

**TITLE FOUR - Building Administration**

- Chap. 1440. Building Department.  
 Chap. 1442. Architect.  
 Chap. 1444. Permits and Fees.  
 Chap. 1446. Certificate of Inspection at Time of Sale.  
 Chap. 1448. Registration of Contractors.

**CHAPTER 1440  
 Building Department**

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| 1440.01 Location of Department; office hours. | 1440.04 Building Official.                  |
| 1440.02 Building Commissioner.                | 1440.05 Assistant to the Building Official. |
| 1440.03 Assistant Building Commissioner.      |   |

***CROSS REFERENCES***

- Power to regulate building erection - see Ohio R.C. 715.26, 715.29, 737.28  
 Ohio State building standards - see Ohio R.C. Ch. 3781  
 Building permits - see P. & Z. 1244.11, 1262.03, 1262.05; B. & H. Ch. 1444  
 Enforcement of Ohio Building Code - see B. & H. 1420.05  
 Homeowner's exception to registration of contractors - see B. & H. 1448.14  
 Duties of Building Official re Architectural Board of Review - see B. & H. 1450.09  
 Building Inspector as Property Maintenance Officer - see B. & H. 1490.13, 1490.19

**1440.01 LOCATION OF DEPARTMENT; OFFICE HOURS.**

The Building Department shall be located in the Village Municipal Center. The Building Commissioner shall be available to the public at times designated and posted at the Village Hall.  
 (Ord. 63-2008. Passed 9-2-08.)

**1440.02 BUILDING COMMISSIONER.**

(a) There is hereby established in and for the Village the position of Building Commissioner. The Building Commissioner shall be appointed by the Mayor and confirmed by Council.

(b) The Building Commissioner shall have the same powers, rights, duties and responsibilities given to the Building Official in the Ohio Building Code and the Residential Code of Ohio, and shall also have the powers, rights, duties and responsibilities given to the Building Commissioner in the Zoning Code.

(c) The Building Commissioner appointed under the provisions of division (a) of this section shall be responsible for the operation of the Building Department. The Building Commissioner may be

appointed on a part-time basis, provided he or she is otherwise qualified to perform his or her responsibilities.

(Ord. 63-2008. Passed 9-2-08.)

**1440.03 ASSISTANT BUILDING COMMISSIONER.**

Subject to the confirmation of Council, the Mayor may appoint an Assistant Building Commissioner. The Assistant Building Commissioner shall work under the direction of the Building Commissioner.

(Ord. 63-2008. Passed 9-2-08.)

**1440.04 BUILDING OFFICIAL.**

(a) There is hereby established in and for the Village the position of Building Official. The Building Official shall be appointed by the Mayor and confirmed by Council.

(b) The Building Official shall have responsibility for the enforcement of the Ohio Building Code, shall hold a certification as a Building Official or a Class I Certificate of Competency and shall be responsible for the overall administration of the Building Department.

(c) The Building Official shall be paid a salary as determined by Council from time to time.

**1440.05 ASSISTANT TO THE BUILDING OFFICIAL.**

(a) There is hereby established in and for the Village the position of Assistant to the Building Official. The Assistant to the Building Official shall be appointed by the Mayor and confirmed by Council.

(b) The Assistant to the Building Official shall assume all the responsibilities in the absence of the Building Official and have all the powers granted to him or her.

(c) The Assistant to the Building Official shall be paid an annual salary as established by Council from time to time.