



KNOX[®]

When seconds matter[™]

COMMERCIAL KNOX BOX INSTRUCTIONS

- <https://www.knoxbox.com/Products/Commerical-KnoxBoxes>
- Select State/Province – Ohio
- Enter Local Fire Department/Agency – Brooklyn Heights Fire Dept
- Select Search
- Select Brooklyn Heights Fire Department Independence, OH
(That is the correct department even though it states Independence, OH)
- Select Knox Company – Order Products
- From the Categories drop down box – select Commercial Knox Boxes
- Select from Knox Box 3200 or Knox Vault 4400
- View and add your item to cart for purchase
- Fill out installation information
- Ordering is a two-step process – once order is placed, your request is emailed to the fire department for approval.
- Once order is approved, an email with a link is sent. Click the link and you will return to your approved cart. Then you will enter your billing, payment and shipping information.
- Allow 5 – 10 days for delivery
- Once your Knox Box is installed, please contact the Brooklyn Heights Fire Department at fireprevention@brooklynhts.org and a member of the Fire Department will respond to place your keys inside and lock the Knox Box.