick response.
- Received a thank you letter from Newburgh Hts. Chief Majoy for our mutual aid response with a shooter in their village on August 3rd. He thanked Sgt. Jablonski for securing the scene.
- Chief Sturgill of Cuyahoga Heights thanked Ptl. Foote for his assistance by doing CPR on a gunshot victim in their village until the Cuyahoga Hts. squad arrived. Unfortunately the victim succumbed to his injuries.
- The police testing is ready to begin. It will run from September 3, 2020 through October 12, 2020 on the National Testing Network. It will be advertised and posted in several locations. Chief Meade thanked Law Director Dowling for working diligently to have all the ordinances (passed through the years) reflected in the updated manual. Mr. Blados asked if there are a lot of departments hiring right now and Chief Meade said that many are taking lateral transfers only. There are 120 departments using this testing network but only Avon is using it in our area. Mayor Procuk asked if Chief Meade is comfortable with not advertising in the Plain Dealer and he responded that he is. He said that Westlake polled the people who took their test and it was less

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD _____ September 1, 2020 _____ 20 _____

than 3% that actually saw the ad in the Plain Dealer. Everyone sees it on Facebook. The agency emails everyone who tested with them to let them know that testing is being done in the Village of Brooklyn Heights.

FIRE CHIEF

- Working to finish using the 2019 FEMA Grant and begin using the 2020 FEMA Grant. He will work with Law Director Dowling to finalize the grants.

SERVICE DIRECTOR

- No report
- Will have pricing for some improvements at the Sept. 15th meeting

COMMUNITY SERVICES

- Coordinated 17 Drive-by celebrations
- Art-in-the-Park had 24 participants. Held one day a week for seven weeks. There will be two sessions in December
- Purchased school supplies for 20 kids through Project Hope
- Brooklyn Heights return of the 2020 Census is at 85.3%, one of the highest in the county. Donna Algeri took a census webinar and kept getting the word out
- With the blessing of the Cuyahoga County Department of Health and Mayor Procuik, the annual Flu Shot Clinic will be held on Friday, Oct. 2nd in the Community Center lobby. You must register at 739-3702. All safety protocols will be in place.

ENGINEER

- The Pre-Construction meeting for the W. 5th Street project will be the end of next week or the beginning of the following week. The project is W. 5th St. from Tuxedo to South Street.
- The authorization to prepare the plans and specs for the Asphalt & Concrete Program will be given to council at the September 15th meeting.
- The water main will intersect and connect at both W. 5th & South Street and at W 5th and Tuxedo. It will then be resurfaced. Access will be on one side of the street during construction.

BUILDING

- Conducted several residential and commercial inspections.
- AmeriGas is almost ready to move in
- The National Weather Service is ready to move in. Mayor Procuik asked if the door on the roof will be painted.
- The home at 10 W. Schaaf transferred as a two-family home but was never registered as a double in the village. It is being remodeled and will be a single family home as per the zoning.

RECREATION DIRECTOR

- No report

SOCCER COMMISSIONER

- Brooklyn Hts. is prepared and ready to play. Broadview Hts. and Valley View are ready to play. Mayor Procuik said to find out what age groups would be playing and the start date. He said the restrictions are far greater than they were for baseball. **ALL SPECTATORS MUST WEAR FACE COVERINGS.**
- Mr. Shadd said that the league directors have said the start date would be Sept. 26th.
- Mayor Procuik said that we need to know what ages would be playing. He asked Mr. Shadd to get back to him as soon as possible as to whether or not there will be league play.

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD _____ September 1, 2020 _____ 20 _____

Councilman Blados asked Mr. Hatgas about the progress of the pick-up truck and Mr. Hatgas told him it is moving along.

LAW DIRECTOR

- No report
- They will go into Executive Session tonight for a potential real estate discussion

CLERK / TREASURER

- Mr. Frank asked Mr. Dowling if an ordinance was needed to pay the auditor invoice of \$5,563.70 and the response was no because it was already passed.
MOTION: Mrs. Presot moved to pay the State of Ohio Treasurer a second installment of \$5,563.70 for the audit. Seconded by Mr. Lahiff Motion carried 5-0
- The month end close began today. 5% of the municipal funds (\$591,986) \$29,599 was put into the Capital Fund. \$10,000 was moved to the Retiree Fund and \$45,000 was moved to the Incentive Fund.
- The RITA drop (first of the month) was \$330,963 which is \$57,000 over 2019 and \$48,000 above what we predicted.

MAYOR'S COURT

- | | |
|---------------------------------------|-------------|
| • Income for August | \$ 8,935.10 |
| • State of Ohio | (1,061.00) |
| • Indigent Driver & Alcohol | (36.00) |
| • Reg. Enterprise Data Sharing System | (130.00) |
| • BROOKLYN HEIGHTS | \$ 7,708.10 |

MAYOR

- Jazzercise (sponsored by the WSC) has been using the tennis courts for the morning classes and the back parking lot for the evening classes. They are looking to move indoors and may have a deal worked out with the Lutheran Church on Broadview Rd. If they can't move there, she asked if they could use pavilion one and have the picnic tables moved out. The WSC would like to continue to sponsor Jazzercise but would forego the income at this time.

ECONOMIC DEVELOPMENT

- J.V. Janitorial has purchased a building on Resource Drive and will begin the renovations.
- Mayor Procuik is working with American Nut and the MSC to see if they could be a resource for the nuts for the MSC Scholarship Nut Sales.

COMMITTEE REPORTS

- **SAFETY COMMITTEE:** Mrs. Presot reported that the Safety Committee met to discuss safety barriers for pedestrians at and around the concession stand. The committee will revisit the discussion next month.

ORDINANCES & RESOLUTIONS

ORDINANCE 50-2020- AN EMERGENCY ORDINANCE AMENDING SECTIONS 3.01D AND 3.04B OF THE BROOKLYN HEIGHTS PERSONNEL POLICY AND PROCEDURE MANUAL (Police Administration)

Sponsor: Mrs. Presot

Second: Mr. Walsh

Yeas: Presot, Walsh, Lahiff, Blados, Lasky

Nays: None

Ordinance 50-2020 is adopted 5-0

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD _____ September 1, 2020 _____ 20 _____

ORDINANCE 51-2020- AN EMERGENCY ORDINANCE AMENDING SECTIONS 258.05(d)(1)(2). 258.05(e)(1), (2), (5), 258.05(f)(1) OF THE VILLAGE OF BROOKLYN HEIGHTS CODE OF ORDINANCES (*Police Administration*)

Sponsor: Mr. Blados

Second: Mr. Lahiff

Yeas: Blados, Lahiff, Presot, Lasky, Walsh

Nays: None

Ordinance 51-2020 is adopted 5-0

ORDINANCE 52-2020 - AN EMERGENCY ORDINANCE AMENDING SECTION 270.01 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF BROOKLYN HEIGHTS, OHIO, TO PROVIDE FOR THE USE OF EMPLOYEE DISHONESTY AND FAITHFUL PERFORMANCE OF DUTY POLICY, IN LIEU OF A SURETY BOND, FOR VARIOUS OFFICIALS OF THE VILLAGE GOVERNMENT

Sponsor: Mr. Lasky

Second: Mrs. Presot

Discussion: This ordinance eliminates the individual bonding of any employee handling money and they will now be bonded through our insurance. The Clerk/Treasurer is the only one who has to be bonded individually at a cost of \$100

Yeas: Lasky, Presot, Lahiff, Blados, Walsh

Nays: None

Ordinance 52-2020 is adopted 5-0

ORDINANCE 53-2020 – SEPTEMBER PAY ORDINANCE

Sponsor: Mr. Lahiff

Second: Mrs. Presot

Yeas: Lahiff, Presot, Blados, Lasky, Walsh

Nays: None

Ordinance 53-2020 is adopted 5-0

RESOLUTION 05-2020- AN EMERGENCY RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LIENS AND CERTIFYING THEM TO THE COUNTY AUDITOR

Sponsor: Mr. Walsh

Second: Mr. Lahiff

Yeas: Walsh, Lahiff, Blados, Presot, Lasky

Nays: None

Resolution 05-2020 is adopted 5-0

RESOLUTION 06-2020- AN EMERGENCY RESOLUTION REQUESTING THE COUNTY AUDITOR TO ADVANCE TAXES FROM THE PROCEEDS OF TAX LEVIES PURSUANT TO SECTION 321.34 R.C.

Sponsor: Mrs. Presot

Second: Mr. Lasky

Yeas: Presot, Lasky, Lahiff, Blados, Walsh

Nays: None

Resolution 06-2020 is adopted 5-0

Ms. Kovar asked if the mayor and council had seen the recommendations of the Park Ad Hoc committee and Mayor Procuk said he has the Engineer working on it and there is nothing to report at this time.

Mr. Lahiff questioned some of the verbiage in the Golden Outlook regarding the cost of mailing in the "vote by mail" as \$.55 stamp or two stamps. Mrs. Guilfoyle said one \$.55 cent stamp is good but if you still use the lesser stamps you need two.

COUNCIL OF THE VILLAGE OF BROOKLYN HEIGHTS

MINUTES OF A MEETING

HELD _____ September 1, 2020 _____ 20 _____

Chief Lasky celebrated 30 years with Brooklyn Heights Fire today and he thanked the village for changing his life by his employment. He asked that the village continue to give the young residents the same consideration he had to be employed by the village with all the testing that is coming up.

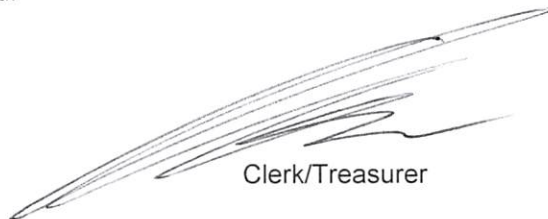
**MOTION: Mrs. Presot moved to go into Executive Session to discuss a real estate situation.
Second by Mr. Lahiff Yeas: Presot, Lahiff, Blados, Lasky, Walsh Nays: none Motion carried 5-0**

There being no further business to come before the council, it was moved by Mr. Lasky seconded by Mrs. Presot that the meeting be adjourned.

Yeas: All

Meeting adjourned.


Mayor


Clerk/Treasurer