



## **Child Registration Form**

### **CHILD & PARENT/GUARDIAN INFORMATION**

Camper Name: \_\_\_\_\_ Boy \_\_\_ Girl \_\_\_ Date of Birth \_\_\_\_\_ Grade \_\_\_\_\_  
*First Middle Last (2023-24)*

Street Address: \_\_\_\_\_ T-Shirt Size (circle) YS YM YL YXL Other \_\_\_\_\_

Parent/Guardian with legal custody to be contacted in case of illness or injury:

Name \_\_\_\_\_ Relationship to Camper \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_ Secondary Phone \_\_\_\_\_

Additional Contacts that can pick child up and/or be reached in event parent/guardian cannot be reached:

Name \_\_\_\_\_ Relationship to Camper \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship to Camper \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship to Camper \_\_\_\_\_ Phone \_\_\_\_\_

### **SCHEDULING**

- I understand that it is important that I arrive with my camper on time and adhere to the posted pick up times for all sessions. The sessions run from 12:30 p.m. to 3:00 p.m. except when noted. Parents/Guardians must sign their kids in and out every camp day.
- DEADLINE DATES FOR FIELD TRIPS AND POOL DAYS MUST BE ADHERED TO. It is important for adequate staffing and transportation issues. No last minute, unregistered drop offs.
- For all field trip transportation, bus assignments will be made prior to the date of transport. This ensures we maintain staff to child ratio and a list of passengers in each vehicle. We will make every attempt to keep siblings together.

### **PHOTO RELEASE**

I give \_\_\_ I do not give \_\_\_ permission to the Village of Brooklyn Heights to make non-commercial, social media, and web content use of any activity photographs and/or videos of my child during this program (no names are ever displayed).

### **CUYAHOGA HEIGHTS POOL PASS**

Your child does NOT need a pool pass to go with Art in the Park to the Cuyahoga Heights pool however I need to have a list of those with passes. My child does \_\_\_ or does not \_\_\_ have a Cuyahoga Heights pool pass for this season.

### **CELL PHONES & ELECTRONICS**

WE ARE NOT RESPONSIBLE FOR ANY CELL PHONE OR ELECTRONIC DEVICE. We prefer the children not bring cell phones or any electronic device to camp. If they need to make a call, they can ask the staff for assistance. We will not allow the children to use devices during camp time.

### **SUNSCREEN**

Wear waterproof sunscreen to camp each day. Our staff will oversee the reapplication of camp-provided sunscreen regularly to campers K-3rd grade. We will verbally remind the older campers to re-apply sunscreen throughout the day. **Check here if you are providing sunscreen to be used** \_\_\_ (please label it with your child's name).

### **ILLNESS PROCEDURE**

- Please do not send your child to camp if they have a fever or any symptoms of not feeling well
- If your child becomes ill during camp time you will be notified using the phone number(s) you provided
- We will keep them separate from other campers, supervised and as comfortable as possible
- Children will be sent home if they show signs of a possible communicable illness

### **MEDICAL & WELLNESS INFORMATION**

- Allergies  
\_\_\_ No known allergies; Camper is allergic to: \_\_\_ Food \_\_\_ Medicine \_\_\_ Environment (insect stings, hay fever) \_\_\_ Other  
List any allergy information: \_\_\_\_\_
- Does your child have a medical condition (asthma, epilepsy, diabetes, etc.) or carry an Epi E-Z Pen? **Yes** \_\_\_ **No** \_\_\_  
If yes, explain: \_\_\_\_\_
- Does your child take medication for, or has been treated for, any mental or emotional issues? \_\_\_ **Yes** \_\_\_ **No**  
Registering a child who has special needs without indication, may lead to the cancellation of the child's registration.

## **BEHAVIOR POLICY**

The program initiative is to provide a safe, educational and enjoyable itinerary of activities promoting art and culture. We strive to have each child enjoy themselves, learn, make new friends and be introduced to new experiences through art, presentations and field trips. To best ensure this during our seven-week program:

- Your child must have the ability to:
  - ◊ Transition from one group activity to another
  - ◊ Follow directions from our camp staff and drivers
  - ◊ Be self-sufficient using the bathroom
  - ◊ Be respectful of the game equipment, craft supplies and other materials the camp provides
  - ◊ Stay seated in our village vehicles during transportation to field trips
  - ◊ Understand that we cannot accommodate changes to bus assignments
  - ◊ Interact appropriately and cooperatively with group activities
  - ◊ Be kind and respectful with other campers and the camp staff and drivers
  - ◊ Stay seated, with seatbelt on, during all transportation
- Should a child become sidetracked, or become a distraction to others, the staff will follow the steps below:
  - ◊ Use positive language to explain desired behavior
  - ◊ Speak calmly while bending down to your child's eye level
  - ◊ Give clear choices and be consistent in enforcing rules
  - ◊ All children will always be treated with respect and dignity
  - ◊ Staff will try to guide the child back to the activity and alternate activities will be available
  - ◊ Should a child become unruly the staff will offer the child a supervised break from the group
  - ◊ If the child becomes upset, or if unacceptable behavior occurs, the staff will speak to the parent/guardian
  - ◊ If the child persists with unacceptable behavior, the parent/guardian will be asked to pick up the child
- Physical violence or bullying toward another camper or staff member will result in immediate dismissal from the camp program. Other examples of unacceptable behavior that will be cause for dismissal include, but are not limited to the following:
  - ◊ Refusing to follow behavior guidelines or camp rules
  - ◊ Refusal to stay seated, keep seatbelt on and follow rules while being transported
  - ◊ Using profanity, vulgarity or obscenity
  - ◊ Stealing or damaging property (personal or camp property)
  - ◊ Refusal to participate in activities or cooperate with staff
  - ◊ Disrupting a program continuously
  - ◊ Leaving an activity without permission
  - ◊ Endangering the health and safety of children and/or staff
  - ◊ Teasing, making fun or bullying of other campers or staff
  - ◊ Fighting of any kind
- The dismissal of a participant is determined at the sole discretion of the Program Director.

**AS PARENT/GUARDIAN** of \_\_\_\_\_, I hereby consent to his/her participation in the Village of Brooklyn Heights Art in the Park Program upon the expressed understanding that:

- I hereby acknowledge that the Art in the Park Program for which I have given my consent to my child's participating, is sponsored by the Village of Brooklyn Heights.
- I recognize the risks of illness, injury, and other damage or loss inherent in any of the events and activities of the Art in the Park program.
- I understand that my child must adhere to the camp rules and if they display behavioral issues as stated above, it will result in dismissal from the program.
- \_\_\_ I have reviewed the program and activities of the camp and feel the camper can participate without restrictions, or  
\_\_\_ I have reviewed the program and activities of the camp and feel the camper can participate with the following restrictions or adaptations: \_\_\_\_\_
- Further, in the event of any injury, I hereby give my permission and consent to authorize emergency first aid and/or treatment for my child as is deemed necessary by qualified medical or emergency personnel, or by said employees, officers, agents, or representatives of the Village of Brooklyn Heights, and further agree to assume all expenses for said treatment.
- I am hereby waiving and releasing the Village of Brooklyn Heights, its employees, officers, agents, representatives and volunteers from any and all claims, costs, liabilities, expenses or judgements, including attorney's fees and court costs arising as a result of my child's participation in the Art in the Park Program or any loss, damage, illness, or injury resulting therefrom.

**PARENT/GUARDIAN PRINTED NAME** \_\_\_\_\_

**PARENT/GUARDIAN SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

