



345 Tuxedo Avenue Brooklyn Heights, Ohio 44131 ♦ Office: (216) 749-4300 ♦ Fax: (216) 741-3753

APPLICATION FOR COMMERCIAL PLAN REVIEW

Plan#	Fee:	Date:
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(SUBMIT ONE APPLICATION FOR EACH BUILDING OR STRUCTURE)

Project Address: _____ Parcel #: _____

Location, Landmarks, etc.: _____

Project Name and Description of Building (store, church, etc.): _____

A \$500.00 minimum plan review deposit is required at time of submittal.

Deposit payment is accepted in cash or check made payable to The Village of Brooklyn Heights.

Nature of Job: New Alteration Addition Remodel Change of Occupancy Other _____

Estimated Cost of Construction: \$ _____ Square Footage of Construction Area: _____

Total Square Footage of Gross Area of all Stories of Structure: _____

OBC Use & Occupancy Classification: (302.3.2) A1 A2 A3 A4 A5 B E F1 F2

H1 H2 H3 H4 H5 I1 I2 I3 I4 M R1 R2 R3 R4 SI S2 U

If building is in Use Group S is it for the storage of Combustibles Non-combustibles Neither

If building is in Use Group R1 or R2, specify the number of apartment units: _____

Construction Type: (TABLE 503.2) I-A I-B II-A II-B III-A III-B IV V-A V-B

Comments _____ and

Property Owner Name: _____

Property Owner Address: _____

City _____ State _____ Zip _____

Phone: _____

Applicant's Name: _____

Name of Firm: _____

Address: _____

City _____ State _____ Zip _____

Phone: _____

Applicant Signature _____ Date _____

Plans Prepared By (Check One)

- Ohio Registered Architect
- Ohio Professional Engineer
- Other _____

Ohio Registration Number

Name of Person Drawing Plans: _____

Name of Firm: _____

Address: _____

City _____ State _____ Zip _____

Phone _____

REQUIREMENTS:

- * Six sets of drawings are required for plan review. (Additional sets may be requested)
- * All drawings, including plot plans, elevations, floor plans, and plans for elevator enclosures, must be complete with wall sections showing footer, foundation, floor, wall and roof construction, indicating all structural members, size, spacing, material, etc.
- * A copy of the specifications for the work must be submitted in the same quantity as the plans, or the specifications may appear on the plans.
- * The name; address and seal; of a registered design professional shall be plainly printed in the lower right hand corner on all plans of drawings.
- * Plot plans must be included with the drawings and must indicate distances to other buildings and property lines.
- * All plans submitted shall provide sufficient information and detail to determine full compliance with the requirements of the Ohio Building Code (OBC).
- * To calculate floor area, measure to outside walls for dimensions, include supported canopies as measured from the center lines of the furthest columns or supports, and do not include roofs or canopies which cantilever from building.
- * Electrical calculations required with isometric and site drawings.
- * Plumbing isometric required with site drawings.
- * Mechanical calculations required (right or manual J) with isometric and site drawings
- * Model energy codes to comply with the current additions recognized by the State of Ohio Board of Building Standards